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*Non-Exempt Foundations*

*Notification of Appointment of Company Service Provider*



*Important Information*

This notification form is to be used by all **non-exempt Foundations** to notify the Registrar of the appointment of a Company Service Provider in accordance with section 18(7) of the Foundation Regulations 2017.

All non-exempt Foundations are required to notify the Registrar of the appointment of Company Service Provider within fourteen (14) days of the appointment. **Section A to D** of this notification form should be completed and must be submitted to the Registrar within this timeframe.

Pursuant to section 18(6) of the Foundation Regulations 2017, Company Service Provider’s appointment for a Foundation is made by Resolution of Councillors.

This notification form must also be accompanied by that Company Service Provider’s consent. See **Section D** of this notification form.

Furthermore, pursuant to section 18(7) of the Foundation Regulations 2017, all non-exempt Foundations are required to notify the Registrar of the cessation of the appointed Company Service Provider within (14) days of the cessation.

Separate forms for notifying the Registrar of the cessation or termination of Company Service Provider are available on ADGM website [here](http://www.adgm.com/operating-in-adgm/company-service-providers/overview).

**In accordance with subsection 18A(2A) of the Foundation Regulations 2017, this notification form must be filed with the Registrar by the appointed Company Service Provider of the non-exempt Foundation.**

1. *Non-Exempt Foundation Details*

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| --- | --- |
| **1.** Licensee Name: |   |
| **2.** ADGM Registration No.: |   |

 *B. Company Service Provider Details*

|  |  |
| --- | --- |
| **1.** Company Service Provider Name: |   |
| **2.** ADGM Registration No.: |   |
| **3.** Date of Appointment: |  |

 *C. Declaration and Signature*

I, …………………………………., being a council member and/or an authorised signatory of the Non-Exempt Foundation in Section A of this notification, declare that pursuant to the Foundation Regulations 2017, it has appointed the Company Service Provider named in Section B of this notification form in accordance with section 18(7) of the Foundation Regulations 2017.

**Signature**

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| By submitting this notification, the Non-Exempt Foundation confirms that the information provided in this notification form is accurate, and acknowledges that there are sanctions for providing inaccurate information.  X \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |

|  |  |
| --- | --- |
| Individual Full Name: |   |
| Designation: |   |
| Phone: |   |
| Email: |   |

 *D. Company Service Provider Consent*

**<Company Service Provider Name>**, incorporated in Abu Dhabi Global Market on **<DATE OF INCORPORATION>** with Commercial Licence Number **<XXXXX>** state:

1. **<Company Service Provider Name>** is licensed to conduct the business activity of (7025) Company Service Provider;
2. **<Company Service Provider Name>** understands its obligations include, but are not limited to, those prescribed in Section 18A of the Foundation Regulations 2017; and
3. **<Company Service Provider Name>** consents, pursuant to Section 18(8) of the Foundation Regulations 2017, to be the appointed Company Service Provider of **<non-exempt Foundation name>**.

**Signature**

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| By completing this consent, the Company Service Provider confirms that the information provided by the Company Service Provider in this in this notification form is accurate, and acknowledges that there are sanctions for providing inaccurate information.  X \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |
| --- | --- |
| Individual Full Name: |   |
| Designation: |   |
| Phone: |   |
| Email: |   |

**ES**

 *How to file this form*

 **Notification**

The completed Notification should be filed to the Registration Authority by email to:

Monitoring@adgm.com

 *Further Information*

For further information please contact the Registration Authority by email to:

Monitoring@adgm.com