



ADGM Academy & Research Centre

Confidential



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ADGM Academy at a Glance

ADGM Academy, the knowledge arm of the International Financial Centre, Abu Dhabi Global Market (ADGM), is located in the heart of Abu Dhabi, UAE.

The Academy, in line with the UAE's leadership vision of building a strong and resilient economy, aims to provide constituents and the community at large with world class Human Resource Development solutions including HR consultancy and Organisational Development services.

Along with a broad suite of talent management programmes that empower our most valuable asset: **our people.**

ADGM Academy

Objective

- The Academy aims to become the next impactful economic driver in the UAE, consistently delivering unique educational programmes and professional services through the presence of a vibrant ecosystem of collaboration and consistent innovation.
- The Academy aims to revive the digital economy through promoting an environment of learning and collaboration that will help transform individuals into the next digital leaders of the economy.
- Through collaborations and innovation, the Academy will not only position itself as the leader in the upcoming digital economy but will also encompass a digital platform that will complement our future economy.
- The Academy aims to become the next global leader in promoting talent and evolving the digital economy by providing an extensive list of educational programmes and services, having a vibrant ecosystem of collaboration and constant ambition to position the future generation as the next digital leaders.



ADGM Academy Vision & Mission

Our vision is to become one of the leading academies in the world, profoundly advancing professional capabilities in the financial sector.

We are committed to delivering unique educational and experiential programmes that are underpinned by high standards of ethics and practice within the financial sector.

Innovative, collaborative, and with high standards of professional ethics, we are dedicated to serving our candidates and continually improving our offerings across the MENA region.



Our First Mission

One of the leading academies in the world



Our Second Mission

Delivering unique educational and experiential programmes

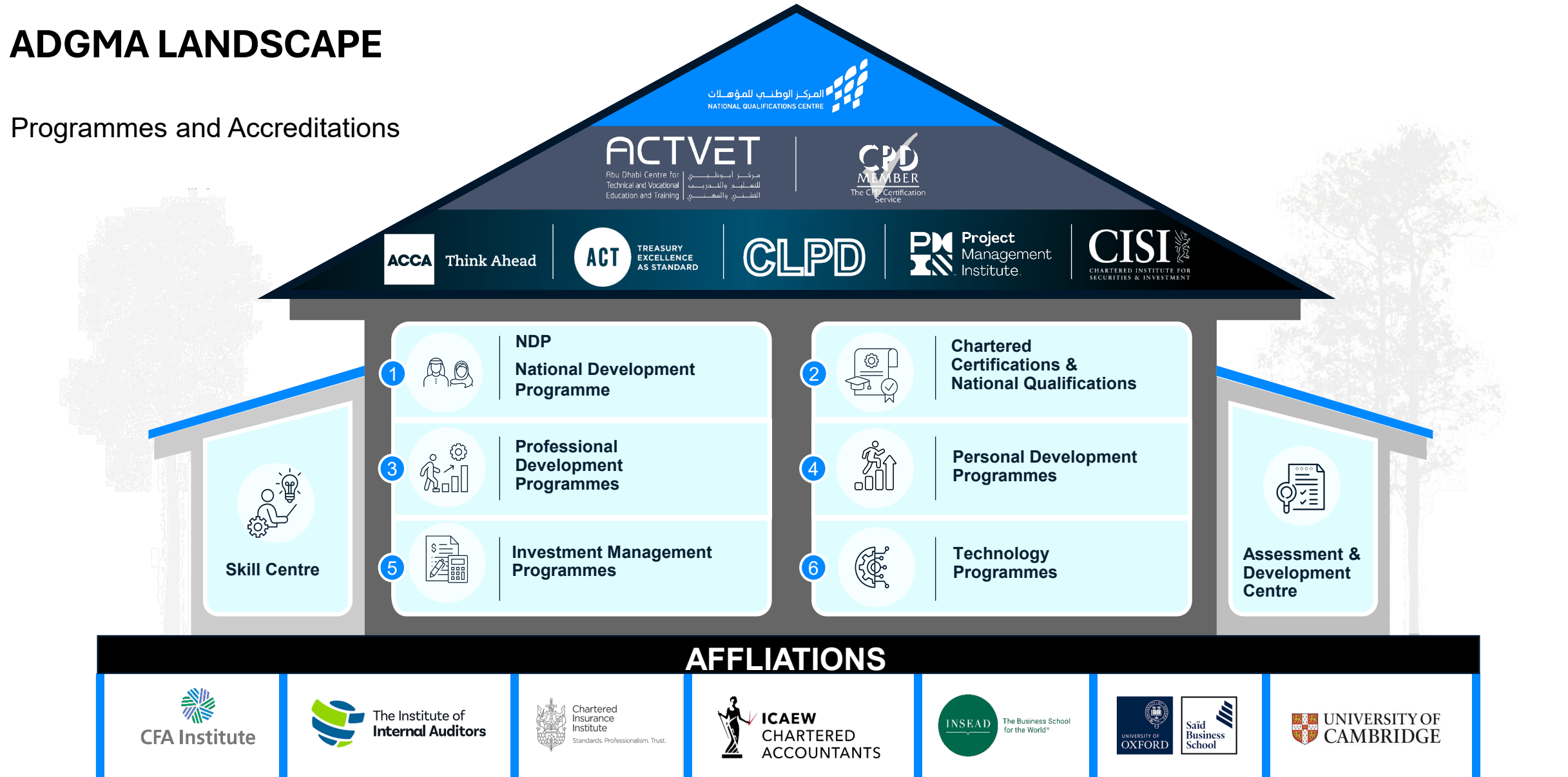


Our Third Mission

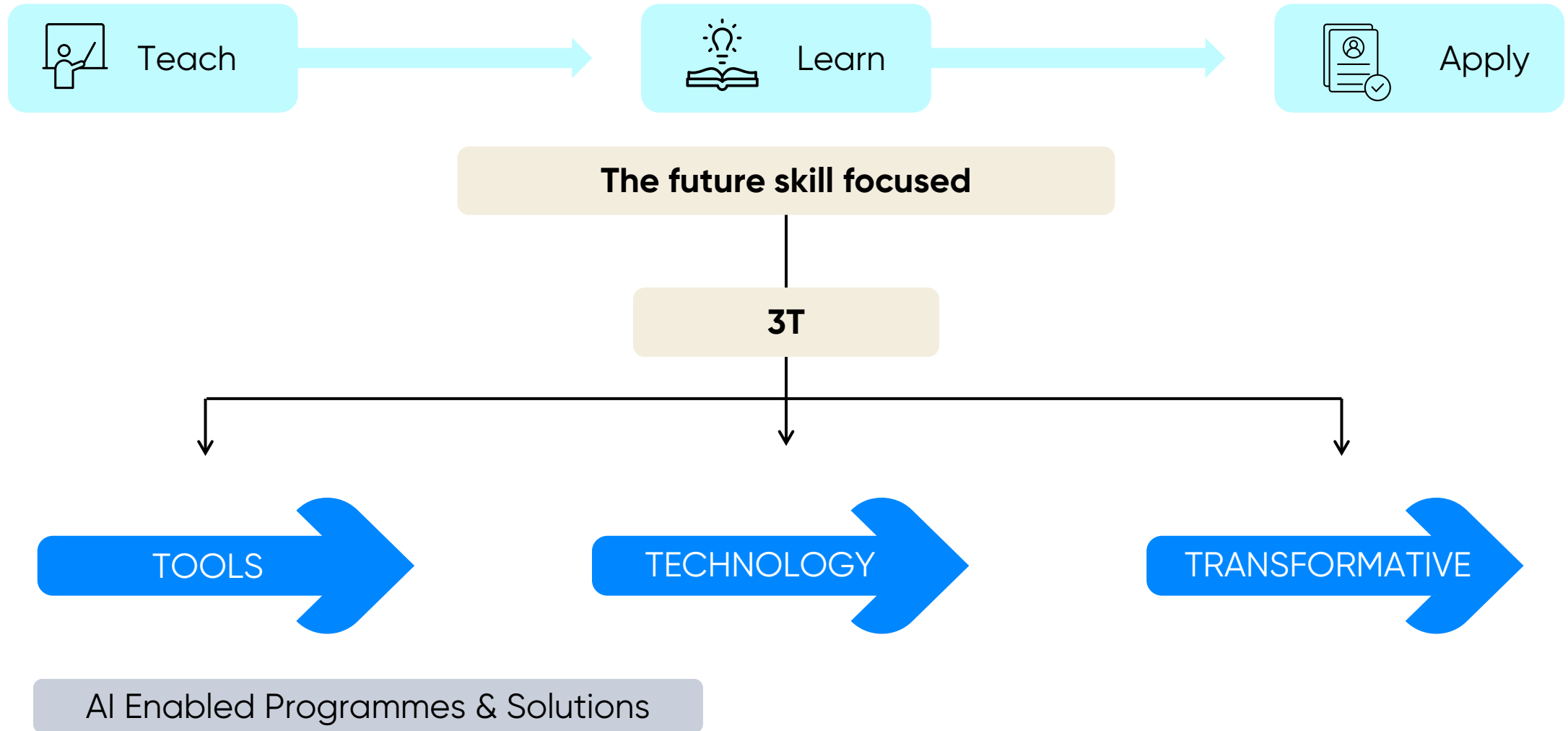
Innovative, collaborative, and with high standards of professional ethics

ADGMA LANDSCAPE

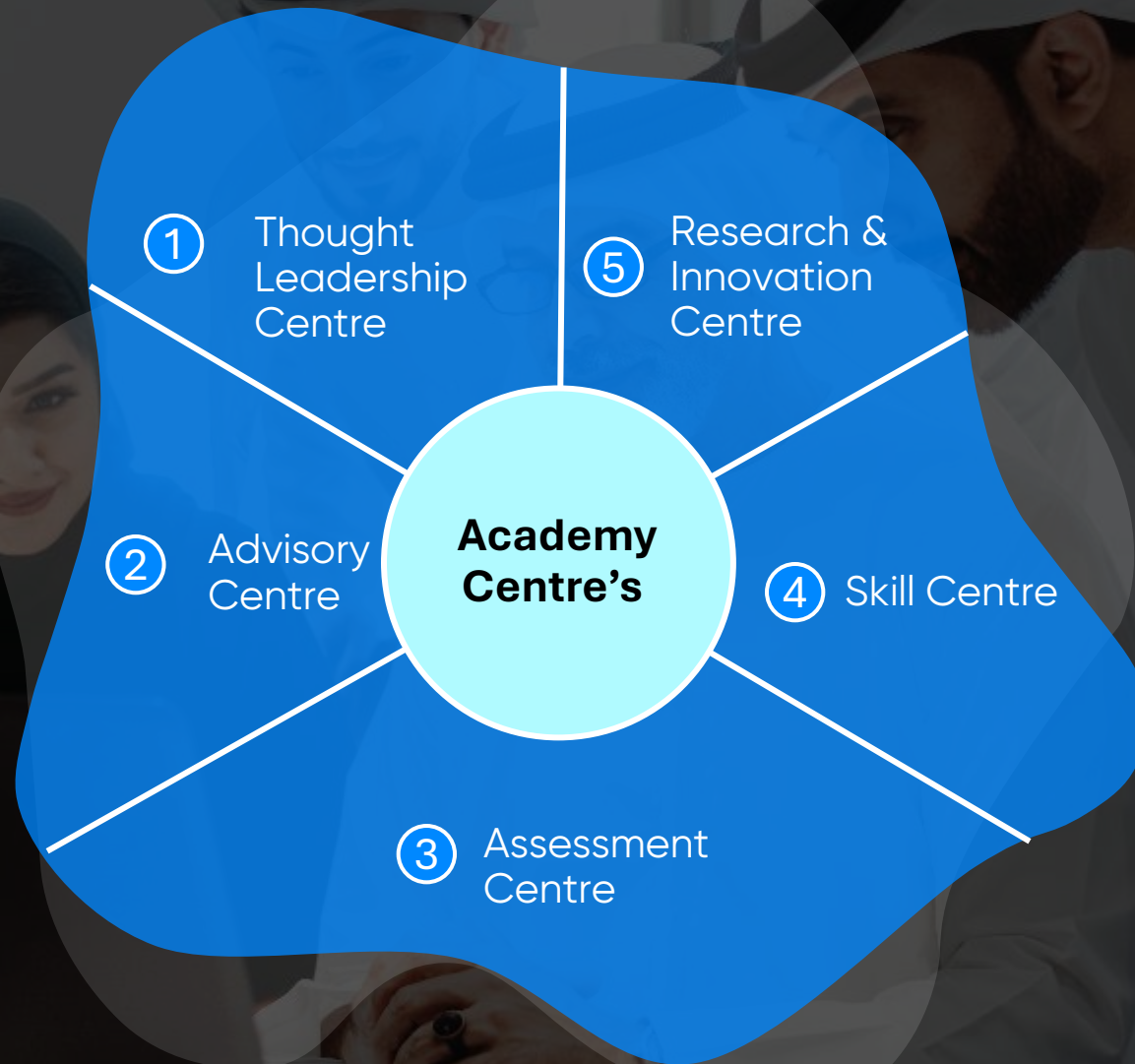
Programmes and Accreditations



ADGMA 2025



ADGM Academy Supporting Centre's



ADGM ACADEMY PERFORMANCE & FUTURE AREAS | 2019 – 2024

ADGMA HAS CONTRIBUTED SIGNIFICANTLY TOWARDS THE NATIONAL SECURITY AGENDA OF EMPLOYABILITY



PROGRAMS & INITIATIVES

National Development Programme

Equipping Emiratis with International Qualifications to take strategic / technical jobs

Trained – 1,205

THE JOB CENTRE مركز التوظيف

Emiratis who require minor interventions to be employed in Private Sector

Trained – 3,215

Future Entrepreneurs Programme

Supporting Emirati Job seekers in building their own business by "bringing jobs to them"

Trained – 490



EMPLOYED

4,420

Placed

Current Status

99%

Completed Training & Employed

1%

Dropped out of Training

80%

20%

490 – Placed
Future Entrepreneurs Programme

7 KEY STRATEGIC SECTORS ADGMA LEADS IN EMPLOYING EMIRATI NATIONALS



Banking & Finance



Audit



Consultancy



Insurance



Digital



Tax



Exchange

ENTERING NEW SECTORS TO SUPPORT THE NATIONAL AGENDA

- 1 Finance & Investments
Core investment skills
- 2 Technology & Programming
AI, Coding, & Tech focused
- 3 Regulations & Compliance
AML, Financial compliance
- 4 Education
Developing UAE National talent in the education sector
- 5 Tourism & Culture
Strengthen and sustain the tourism sector in Abu Dhabi

OUR CANVAS

TRAINING & ASSESSMENT PARTNERS



11
SCHOOLS



50
TRAINING



20
UNIVERSITIES
ASSOCIATED



10
BUSINESS PARTNERS



15
CHARTERED
INSTITUTIONS AFFILIATED



8
ACCREDITATIONS BY
AWARDING BODIES

Collaborations with Government Entities & Private Sector



MINISTRES



AUTHORITIES



BIG 4

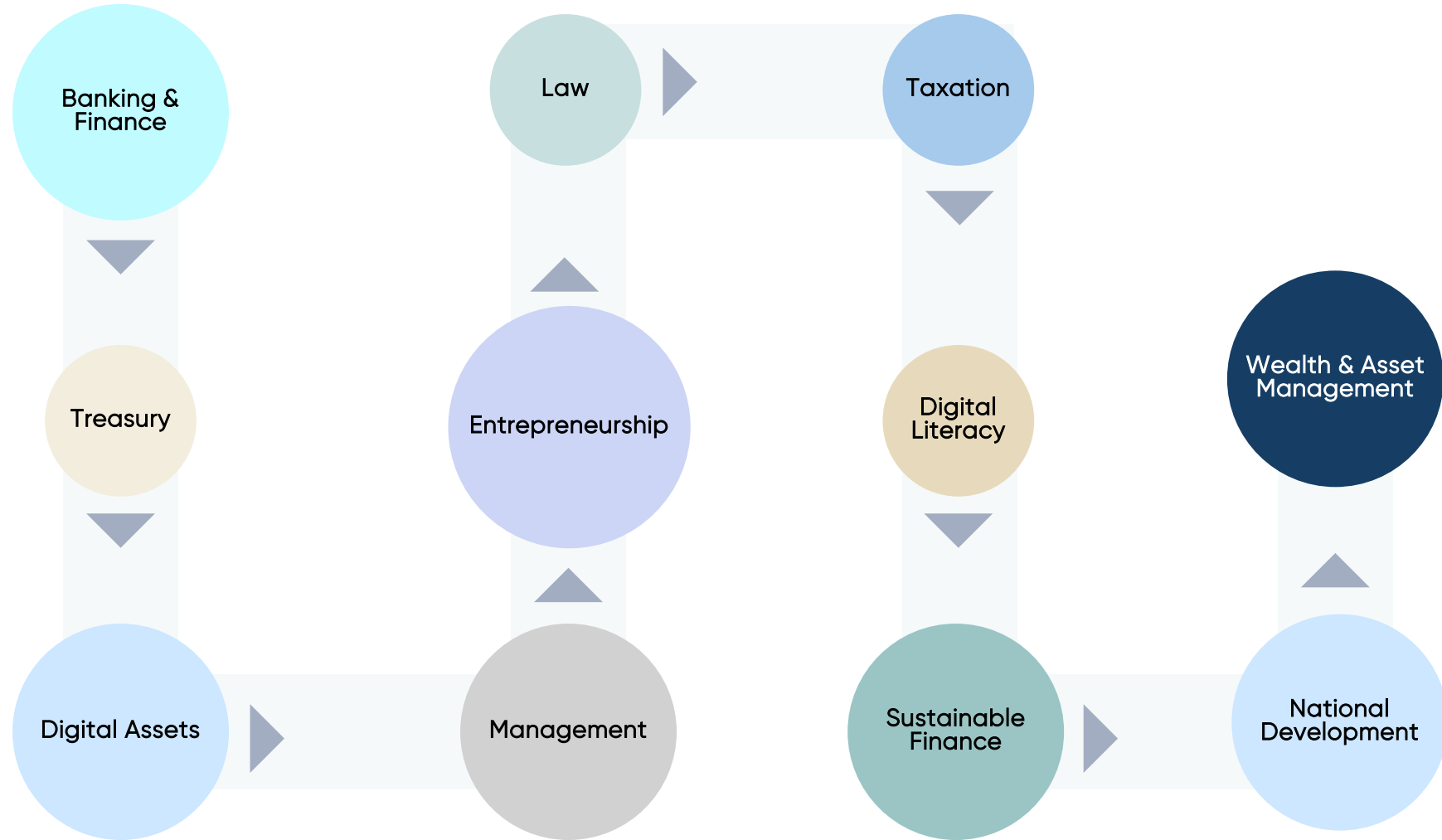


PRIVATE FIRMS



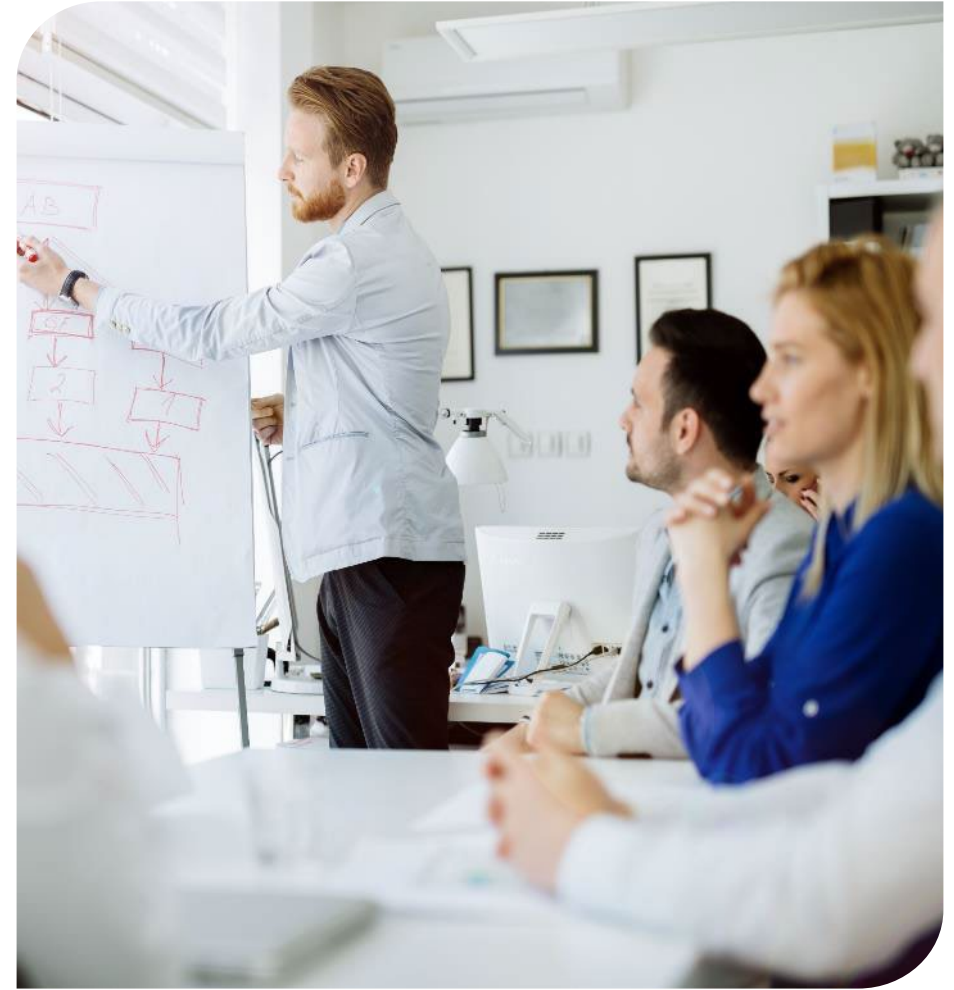
NGO'S

ADGM Academy Schools



In today's everchanging and complex economy, having stable financial systems and banks is the utmost priority of every country. The banking and finance sectors are backbones of economic growth, and so the School of Banking and Finance aims to progress the skills and knowledge of individuals who are either working professionals or are seeking employment in this industry.

With professional certifications and national qualifications offered, the school will address many topics in banking and finance including Securities & Investment, International Trade and Retail and Digital Banking.





Applying AI in Finance: Framework and Use Cases Professional Development Programme



This course will explore some of the main areas where AI is being applied to enhance the provision of financial services. The expert will discuss a variety of business cases from different verticals, including wealth and asset management, insurance, customer service, Robotic Process Automation (RPA), and fraud detection.

The business cases will be used to inform participants about the opportunities, challenges, and risks that accompany the deployment of AI in financial institutions. The course will also include a group project, where participants will work in teams to analyze the business case of a selected example presented during the session.



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul style="list-style-type: none"> • Senior and mid managers in financial institutions • All financial services professionals keen on exploring real-life examples of how AI is being utilised in finance 		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the fundamentals of framework design and implementation • Acquire the skills required to identify and critically evaluate business cases of AI in finance • Develop a thorough understanding of the most recent AI innovations in finance and obtain the required vocabulary and knowledge to explore these developments in more depth 		



Financial Technology – Online Course Professional Development Programme



With this course, you will learn about the important elements of digital innovation and fintech. The program focuses on the key considerations and fundamental knowledge you can use to contribute and pilot digital innovations within business functions and enhance your professional profile.

The program is suited for any professional who wishes to acquire a solid foundational understanding of digital businesses and innovation and the main technologies used.

1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul style="list-style-type: none"> • Junior and mid managers in government organizations • Working professionals keen on acquiring a solid foundational understanding of digital transformation and digital businesses and the main technologies used, with a focus on the public sector 		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the foundations of digital businesses and innovation • Understand the foundations of emerging technologies and their applications in digital businesses 		



Implementing AI in Financial Institutions Professional Development Programme



This course will explore the four pillars of successful implementation of AI in financial institutions: developing an AI strategy, assessing the infrastructure required, understanding the impact on people and roles, and managing ensuing risks.

The expert will also address the practical opportunities and challenges that must be considered when developing an implementation plan for the organization.

1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul style="list-style-type: none"> Senior and mid managers in financial institutions All financial services professionals keen on understanding how Data and AI can drive digital transformation and how they impact their institutions from a business standpoint 		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> Developing an AI strategy Assessing the infrastructure required Understanding the impact on people and roles Managing ensuing risks Opportunities and challenges that must be considered when developing an implementation plan for the organization. 		



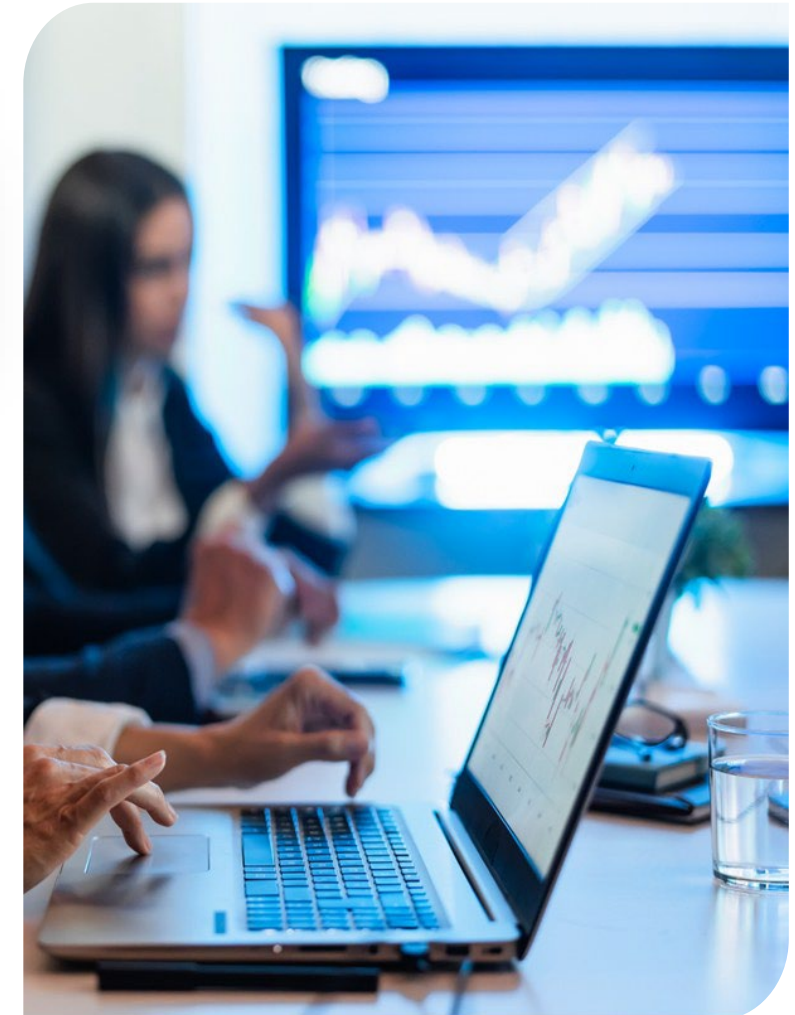
Level 7 Executive Certificate in FinTech Professional Certificate

The Executive Certificate in FinTech targets individuals who are either in senior management roles within the financial services industry or are aspiring to work in such roles. The programme emphasizes on helping you develop a broader and more reflective understanding of issues related to the practice of FinTech in banking and finance.

6
Days



Course/ Qualifications Level/ Credits (if applicable)	Level 7	Awarding Body (if applicable)	The London Institute of Banking and Finance (LIBF)/ The Quality Assurance Agency for Higher Education (QAA)
Target Group	Senior management roles within the financial services industry or those aspiring to be in such roles.		
Pre-Requisites	<ul style="list-style-type: none"> • 2.1 Honors degree (or equivalent) from a recognized institution; OR The London Institute of Banking & Finance Chartered Associateship (through the 'qualification' route) • Demonstration of relevant professional experience (applies to candidates in the part-time programme only). 		
Learning Outcomes	<ul style="list-style-type: none"> • Demonstrate comprehensive knowledge and understanding of core areas of banking, finance and FinTech. • Demonstrate comprehensive knowledge and understanding of current academic and practice-based debate on issues in FinTech. • Demonstrate critical understanding of the interrelationships between FinTech and the business • Demonstrate critical understanding of the role of banking and finance from a FinTech perspective in the wider socio-economic environment. • Critically evaluate and reflect on ethical and governance issues in banking and finance • Critically analyse and evaluate banking strategies in a global context and from a FinTech perspective. • Critically analyse, evaluate, and employ subject-specific theories and tools, empirical evidence and concepts related to banking, finance, risk and FinTech. • Identify, analyse and critically interpret industry, academic articles and financial data, and examine the relationship between theory and empirical testing. 		





Open Banking Program Professional Development Programme



This program is designed to unfold all key areas of Open Banking and the implications of platform business models in the Financial Services industry. During this program, participants will gain an understanding of Platform Models, Digital Ecosystem, API architecture and pillars of the Open Banking transformation, insights on global market trends as well as practices to structure its operational and technological investment.



6
Weeks

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	Centre for Finance, Technology and Entrepreneurship (CFTE)/ Continuing Professional Development (CPD)
Target Group	<ul style="list-style-type: none"> • Finance professionals and leaders • Investors • Technology leaders • Finance regulators • Entrepreneurs • Graduates and students 		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	<ul style="list-style-type: none"> • Explore the business model that made Amazon a global superpower: the platform ecosystem • Understand the roles of third-party providers within the Open Banking ecosystem • Analyse the API business model in the Open Banking and Embedded Finance revolution • Appreciate the opportunities that international data standards can provide and how you can benefit from them 		



Advanced CAMS-Audit

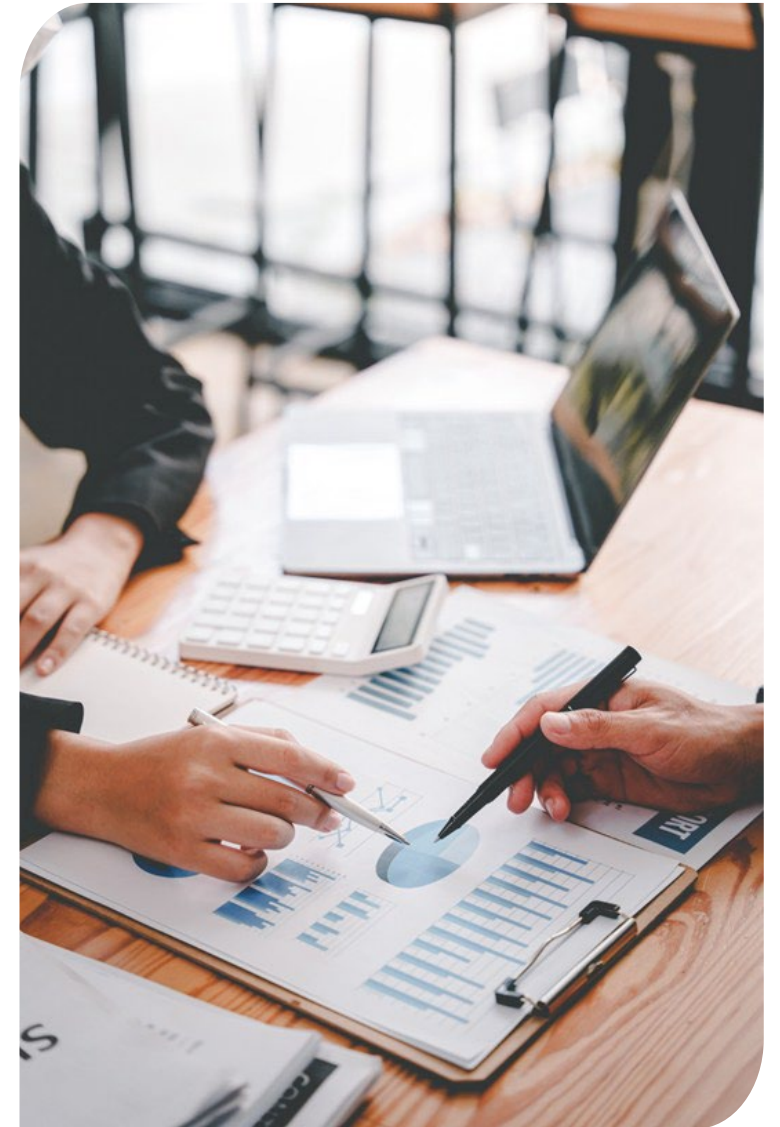
Professional Certification

Advanced CAMS-Audit is for mid-level and senior management professionals who are ready to take the next step in their anti-money laundering (AML) career. This ACAMS audit certification is best for professionals involved in conducting AFC audits and testing and monitoring AFC controls. The self-study program gives professionals a clear understanding of audit principles, and the judgement needed to evaluate financial crime risk controls and their effectiveness.



6
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	Association of Certified Anti-Money Laundering Specialists (ACAMS)
Target Group	<p>All organizations who conduct anti-financial crime audits, including:</p> <ul style="list-style-type: none"> • Banks • Non-bank financial institutions • FinTech • Designated non-financial businesses and professions (DNFBPs) with financial crime compliance programs • Corporates • Consulting firms <p>Advanced CAMS-Audit is best suited for mid to senior level professionals, including those who:</p> <ul style="list-style-type: none"> • Work in the internal audit functions of an institution • Consult as an external auditor • Supervise individuals who perform financial crime prevention audits • Help prepare institutions for regulatory examination • Perform bank examinations from a regulatory perspective 		
Pre-Requisites	<p>To apply for the CGSS certification, you must have an active ACAMS membership.</p> <p>To be eligible for the CGSS exam, you must have 40 qualifying credits based on education, other professional certification, and/or professional experience in the sanctions or financial crime compliance field.</p>		
Learning Outcomes	<p>Completing this advanced CAMS certification enables professionals to:</p> <ul style="list-style-type: none"> • Safeguard their organization's AML program • Fulfill regulatory expectations • Certify their advanced expertise 		





Advanced CAMS-Risk Management (CAMS-RM) Professional Certification

Advanced CAMS-Risk Management (CAMS-RM) is the global certification that demonstrates a professional's specialized knowledge in managing financial crime risk. It is a certification that takes the participant beyond the CAMS credential to an elevated level of education and practice in this area. The participant must be CAMS certified and an ACAMS member to apply.

6
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	Association of Certified Anti-Money Laundering Specialists (ACAMS)
Target Group	Advanced CAMS-Risk Management is best suited for mid to senior level professionals, including: <ul style="list-style-type: none"> • BSA Officers • Risk Officers • Compliance Officers • MLRO (Money Laundering Risk Officers) • Chief Global Compliance Officers 		
Pre-Requisites	To apply for the CGSS certification, you must have an active ACAMS membership. To be eligible for the CGSS exam, you must have 40 qualifying credits based on education, other professional certification, and/or professional experience in the sanctions or financial crime compliance field.		
Learning Outcomes	<ul style="list-style-type: none"> • Be familiar with a risk framework and governance • Ability to identify and assess risks • Monitor, control and mitigate risk • Understand the effectiveness of communication and training 		



Certificate 4 in Business Accounting

National Qualifications

Certificate 4 in Business and Accounting aims to provide learners with a broad understanding of a range of business environments. The qualification provides students with a wide range of courses to ensure they gain knowledge, hands-on and problem-based learning experiences that focus on the business skills required to succeed in the modern business world. In addition, it equips students with the skills required to embrace creativity and innovation and sharpens their business skills to best serve the sector.



Flexible
As per requirements

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	National Qualifications Centre (NQC)
Target Group	Working professionals or individuals interested in such fields		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	<ul style="list-style-type: none"> • Explain how internal and external factors affect business organisations • Explain the role of marketing in business • Communicate business information effectively • Run a project • Identify the importance of managing physical and technical resources • Examine the role creativity plays in entrepreneurship • Investigate the meaning and importance of ethics in business • Conduct double-entry bookkeeping processes using manual systems • Extract a trial balance from accounting records, produce a Profit & Loss Account and Statement of Financial Position • Complete transaction and produce final reports using a computerised accounting system • Make adjustments to final accounts • Calculate break-even • Prepare and manage a cash flow forecast in a business • Use ratio analysis to review business performance 		





Certificate in Finance, Accounting and Business (CFAB) Professional Certification

The ICAEW Certificate in Finance, Accounting and Business (ICAEW CFAB) is the practical business qualification for those interested in or are working in business.

Over six modules, you can learn about business and finance, management information, law, assurance, and the principles of tax and accounting – all practical areas of study that will help you achieve your goals.

6
Weeks

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	The Institute of Chartered Accountants in England and Wales (ICAEW)
Audience/Target Group	Working professionals or individuals interested in such fields		
Entry Requirements / Pre-Requisites	No mandatory requirements		
Learning Outcomes	<ul style="list-style-type: none"> • Equip your team with the necessary practical skills. • Experience ICAEW CFAB and the benefits it brings to your team without any budget commitment. • Assess employee ability for further training to become an ICAEW Chartered Accountant. 		

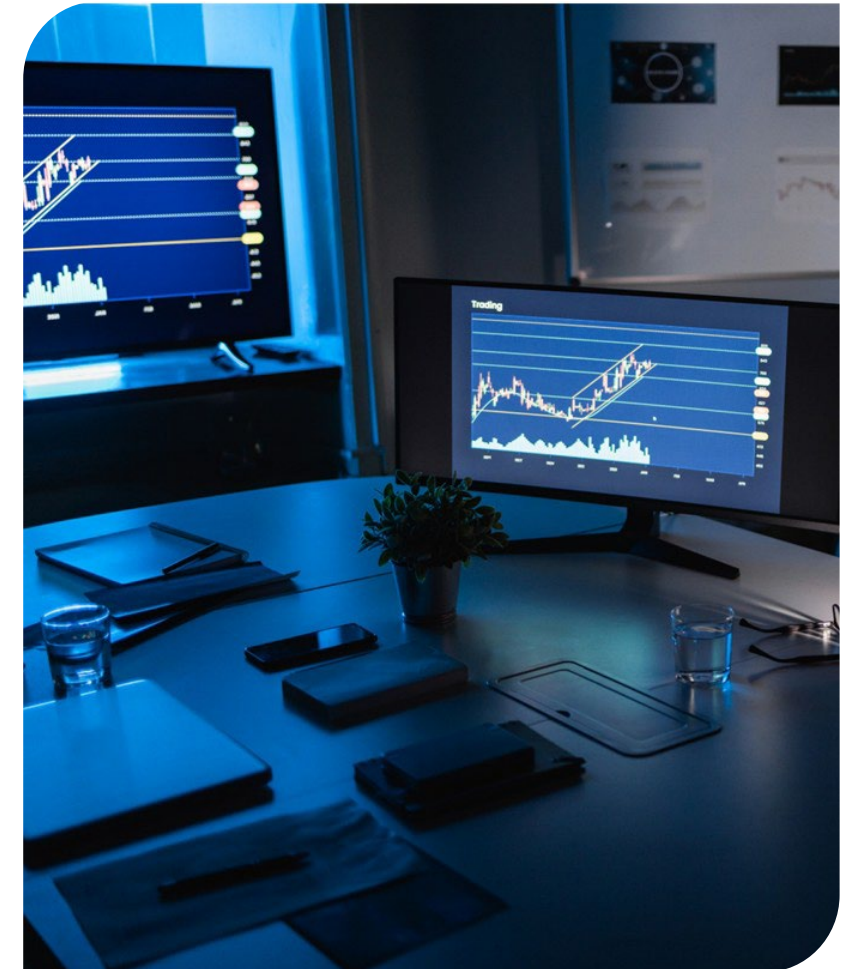


Certified AML Fintech Compliance Associate (CAFCA) Professional Certification

CAFCA is a certification for FinTech professionals, developed by FinTech professionals and certified by ACAMS. It is designed to upskill and empower the teams you rely on to protect your organization by ensuring they understand core compliance principles, functions, and risks. The course consists of an 8-hour digital course and a proctored 90-minute exam.

8
Hours

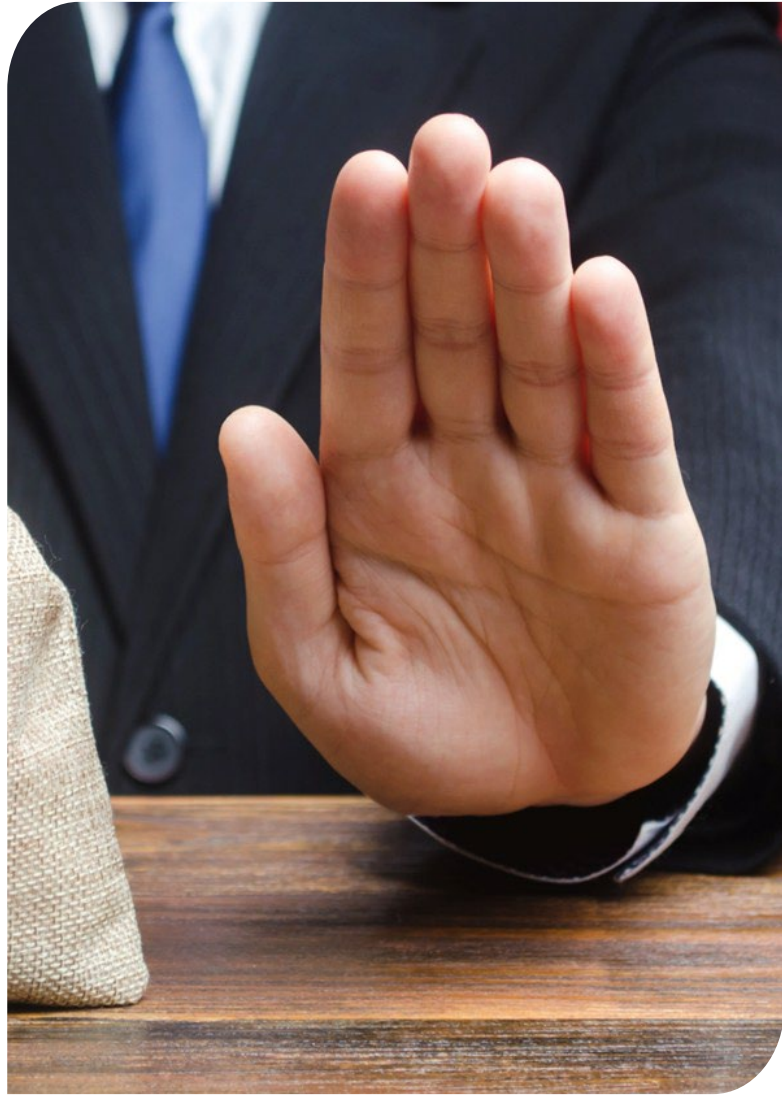
Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	Association of Certified Anti-Money Laundering Specialists (ACAMS)
Target Group	<ul style="list-style-type: none"> • Small start-ups, with staff in hybrid roles that include anti- money laundering (AML) tasks • Mid-sized FinTech's transitioning to a more structured AML program • Large FinTech's with dedicated compliance teams 		
Pre-Requisites	There are no specific eligibility requirements. Anyone who needs to demonstrate a solid understanding of financial crime prevention efforts can pursue the CAFCA certification.		
Learning Outcomes	<ul style="list-style-type: none"> • How to conduct due diligence across different customer types • Payment screening and transaction monitoring • Conducting investigations and reporting • Scaling anti-financial crime strategies 		





Certified Global Sanctions Specialist Professional Certification

CGSS is an ACAMS certification that equips an organization's workforce with a credential that represents a serious commitment to compliance with sanctions in a world of increasingly complex laws, regulations, and policies. To receive this certificate, the participant must pass the CGSS examination after a thorough self-study journey that also includes optional webinars & training sessions.



4
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	Association of Certified Anti-Money Laundering Specialists (ACAMS)
Target Group	<p>CGSS is ideal for mid to senior level sanctions professionals. Roles include:</p> <ul style="list-style-type: none"> • Sanctions Compliance • Economic Sanctions • Financial Sanctions • Sanctions Screening • AML/CTF • AML Sanctions • Regulatory Compliance • Risk Management • Legal Counsel • Embargo • Compliance Technology 		
Pre-Requisites	<p>To apply for the CGSS certification, you must have an active ACAMS membership. To be eligible for the CGSS exam, you must have 40 qualifying credits based on education, other professional certification, and/or professional experience in the sanctions or financial crime.</p>		
Learning Outcomes	<ul style="list-style-type: none"> • Understand sanctions measures, their purpose, and how they are introduced • Learn to identify sanctions evasion techniques • Understand sanctions due diligence • Gain a detailed understanding of the risks of non-compliance 		



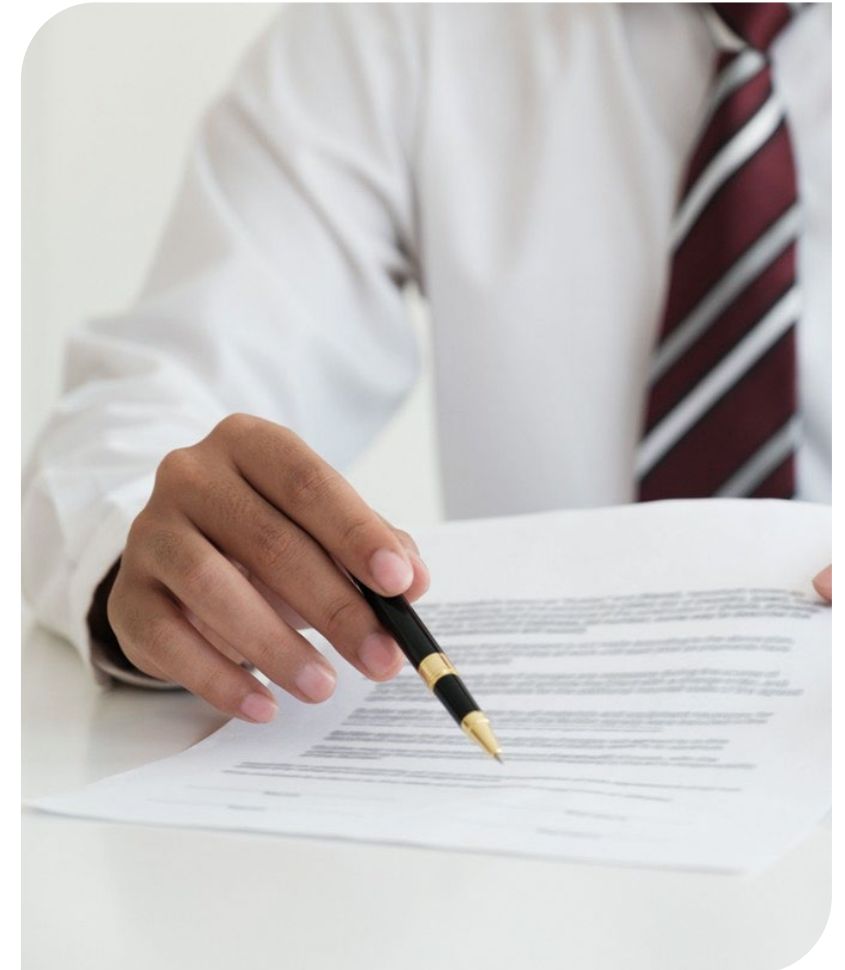
Certified Know Your Customer Associate (CKYCA) Professional Certification

CKYCA is for early career professionals who wish to work or are currently working in KYC/CDD roles as well as for people who supervise them. When combined with six to twelve months of experience, CKYCA professionals should be able to perform fundamental enhanced due diligence activities with minimal supervision and appropriately escalate high risk cases. The course consists of an 8-hour digital course, study guide, digital flashcards, and a proctored multiple-choice exam.



8
Hours

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	Association of Certified Anti-Money Laundering Specialists (ACAMS)
Target Group	<p>The Certified Know Your Customer Associate Certification is ideal for early career professionals who are working in, or wish to work in, KYC/CDD roles. Roles include</p> <ul style="list-style-type: none"> • KYC Analyst • KYC/CDD Analyst • KYC Onboarding Analyst • KYC Representative • KYC Team Lead • Client/Customer Onboarding Analyst • Client/Customer Onboarding Specialist • AML Prevention Representative 		
Pre-Requisites	<p>There are no specific eligibility requirements. However, the exam aims to test the knowledge of someone with approximately 9 months of KYC/CDD experience.</p>		
Learning Outcomes	<ul style="list-style-type: none"> • Identify and verify a customer • Screen the customer and rate their risk • Perform Enhanced Due Diligence (EDD) • Create a customer profile 		





CFA Level 1 Professional Certification

The CFA qualification gives you expertise and real-world skills in investment analysis and is one of the highest distinctions in the investment management profession.

The CFA exams test the fundamentals of investment tools, valuation of assets, portfolio management and wealth planning.

5
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 1	Awarding Body (if applicable)	Chartered Financial Analyst (CFA)
Audience/Target Group	Portfolio managers, financial advisors, and C-suite		
Pre-Requisites	Have a bachelor's degree (or equivalent) from a recognized university or be in the final year of your bachelor's degree at the time of registration, or have four years of qualified, professional work experience or a combination of work/college experience that totals four years.		



CFA Level 2 Professional Certification

The CFA qualification gives you expertise and real-world skills in investment analysis and is one of the highest distinctions in the investment management profession.

The CFA exams test the fundamentals of investment tools, valuation of assets, portfolio management and wealth planning.

Course/ Qualifications Level/ Credits (if applicable)	Level 2	Awarding Body (if applicable)	Chartered Financial Analyst (CFA)
Audience/Target Group	Portfolio managers, financial advisors, and C-suite		
Pre-Requisites	The candidates should have passed the CFA Level 1 examination. The candidates should have completed their graduation or have a minimum work experience of 4 years or a combination of both.		

5
Weeks





CFA Level 3 Professional Certification

The CFA qualification gives you expertise and real-world skills in investment analysis and is one of the highest distinctions in the investment management profession.

The CFA exams test the fundamentals of investment tools, valuation of assets, portfolio management and wealth planning.

6
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	Chartered Financial Analyst (CFA)
Audience/Target Group	Portfolio managers, financial advisors, and C-suite		
Pre-Requisites	The main eligibility criteria for CFA Level 3 is clearing the Level 2 exam. Candidates should have completed a Bachelor's degree from a recognized university. There is no specified age requirement for the CFA Level 3 exam.		
Learning Outcomes	Develop a deep understanding of the following: <ul style="list-style-type: none"> • Portfolio Management Behavioral Finance • Capital Market Expectations • Asset Allocation and Related Decisions in Portfolio Management • Derivatives and Currency Management • Fixed-Income Portfolio Management • Alternative Investments for Portfolio Management • Private Wealth Management • Portfolio Management for Institutional Investors • Trading, Performance and Manager Selection • Cases In Portfolio Management • Ethical and Professional Standards 		



Certified Internal Auditor (CIA) Part 1 Professional Certification

The CIA tests knowledge, skills, and abilities related to the foundation of internal auditing, independence and objectivity, proficiency and due professional care, quality assurance and improvement programs, governance, risk management, control, and fraud risk.

Course/ Qualifications Level/ Credits (if applicable)	Level 1	Awarding Body (if applicable)	Institute of Internal Auditors (IIA)
Audience/Target Group	Internal Audit Professionals		
Pre-Requisites	<p>Master's degree or equivalent</p> <ul style="list-style-type: none"> 12 months of internal audit experience or equivalent <p>Bachelor's degree or equivalent</p> <ul style="list-style-type: none"> 24 months of internal audit experience or equivalent <p>Associate degree, three A-level certificates with a grade of C or higher, or equivalent</p> <ul style="list-style-type: none"> 60 months of internal audit experience or equivalent 		
Learning Outcomes	<ul style="list-style-type: none"> Enhance credibility and respect. Sharpen skills and proficiencies. Increase advancement and earning potential. Demonstrate understanding and commitment. 		

5
Days





Certified Internal Auditor (CIA) Part 2 Professional Certification

CIA part 2 tests knowledge, skills, and abilities particularly related to managing the internal audit activity, planning and performing the engagement, communicating engagement results and monitoring progress.

5
Days

Course/ Qualifications Level/ Credits (if applicable)	Level 2	Awarding Body (if applicable)	Institute of Internal Auditors (IIA)
Audience/Target Group	Internal Audit Professionals		
Pre-Requisites	<p>Master's degree or equivalent</p> <ul style="list-style-type: none"> • 12 months of internal audit experience or equivalent <p>Bachelor's degree or equivalent</p> <ul style="list-style-type: none"> • 24 months of internal audit experience or equivalent <p>Associate degree, three A-level certificates with a grade of C or higher, or equivalent</p> <ul style="list-style-type: none"> • 60 months of internal audit experience or equivalent 		
Learning Outcomes	<ul style="list-style-type: none"> • Enhance credibility and respect. • Sharpen skills and proficiencies. • Increase advancement and earning potential. • Demonstrate understanding and commitment. 		



Certified Internal Auditor (CIA) Part 3 Professional Certification

CIA part 3 tests knowledge, skills, and abilities related to business acumen, information security, information technology, and financial management.

5
Days



Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	Institute of Internal Auditors (IIA)
Audience/Target Group	Internal Audit Professionals		
Pre-Requisites	<p>Master's degree or equivalent</p> <ul style="list-style-type: none"> • 12 months of internal audit experience or equivalent <p>Bachelor's degree or equivalent</p> <ul style="list-style-type: none"> • 24 months of internal audit experience or equivalent <p>Associate degree, three A-level certificates with a grade of C or higher, or equivalent</p> <ul style="list-style-type: none"> • 60 months of internal audit experience or equivalent 		
Learning Outcomes	<ul style="list-style-type: none"> • Enhance credibility and respect. • Sharpen skills and proficiencies. • Increase advancement and earning potential. • Demonstrate understanding and commitment. 		





CII Level 3 Certificate in Insurance Professional Certification

The Level 3 Certificate in Insurance is a core qualification for insurance staff working across all sectors of the profession. The certificate develops core knowledge and confidence of key disciplines needed before you focus your subsequent studies and specialize according to your ambitions and career requirements.



Flexible
As per requirements

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	The Chartered Insurance Institute (CII)
Audience/Target Group	<ul style="list-style-type: none"> • Anyone wishing to gain a broad understanding of insurance principles, key disciplines, and products • Employees who have no formal insurance qualifications but who wish to objectively demonstrate insurance knowledge and understanding • Anyone working in specific technical claims handling or underwriting roles within a call or service centre environment • Insurance staff employed in support functions such as Human Resources, Marketing, IT, and Finance wishing to develop an understanding of the industry they are working in • Staff working for an organization whose primary business is not insurance, but which offers insurance advice and products as part of its overall service to customers 		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the nature and main features of the insurance product(s) and/or process(es) within your organization • Understand the main regulatory and legal requirements applicable to the insurance product(s) and/or process(es) within your organization 		



CIPS Level 2 Certificate in Procurement and Supply Operations Professional Certification

Based on the tactical and operational levels of our global standard, this certification will help you understand key facts, procedures, and processes relevant for anyone aspiring to work in this profession.



Flexible
As per requirements

Course/ Qualifications Level/ Credits (if applicable)	Level 2/ 18 credits	Awarding Body (if applicable)	The Chartered Institute Of Procurement & Supply (CIPS)
Audience/Target Group	This is the ideal starting qualification for anyone new to the profession or anyone looking to aspire to move into a procurement and supply career		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	<ul style="list-style-type: none"> • Identify the fundamental roles and activities, systems, procedures, processes and contracts associated with the procurement and supply function. • Identify types of business organisations • Define stakeholders and explain the key market factors that have an impact on the procurement and supply function. • Define the uses of, and identify the advantages offered by systems technology in improving procurement and supply activity whilst maintaining overall quality. • Identify the key role that inventory plays, and define the principles and processes associated with effective logistics control 		





CIPS Level 3 Certificate in Procurement and Supply Operations Professional Certification

The Level 3 Certificate in Insurance is a core qualification for insurance staff working across all sectors of the profession. The certificate develops core knowledge and confidence of key disciplines needed before you focus your subsequent studies and specialize according to your ambitions and career requirements.



Flexible
As per requirements

Course/Qualifications Level/ Credits (if applicable)	Level 3/ 30 credits	Awarding Body (if applicable)	The Chartered Institute Of Procurement & Supply (CIPS)
Audience/Target Group	This qualification is designed for those already in an operational role and will help improve fundamental skills		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	<ul style="list-style-type: none"> Identify the range of environments in which procurement and supply are expected to operate, and the external factors that can impact overall success. Identify the significance of ethics for procurement and supply and define each stage of the sourcing process. Explain administrative processes behind contract development and how to measure contract performance. Identify the influence that people and teams can have on procurement and supply success, and recognise the challenges associated with, and methods to achieve, organisational change. 		



CIPS Level 4 Diploma in Procurement and Supply Professional Certification

Based on the operational and managerial levels of our global standard, you will develop the technical skills, knowledge and competencies employers are looking for. You will be equipped with essential knowledge and tools that you can apply immediately in your workplace.



Flexible
As per requirements

Course/Qualifications Level/ Credits (if applicable)	Level 4/ 60 credits	Awarding Body (if applicable)	The Chartered Institute Of Procurement & Supply (CIPS)
Audience/Target Group	An experienced individual with over two years of relevant experience in a business environment.		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	Provide advice and guidance to key stakeholders on the performance of organisational procedures and on purchasing and supply processes		





CIPS Level 5 Advanced Diploma in Procurement and Supply Professional Certification

This certification will help you improve organizational procurement and fulfill objectives.

Based on the managerial and professional levels of our global standard, you will get to grips with key aspects of risks in supply chains, approaches to managing teams and processing and evaluating contracts.



Flexible
As per requirements

Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	The Chartered Institute Of Procurement & Supply (CIPS)
Audience/Target Group	Individuals who have achieved the CIPS Level 4 Diploma in Procurement and Supply		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	Expertise to improve or develop and fulfill organisational and functional objectives in procurement and supply		





CIPS Level 6 Diploma in Procurement and Supply Professional Certification

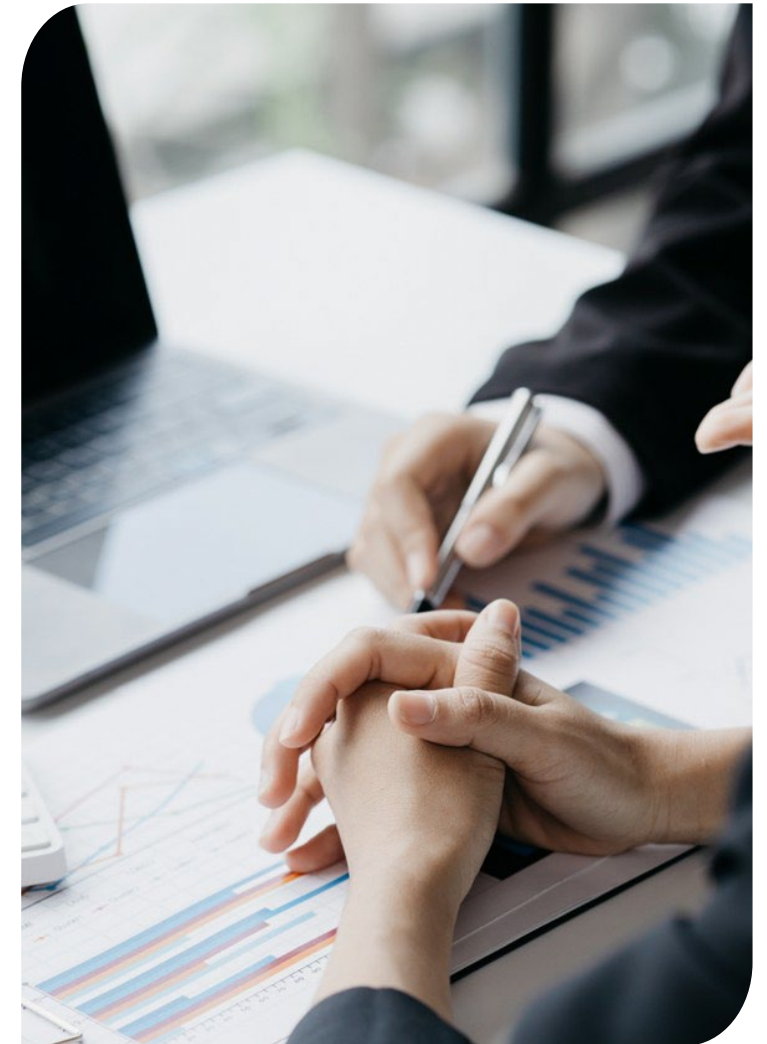
This certification will help you make a real impact in your career, taking you all the way to becoming MCIPS Chartered in your professional journey.

Based on the professional level of our global standard, it is recognized by employers worldwide for producing competent and confident procurement and supply professionals.



Flexible
As per requirements

Course/Qualifications Level/ Credits (if applicable)	Level 6/ 60 credits	Awarding Body (if applicable)	The Chartered Institute Of Procurement & Supply (CIPS)
Audience/Target Group	Senior procurement professionals		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	Ability to formulate direction and advice, change management, leading and influencing both internal and external stakeholders in procurement and supply and the management of teams and individuals.		



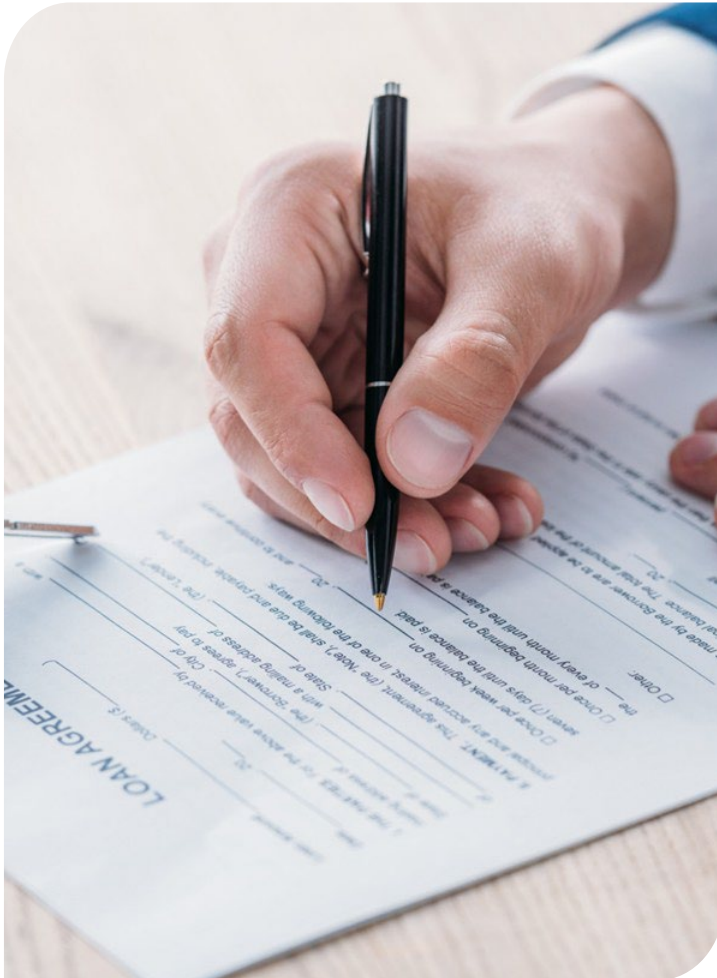


CISI Level 3 Award in Global Financial Compliance Professional Certification

Global Financial Compliance will provide you with a broad understanding of the compliance issues that arise within the financial services sector. The certification addresses techniques used to implement a successful compliance function in a bank and provides a comprehensive introduction to all the issues a global compliance officer may encounter.

3.5
Days

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	The Chartered Institute for Securities and Investment (CISI)
Target Group	Global Financial Compliance is suitable for all compliance staff and will be especially relevant for Compliance Officers		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	To ensure candidates have an introduction to international compliance		



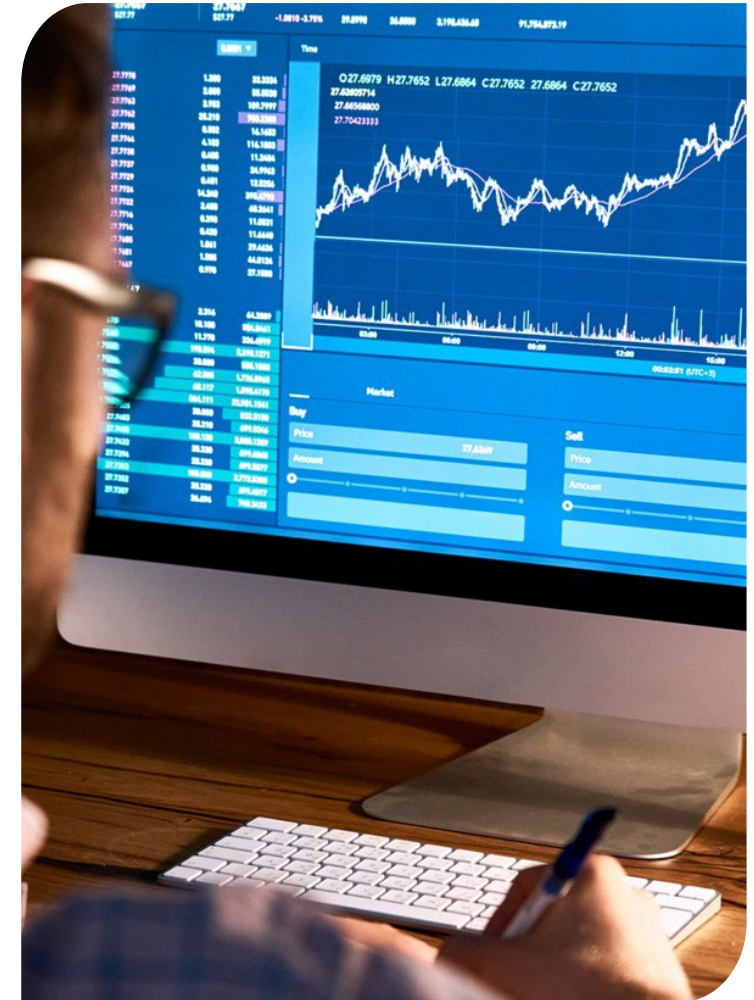


Diploma in Financial Management National Qualifications

The aim of this qualification is to provide learners with the professional knowledge and skills required in finance managers. The core units reflect the responsibilities of the individual and the job skills required for effective performance in financial management. The electives enable learners to select units that reflect their individual work context and career plans.

Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	National Qualifications Centre (NQC)
Target Group	Working professionals or individuals interested in such fields		
Pre-Requisites	Minimum requirements: <ul style="list-style-type: none"> • Secondary School Certificate (G12) • Minimum International English Language Testing System (IELTS) score of 5.0 or EMSAT minimum score of 1000 Advisory requirements: <ul style="list-style-type: none"> • 2 years' relevant experience • International Computer Driving License (ICDL) – Intermediate level 		
Learning Outcomes	<ul style="list-style-type: none"> • Provide financial management • Undertake financial analysis • Develop financial plans • Implement financial plans • Prepare financial reports • Evaluate an organization's financial performance • Manage compliance with legislation • Audit financial systems and records • Assess management accounting information • Use financial statistics and tools • Evaluate financial risk • Evaluate business performance • Apply principles of professional practice to work in the financial services industry • Administer Islamic finance 		

Flexible
As per
requirements





Finance Personal Development Programme

By the end of this course, participants should be able to understand theoretical and practical frameworks that govern preparation of financial & accounting documents as well as apply the main principles of accounting and financial management.

9
Days

Course/ Qualifications Level/ Credits (if applicable)	48 CPD Points/ 48 PDUs	Awarding Body (if applicable)	Continuing Professional Development (CPD)/Project Management Institute (PMI)
Audience/Target Group	Intermediate - Junior managers, middle managers with relevant experience or high potential - Candidates for "Head of Support Services" job		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the key finance and accounting principles and standards • Grasp the key connections between income statement, balance sheet and cash flow statement • Understand how to pick up signs of financial troubles in advance • Understand how UAE Federal Regulations impact accounting and financial processes • Be able to determine whether a new project makes financial sense or not • Be able to prepare accurate and realistic budgets • Become more financially literate 		



Finance for Non-Finance Professionals Personal Development Programme

The aim of this course is to guide participants towards understanding the importance and objectives of Accounting, the concept of Accounting Equation as well as the main principles and concepts of Accounting.

2
Days

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)
Audience/Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • To understand the functioning of business organizations • To understand the importance and objectives of Accounting • To identify the major users of Accounting information • To explain the role of Accounting in making economic and business decisions • To identify the branches of Accounting • To describe the common forms of business entities • To understand the concept of Accounting Equation • To understand the main concepts and principles of Accounting • To understand the Accounting Cycle • To understand the meaning and classification of GAAP 		





Global Securities Operations Professional Certification

This certificate explores the challenges of securities operations and covers best practice techniques used in the profession. It builds upon material covered in the Global Securities Operations unit of the IOC and is a stepping-stone to the Diploma in Investment Operations. It will equip you with the knowledge and expertise to pursue a higher-level role within operations.

2
Days

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	The Chartered Institute for Securities and Investment (CISI)
Target Group	Supervisors, Team Leaders, Assistant Managers, Managers and Senior Technical Specialists working in investment operations (custody, settlement, corporate actions, and cash management).		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	To ensure candidates have an introduction to global securities services and administration as far as this relates to the needs of operations and administration staff		

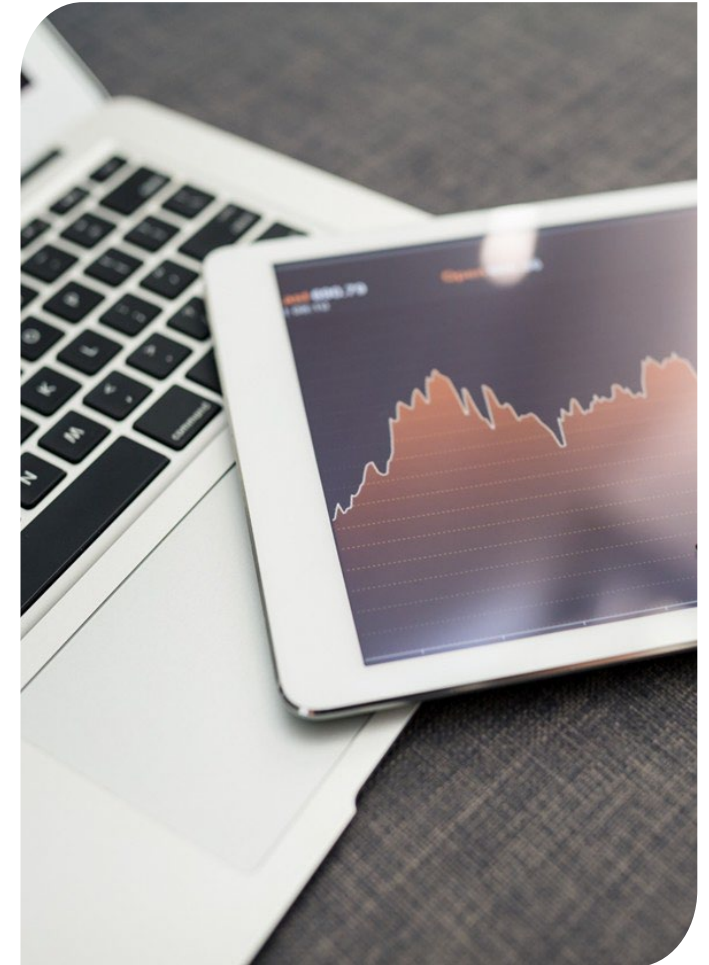


International Introduction to Securities & Investment Professional Certification

The International Introduction to Investment offers a broad introduction to the financial services sector, with a specific focus on investments from a global perspective. It is the foundation exam for many higher level CISI qualifications.

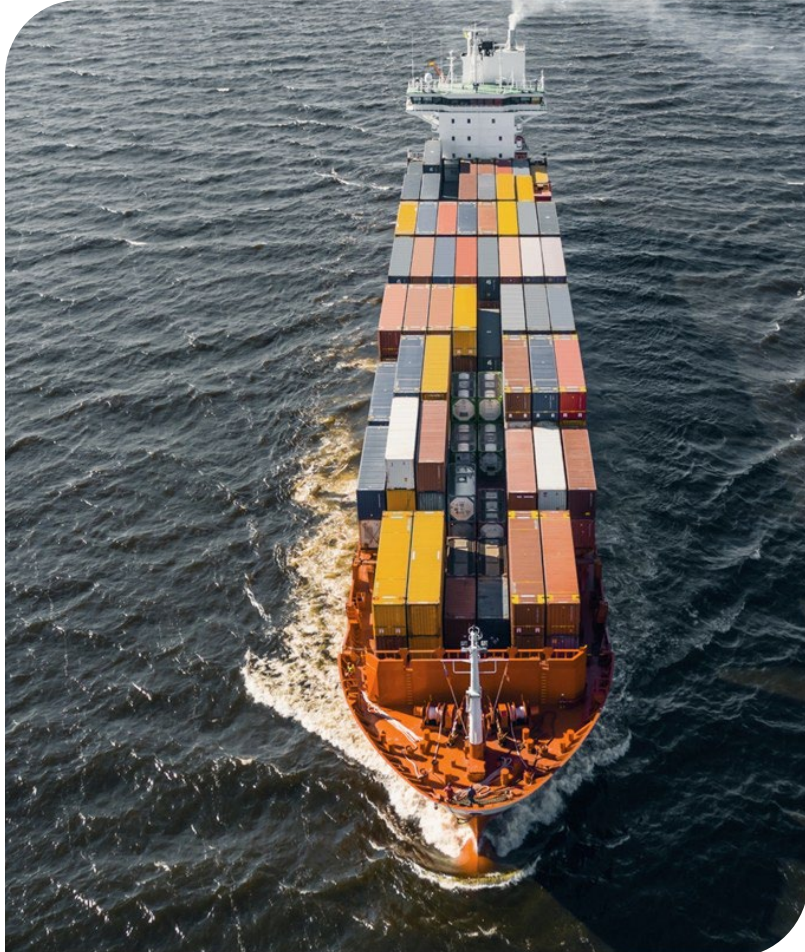
3
Days

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	The Chartered Institute for Securities and Investment (CISI)
Target Group	Ideal for induction purposes – can be integrated into induction programmes to ensure a benchmark level of understanding amongst all employees.		
Pre-Requisites	An entry-level qualification – provides an overview of investment and professional terminology from a global perspective without focusing on a specific jurisdiction		
Learning Outcomes	To provide candidates with a basic introduction to the financial services industry with a particular focus on investments.		





Level 3 Certificate in International Trade and Finance Professional Certification



This certificate provides individuals with a thorough understanding of international trade procedures, practices, legislations as well as a core understanding that underpins international trade and finance. In addition to this core knowledge, it helps you develop a basic understanding of fraud prevention and risk in terms of trade finance.

2
Months

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	The London Institute of Banking and Finance (LIBF)/ The Office of Qualifications and Examinations Regulation (Ofqual)
Target Group	Trade, export, and commodity specialists		
Pre-Requisites	There are no specified entry requirements. However, you need to be satisfied with your ability to study in English at Level 3.		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the key principles and groups of international trade finance and the roles and responsibilities of the various parties involved. • Understand and interpret the different methods of settlement and the rules that govern international trade. • Understand and interpret the various methods of financing international trade. • Understand and interpret the different documents used in international trade and their purposes. • Understand the impact of digitisation on international trade and finance. 		



Level 3 Certificate in Principles of Payments Professional Certification

Our industry-focused Level 3 Certificate in Principles of Payments (CertPAY) offers an introduction to the payments industry, providing you with a comprehensive understanding of payments including compliance and strategy. It will also allow you to develop specialist knowledge and skills related to products, purpose, structure and inherent risks associated with payments.

2
Months

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	The London Institute of Banking and Finance (LIBF)/ The Office of Qualifications and Examinations Regulation (Ofqual)
Target Group	Individuals working in, or looking to work in, the payments industry.		
Pre-Requisites	There are no specified entry requirements. However, you need to be satisfied with your ability to study in English at the International English Language Testing System (IELTS) band 61 / the Common European Framework (CEFR) at B2.		
Learning Outcomes	<ul style="list-style-type: none"> • The component parts of payments • The economic value and systemic importance of payments • The infrastructure of payments • Payment regulation and compliance • The risk and security associated with the payments industry • The international payment context 		





Level 4 Certificate in Trade Finance Compliance Professional Certification

In trade finance, compliance is an area of growing importance with an increasing focus on regulation. By completing this certification, you will develop the knowledge and skills required in an international trade finance professional.

CTFC offers a comprehensive insight into trade finance compliance, providing you with a detailed understanding of the associated principles, parties, processes and risks and the ability to apply knowledge in practice.

3
Months



Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	The London Institute of Banking and Finance (LIBF)/ The Office of Qualifications and Examinations Regulation (Ofqual)
Target Group	Individuals working, or aspiring to work, in trade finance.		
Pre-Requisites	There are no specified entry requirements. However, you need to be satisfied with your ability to study in English.		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the term 'trade finance compliance'. • Understand the international principles that govern, and the process and problems associated with trade finance compliance. • Understand preventative activity and the impact of external factors on trade finance compliance. • Understand the relationships between roles and obligations of parties involved in trade finance compliance. • Understand the risks associated with trade finance non-compliance. • Apply trade finance compliance principles and processes. 		





Level 4 Diploma in Accounting and Business Professional Certification

This certification addresses more generic accounting and business topics, aimed at those who need to gain the necessary knowledge and skills of accounting in the context of the wider business organization. It also develops one's professional skills like complying with legal requirements, developing professional values, improving personal effectiveness, and behaving ethically at work.



18
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	Association of Chartered Certified Accountants (ACCA)/ The Office of Qualifications & Examinations Regulation (Ofqual)
Target Group	<ul style="list-style-type: none"> • Those planning to work in, or are already working, in an accounting role in a small to medium organization. • Those involved in financial reporting and/or in financial decision-support roles • Financial manager or supervisory. • Students carrying out a technician role in a commercial organization 		
Pre-Requisites	To be eligible for the ACCA Diploma in Accounting and Business (RQF Level 4), students must successfully attempt at least one of the examinations and pass.		
Learning Outcomes	<ul style="list-style-type: none"> • To introduce knowledge and understanding of the business and its environment as well as the influence this has on how organisations are structured. • To develop knowledge and understanding of management accounting techniques to support management in planning, controlling and monitoring performance in a variety of business contexts. • To develop knowledge and understanding of the underlying principles and concepts related to financial accounting as well as technical proficiency in the use of double-entry accounting techniques. 		



Level 4 International Banking & Finance Certificate Intermediate Professional Certification

This course takes an international perspective, looking at typical banking and finance products, services, and processes. As you progress through the qualification, you will have the ability and opportunity to apply the knowledge gained in your role and allow you to develop both personally and professionally.



6
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	The London Institute of Banking and Finance (LIBF)/ The Office of Qualifications and Examinations Regulation (Ofqual)
Target Group	Early career staff looking to progress their career in specialist areas of banking and finance.		
Pre-Requisites	Successfully completed the Level 3 International Banking & Finance Certificate – Foundation (IBCF) or recognized equivalent. OR If you do not hold the IBCF qualification, you may be required to take the IBCI Diagnostic.		
Learning Outcomes	To provide early-career banking staff in international financial centres with intermediate level knowledge of the banking sector, banking products and services, and be able to perform in specialised areas of banking including Investment Banking, Corporate Banking, Risk and Credit, or Compliance.		





Risk in Financial Services Professional Certification

Risk in Financial Services offers a comprehensive global introduction to the major risk areas in financial services. It addresses international issues, reflecting the needs of a worldwide market, and provides a sound grounding in the principles of the risk management framework, corporate governance, and risk oversight.

2
Days

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	The Chartered Institute for Securities and Investment (CISI)
Audience/Target Group	Risk and compliance teams, branch management, corporate lawyers, finance officers, senior managers of all disciplines and existing and aspiring non-executive directors.		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	To ensure that candidates have a broad understanding of the general principles of risk in business, the key risks that arise within the financial services industry, the influence of corporate governance, regulation and codes of conduct, and the approaches that are typically used to identify, reduce, and manage specific aspects of risk.		



UAE Financial Rules and Regulations Professional Certification

This course familiarizes the candidate with guidelines applicable to the financial and banking industry in UAE. The certification focuses on markets and covers key financial principles and products in depth. It also offers an introduction to financial services regulation in the UAE and ensures candidates are provided with an understanding of ethical behavior and how to act with integrity.



3
Days

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	The Chartered Institute for Securities and Investment (CISI)
Target Group	Professionals who would like to obtain a better understanding of the UAE Rules and Regulations and work in the banking and financial services sectors		
Pre-Requisites	Certification is a regulatory requirement by the Securities & Commodity Authority for several job functions within the financial services sector		
Learning Outcomes	To provide candidates with the basic knowledge of the regulations and legislation underpinning the financial markets and the conduct of investment business in the United Arab Emirates.		



The School of Management was formed with the ambition of assisting all employees, whether entry-level, middle or senior managers, with the refinement of skills such as behavioral, business and management skills.

This will not only allow for the advancement in one's career but will also result in an efficient workforce overall. The school offers many programmes and certifications that highlight the essential skills individuals need in their day-to-day lives.





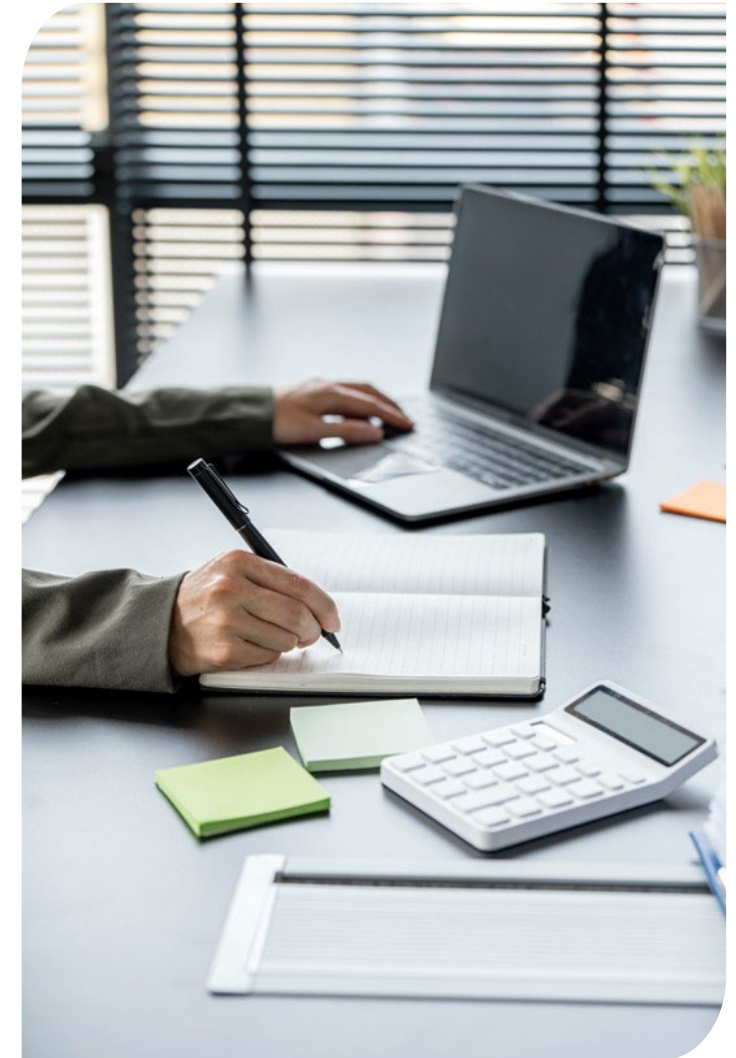
Business and Report Writing Personal Development Programme

This course enables participants to apply the fundamental basics of business writing to their daily working lives. By the end of the course, participants will be able to write all forms of written communication clearly and concisely. Throughout the course, participants will learn how to structure emails, letters, memos, reports and use adequate language to avoid miscommunication and misinterpretation. Participants will also explore the fundamentals of sentencing, paragraphs, punctuation and grammar, enabling them to write with confidence and understand the importance of checking their work prior to distribution.



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	Entry-level associates, potential line managers		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none">• Understand different business writing techniques• Understand professional business writing etiquette• Understand the importance of an effective report		





Business Communication & Meeting Personal Development Programme



The purpose of this course is to empower participants to become effective communicators, enhance the way they interact with others and help them solidify business and personal relationships. This course explores the importance and value of communicating effectively, with emphasis on self-awareness and consideration of others. It also looks at the importance of holding effective meetings where applying good communication skills is crucial.

By the end of this course, everyone will leave with the skills to communicate under pressure, adapt their style to suit different situations, deliver their message succinctly, and navigate their way through difficult conversations and meetings.

1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Audience/Target Group	Entry-level associates, potential line managers		
Entry Requirements / Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand what is meant by effective communication • Understand how to handle feedback and criticism effectively • Understand the relation between effective meetings and communication 		



Business Excellence Personal Development Programme

This course provides solid background to Business Excellence Consulting, taking learners through simple problem-solving of individual problems to a full-scale consulting project. The course highlights the fact that Business Excellence Consulting is about strengthening the management systems and processes of an organization in a holistic and integrated manner using certain criteria to improve performance and create value for stakeholders.

2
Days

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)
Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none">• Understand the business excellence consulting model• Practice case studies related to applying the business excellence consulting model		





CAPM – Certified Associate in Project Management Professional Certification



The Certified Associate in Project Management (CAPM)[®] is an asset that will distinguish you in the job market and enhance your credibility and effectiveness in working with project teams.

The CAPM[®] recognizes your knowledge in the profession's global standard to enable you to stand out to employers.

4
Days

Course/ Qualifications Level/ Credits (if applicable)	Foundation	Awarding Body (if applicable)	Project Management Institute (PMI)
Audience/Target Group	Working professionals from any sector		
Pre-Requisites	<ul style="list-style-type: none"> • Secondary degree (high school diploma, associate degree or the global equivalent) 		
Learning Outcomes	<ul style="list-style-type: none"> • Understanding the role of a project manager • Understanding Project Scope Management • Understanding Project Quality Management • Understanding Project Cost Management • Understanding Project Risk Management 		

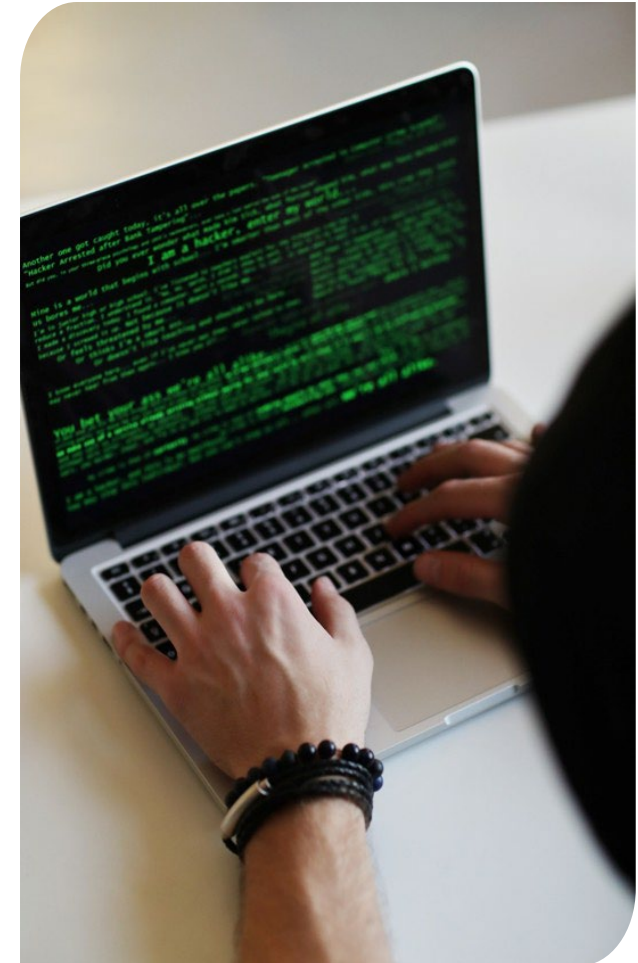


Certified in Data Protection (CDP) Professional Certification

Certified in Data Protection (CDP)[®] is a comprehensive global training and certification program which leverages international security standards and privacy laws to teach candidates about best data protection practices during the entire data lifecycle whether data is at rest, in transit, or being processed.

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	Institute of the Motor Industry (IMI)
Audience/Target Group	Working professionals from any sector		
Pre-Requisites	Secondary degree (high school diploma, associate degree or the global equivalent).		
Learning Outcomes	<ul style="list-style-type: none"> • Governance and Management of Data • Know how to manage incidents that occur • Privacy and Compliance • Business Continuity • Ensure security of company operations 		

1
Month





Change Management Personal Development Programme



This course enables participants to understand the fundamentals of managing change by identifying the levels of change, the misconceptions about change, the importance and benefits of change as well as recognizing the behaviors of a change leader, and the role of reliance during change.

2
Days



Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)
Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand Change • Describe how to implement a Change Program • Understand the fundamentals of managing change • Identify the steps of a change process • Understand the effect of crisis during change • Begin managing change by encouraging creativity and commitment to change • Recognize the truths and misconceptions about change • Identify the obstacles to change 		



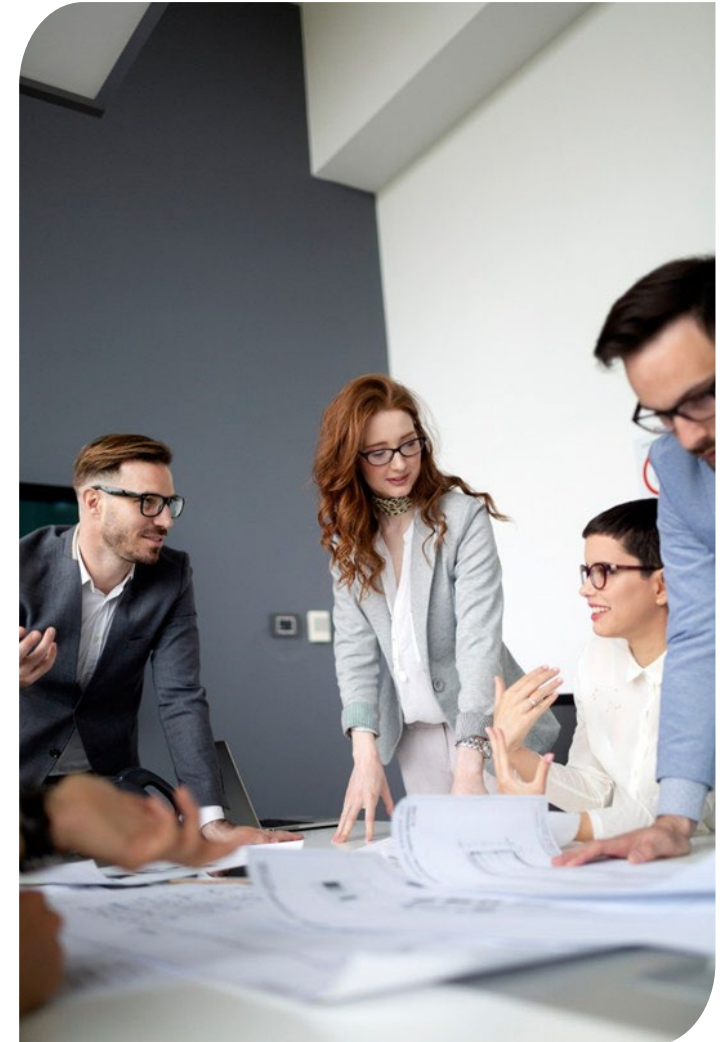
Communications Skills Personal Development Programme

This course is designed to enable participants to apply the skills necessary to communicate in an effective manner as well as demonstrate the ability to communicate across cultures.



2
Days

Course/ Qualifications Level/ Credits (if applicable)	12 PDU's	Awarding Body (if applicable)	Project Management Institute (PMI)
Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none">• Apply the skills necessary to communicate in an effective manner• Demonstrate the ability to communicate across cultures• Identify different ways of communication• Employ techniques for listening actively and empathically• Understand the barriers of communication and how to overcome them		





Conflict Management Personal Development Programme



This course aims to deliver a clear understanding of the meaning and purpose of conflict to enable learners to develop effective communication skills, have stronger emotional intelligence, better negotiation skills and to be able to resolve conflicts.

2
Days

Course/ Qualifications Level/ Credits (if applicable)	12 PDU's	Awarding Body (if applicable)	Project Management Institute (PMI)
Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none">• Understand the meaning and purpose of conflicts• Develop effective communication skills to resolve conflicts• Leverage diversity to appreciate different viewpoints at work• Build stronger trust to proactively mitigate potential conflicts• Develop the capacity to have perspective and context• Develop stronger emotional intelligence to manage conflict• Increase collaboration among teams to create win-win situations• Develop stronger negotiation skills to increase win-win possibilities		



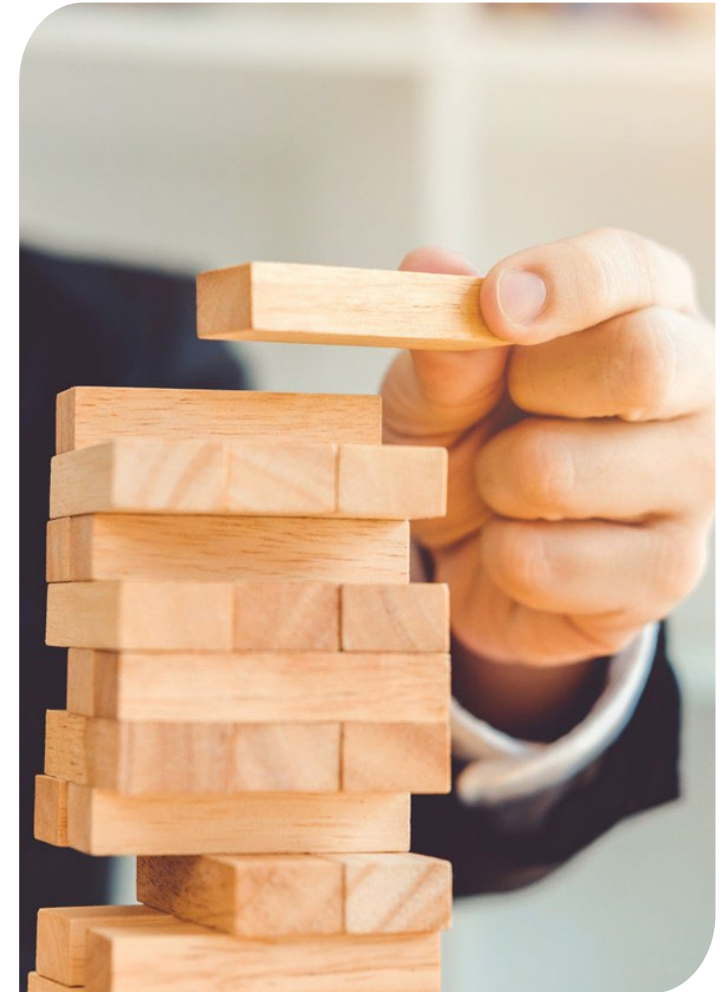
Creative Problem-Solving Decision-Making Personal Development Programme

In the workplace, employees are often challenged with situations that require more complex decision-making and problem-solving skills. In this course, participants will learn the different approaches that need to be taken. After understanding these mechanisms, trainees will be provided with methods and tools that will be utilized during the sessions, and can help them at work or in life, from the most mundane situations to the most difficult or unusual ones.



2
Days

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	N/A
Target Group	This course is targeted at employees, supervisors, middle managers and senior managers seeking to improve their daily problem-solving and decision-making skills to improve their effectiveness at the workplace and their roles.		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Thinking and creative problem-solving skills • Apply logical and creative approaches to solving problems and making decisions • Use traditional and creative tools for identifying causes and generating solutions • Employ creativity and lateral thinking as business tools • Analyze and solve actual problems faced at work • Gain confidence in asking the 'right questions' and overcoming the stress of making complex decisions • Demonstrate and build credibility with upper management • Develop strategic approaches to problem-solving and decision-making 		





Customer Service Skills Personal Development Programme



This course highlights the key goal of customer service which is to meet customers' expectations and make sure a company's clientele is satisfied from the purchased goods and the services received.

2
Days

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)
Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none">• Understand how to meet customers' expectations• Apply techniques to ensure that company's clientele is satisfied with the purchased goods and received services.		



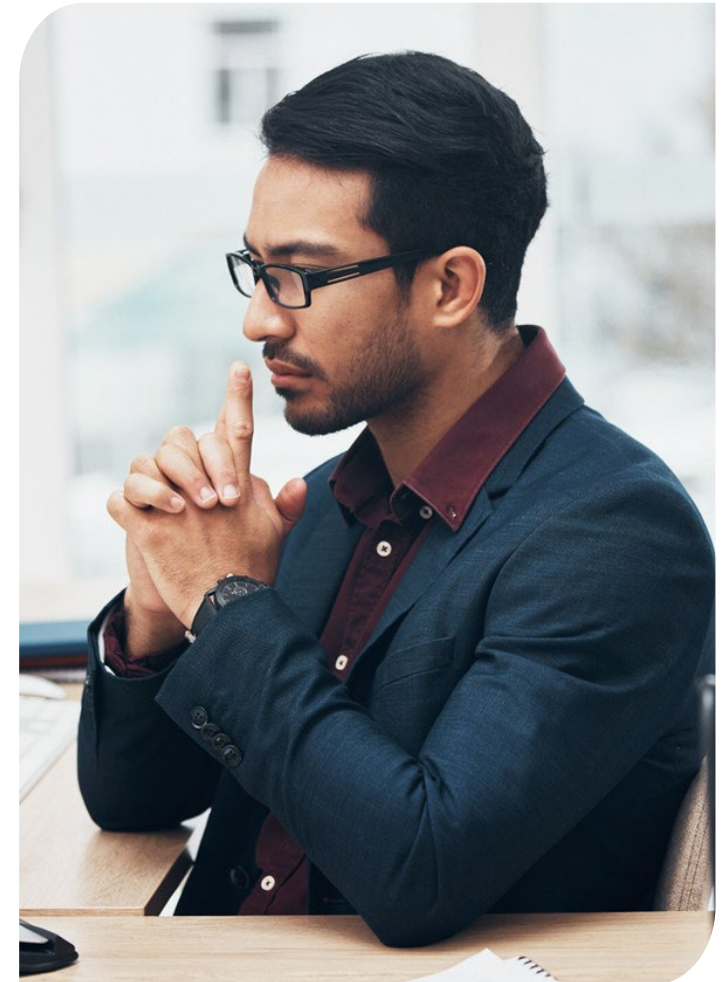
Design Thinking

Personal Development Programme

Design thinking is a non-linear, iterative process. The course explains this process which seeks to understand users, challenge assumptions, redefine problems and create innovative solutions to prototype and test.

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)
Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the meaning and purpose of design thinking • Understand the design thinking process • Implementing design thinking in organizations • Prototyping, iterations, and course corrections • Communication and teamwork in design thinking • Planning and risk analysis in design thinking • Developing a team and solving the right problems • Testing, developing, and planning time to market 		

2
Days



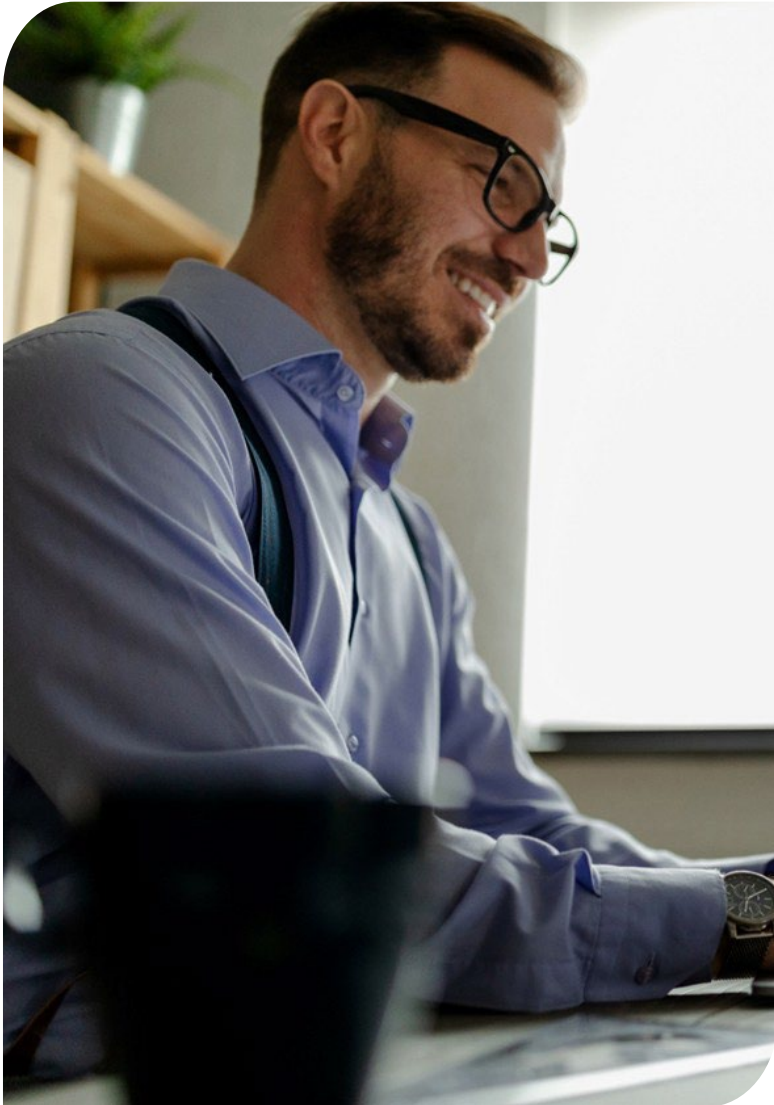


Emotional Intelligence Personal Development Programme

This course enables participants to understand the impact of Emotional Intelligence (EI), learn the core skills required to practice EI as well as develop self-awareness and self-management of personal emotions.

1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)
Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Define Emotional Intelligence (EI) and understand its impact on an individual's development. • Understand the fundamental differences between IQ and EQ. • Learn the 4 Core Skills required to practice EI. • Relate EI to the workplace situations. • Develop self-awareness and self-management of personal emotions. • Have the ability to create an environment for productive work relationships. • Recognize emotions in others and respond to those emotions to inspire high performance. • Improve self-motivation and job satisfaction as factors that contribute to high performance. • Adapt practical tools and skills for communicating effectively, assertively, and collaboratively. 		





Employability Skills I

Personal Development Programme

This highly engaging course with interactive activities and group discussions is aimed to equip entry-level candidates with the basic skills to help them better understand their professional development during their onboarding stage.



5
Days

Course/ Qualifications Level/ Credits (if applicable)	30 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	Entry-level associates, potential line managers		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understanding yourself and opportunities in the Financial Services sector. • Planning a fulfilling career: setting goals for your personal career journey. • Preparing for career success: Skills Development and your PDP. • Learning through your Internship: a great opportunity to grow and develop. • Getting the most from your internship: impact and personal brand 		





Employability Skills II Personal Development Programme

This course aims to further develop the skills of the candidate following their initial onboarding experience. The course is industry-specific and supports candidates by identifying their competencies and development needs.

2
Days

Course/ Qualifications Level/ Credits (if applicable)	30 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	Delivered as part of The Bankers Programme for fresh graduates starting their careers in the Financial Services industry.		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Reflect on On-the-Job Training, comparing lived experiences to the theories introduced in the first Employability Skills week. Reviewing own career aspirations and learning priorities from experiences one was exposed to. • Understand the qualities that make a great team, the power of effective collaboration in the workplace, and the importance of Critical Thinking skills. • Understand more about some of the internal skills that are important for career development, including personal confidence, resilience, integrity, gravitas, and the growth mindset. • Understand more about some of the external skills that are important for career development, including influencing, assertiveness and how to work with senior people. • Understand the importance of professional reputation and be ready to take on additional responsibility in the bank. • Deliver a confident, engaging and well-prepared group presentation to colleagues in the bank and ADGMA, highlighting lessons learned on The Bankers Programme and how they plan to contribute to the bank's success in the future. 		

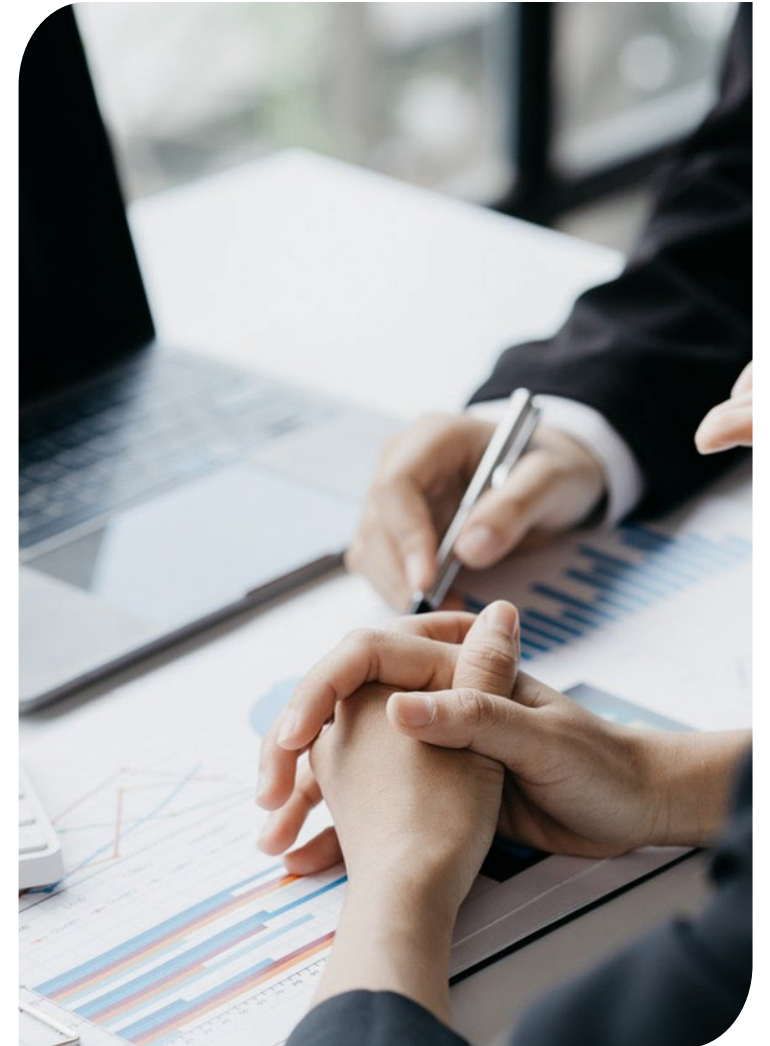


Essential Leadership and Behavioral Skills Personal Development Programme

This workshop has been developed to support future managers, assistant managers, and employees with high potential to lead in the future. It has been developed to place delegates in a challenging, dynamic, and insightful learning environment.

Course/ Qualifications Level/ Credits (if applicable)	18 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)
Audience/Target Group	Intermediate - Junior managers, middle managers with relevant experience or high potential - Candidates for "Head of Support Services" job		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Develop an awareness of leadership edge and executive brand • Understand how leadership can be exercised to enhance team diversity and improve individual and collective team performance • Gain the executive skills necessary to empower others, project brand value and influence others cross-functionally without authority • Develop the skills to be able to exercise leadership through interaction, discussion and through others • Gain insight and clarity in relation to your individual leadership purpose 		

3
Days





Facilities Management Personal Development Programme

This workshop has been developed to support future managers, assistant managers, and employees with high potential to lead in the future. It has been developed to place delegates in a challenging, dynamic, and insightful learning environment.

7
Days

Course/ Qualifications Level/ Credits (if applicable)	42 CPD Points/ 42 PDUs	Awarding Body (if applicable)	Continuing Professional Development (CPD)/Project Management Institute (PMI)
Audience/Target Group	Intermediate - Junior managers, middle managers with relevant experience or high potential - Candidates for "Head of Support Services" job		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand service delivery and performance management • Expand your skills and knowledge on all topics related to facilities management • Get an update on current best practices in facilities management • Gain a deeper awareness of the various contexts in which the facilities management function operates • Appreciate the role of project management in the context of Facility Management • Appreciate the importance and benefits of good project management • Understand sustainability in the context of Facility Management • Evaluate outsourcing key Facility Management operations to third party organisations • Increase your awareness on health and safety compliance issues, risk management and business continuity plans 		



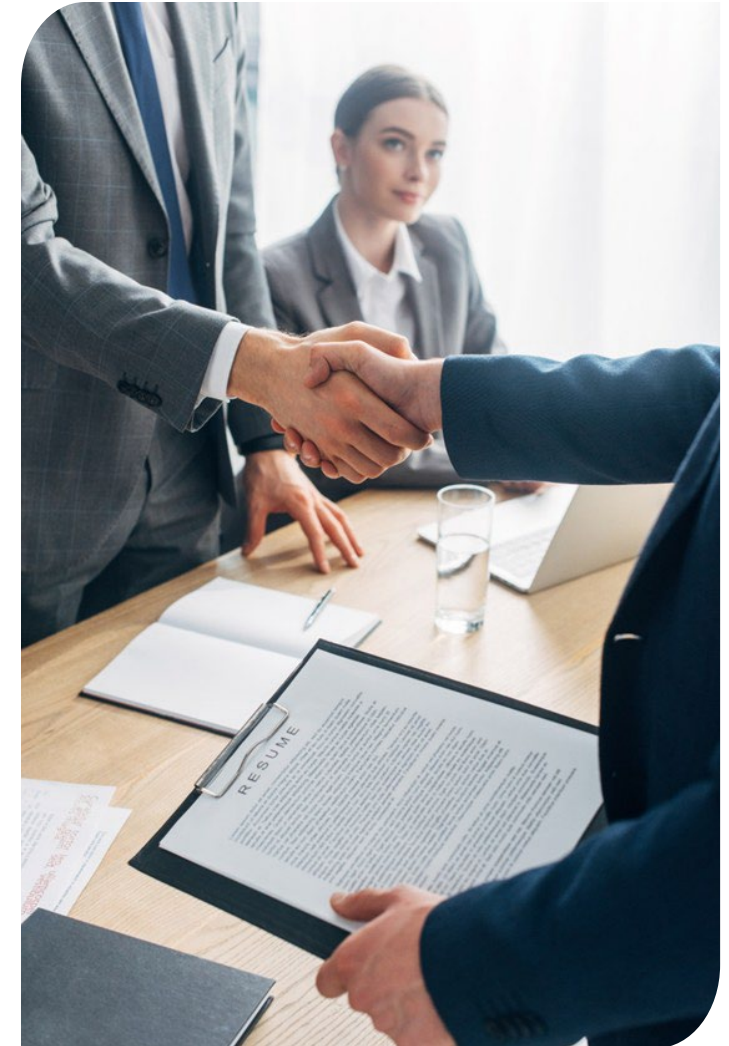
Human Resources Course

Personal Development Programme

This course has been designed to provide participants with a comprehensive overview of the Human Resources Management Value Chain. The course will cover all the key HR functions including Recruitment and Selection, Employee Affairs, Salaries and Compensation, Talent Management and Learning and Development. Participants will also learn the key HR concepts and principles as well as leading strategies for employee retention and the global trends impacting the future of HR.

9
Days

Course/ Qualifications Level/ Credits (if applicable)	54 CPD Points/ 54 PDUs	Awarding Body (if applicable)	Continuing Professional Development (CPD)/Project Management Institute (PMI)
Audience/Target Group	Intermediate - Junior managers, middle managers with relevant experience or high potential - Candidates for "Head of Support Services" job		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the entire human resources management value chain and how each HR function operates and relates to the other • Gain a good understanding of local and international labour laws, policies, and procedures • Learn about the leading practices in recruitment and selection, employee affairs, learning and development, compensation and benefits and performance management • Understand and be able to apply key HRM principles and theories at the workplace • Understand the global trends impacting the future of HR and how these might apply to the workplace • and function • Be qualified to provide human resources and personnel services in the mission, in line with the laws 		





Innovation Thinking Personal Development Programme

By the end of this course, participants will be able to understand and assess their potential in creativity and innovation. Learners will practice "out-of-the-box" thinking while using creative tools and techniques, such as mind mapping, brainstorming and other methods.

The course will feature a variety of creative thinking strategies in the workplace as well as ways to foster a culture of creativity and innovation across teams.

1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 PDU's	Awarding Body (if applicable)	Project Management Institute (PMI)
Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand and assess your potential for creativity and innovation • Practice out-of-the-box ways of thinking using creative tools and techniques, such as mind mapping, brainstorming and other methods • Apply creative thinking skills and techniques in personal and work-related settings • Employ a variety of creative thinking strategies in the workplace • Foster a culture of creativity and innovation across teams 		



Leadership Skills Personal Development Programme

This course aims to deliver an understanding of the ways in which an individual can exercise leadership along with developing an awareness of one's leadership. After completing this course, participants will gain the knowledge, understanding, and skills needed to assist them with difficult conversations that improve performance as well as create a sense of ownership.



2
Days

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)
Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Develop an awareness of your leadership edge and executive brand • Understand how you can exercise leadership to enhance team diversity and improve individual and collective team performance • Gain the executive skills necessary to empower others, project brand value and influence others cross-functionally without authority • Gain the knowledge, understanding and skills to be able to confidently have difficult conversations that improve performance, hold others accountable and create more ownership • Develop the skills to be able to exercise leadership through interaction, discussion and through others • Gain insight and clarity in relation to your individual leadership purpose 		





Level 3 – Foundation Certificate in People Practice Professional Certification

This qualification will help you make a real impact in your career, taking you all the way to becoming MCIPS Chartered in your professional journey. Based on the professional level of our global standard, it is recognized by employers worldwide for producing competent and confident procurement and supply professionals.

33
Weeks



Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	The Chartered Institute of Personnel & Development (CIPD)
Audience/Target Group	<ul style="list-style-type: none"> • Learners who are studying, aspiring to, or embarking on a career in people practice • Learners who are working in a people practice support role and wish to develop their knowledge and deliver immediate and short-term value for their organization • Learners who wish to develop the specialist knowledge, skills and understanding required to be a people professional 		
Pre-Requisites	<ul style="list-style-type: none"> • Foundation <ul style="list-style-type: none"> ◦ No HR experience required • Associate <ul style="list-style-type: none"> ◦ Some experience or degree needed • Advanced Diploma <ul style="list-style-type: none"> ◦ Significant experience needed 		
Learning Outcomes	<ul style="list-style-type: none"> • Know the core behaviors required to be people professionals • Understand the essentials of people practice • Understand the culture, context and business an individual is operating in 		

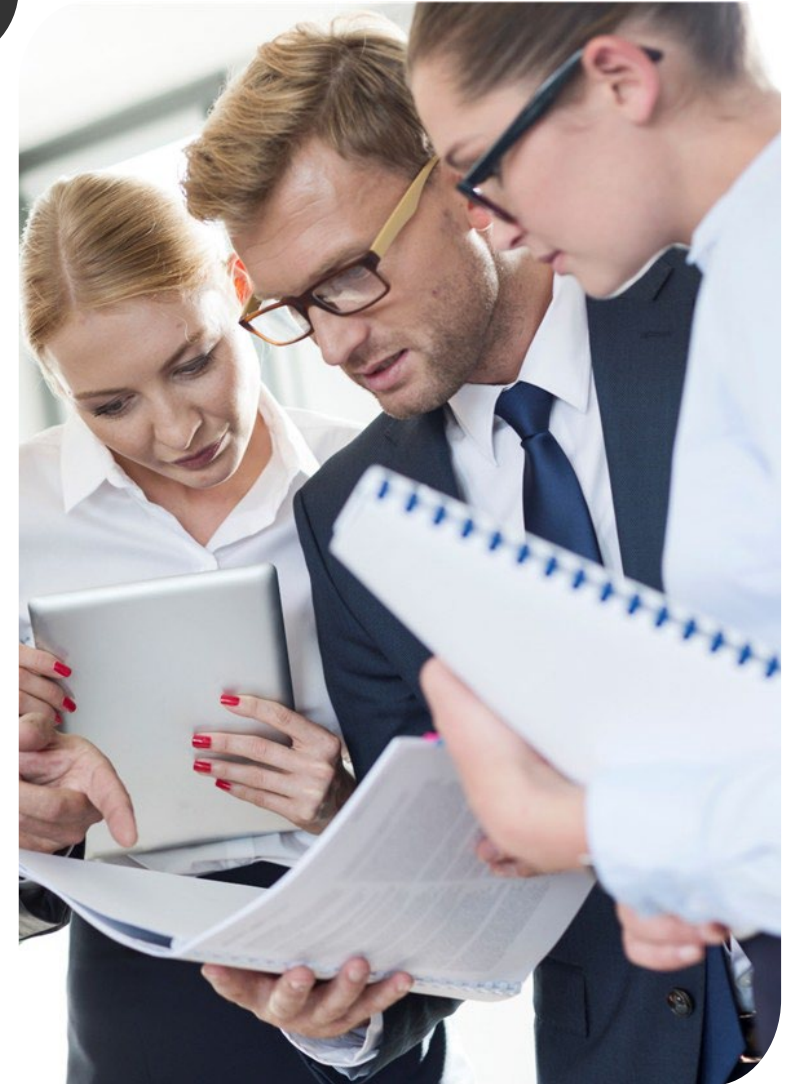


Level 5 – Associate Diploma in Organizational Learning & Development Professional Certification

The CIPD Level 5 Associate Diploma in Organizational Learning and Development builds on the CIPD L3 Certificate in People Practice and aims to further expand learners' independent practices so that they can evolve into learning and development leaders and managers. Learners' work will be mainly operational with some complexity. Creating learning environments and supporting employees to continuously progress will help create motivation and value through impactful learning. Using a framework of HR and L&D understanding, behaviors and skills development, this certification offers an opportunity for learners to transition to employment as learning and development specialists.

Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	The Chartered Institute of Personnel & Development (CIPD)
Audience/Target Group	<ul style="list-style-type: none"> Individuals who are aspiring to, or embarking on a career in learning and development Individuals who are working in a people practice role and wish to extend their knowledge and skills to help shape organizational learning and development Individuals who are working towards or working in a learning and development role 		
Pre-Requisites	<ul style="list-style-type: none"> Foundation <ul style="list-style-type: none"> No HR experience required Associate <ul style="list-style-type: none"> Some experience or degree needed Advanced Diploma <ul style="list-style-type: none"> Significant experience needed 		
Learning Outcomes	<ul style="list-style-type: none"> Know what professional behavior is and how to value people Understand the importance of supporting self-directed and social learning Leadership and management development 		

102
Weeks





Level 5 – Associate Diploma in People Management Professional Certification



The CIPD Level 5 Associate Diploma in People Management builds on the CIPD Level 3 Foundation Certificate in People Practice and aims to further expand learners' independent practice to enable them to evolve into more senior roles within organizations as people professionals. Learners' work will be mainly operational with some complexity. Working with and influencing others through their work will create short-term value for a wider audience.

Using a framework of HR and L&D understanding, behaviors and skills development, this certification offers an opportunity for learners to transition to employment as people managers.

38
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	The Chartered Institute of Personnel & Development (CIPD)
Audience/Target Group	<ul style="list-style-type: none"> Individuals who are aspiring to, or embarking on a career in people management Individuals who are working in a people practice role and wish to contribute their knowledge and skills to help shape organizational value Individuals who are working towards or working in a people manager role 		
Pre-Requisites	<ul style="list-style-type: none"> Foundation <ul style="list-style-type: none"> No HR experience required Associate <ul style="list-style-type: none"> Some experience or degree needed Advanced Diploma <ul style="list-style-type: none"> Significant experience needed 		
Learning Outcomes	<ul style="list-style-type: none"> Know what professional behavior is and how to value people Leadership and management development Know how to manage talent and overall workforce 		

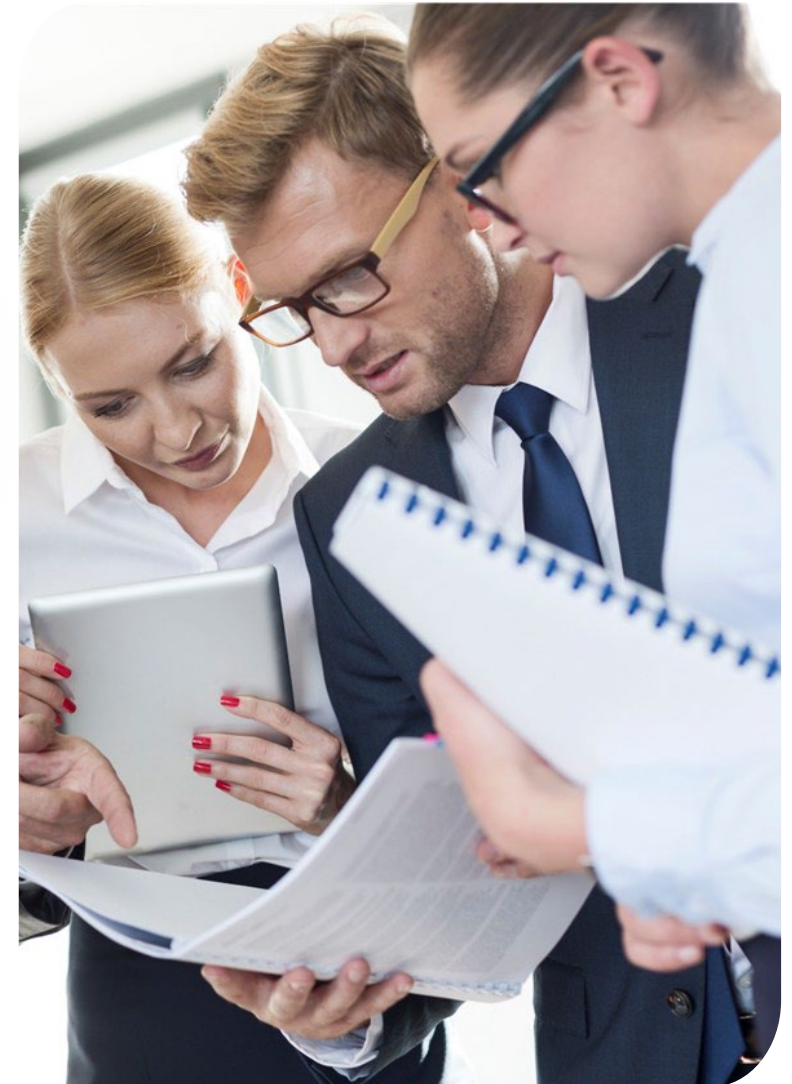


Level 7 – Advanced Diploma in Strategic Learning & Development Professional Certification

The CIPD Level 7 Advanced Diploma in Strategic Learning and Development further elaborates on the disciplines and scope learned in the CIPD Level 5 Associate Diploma in People Management and aims to intensify learners' autonomy and judgment so that they can strategically lead and direct organizations and their people. It offers the opportunity for learners to influence people practitioners and organizations.

33
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 7	Awarding Body (if applicable)	The Chartered Institute of Personnel & Development (CIPD)
Audience/Target Group	<ul style="list-style-type: none"> Individuals who are experienced people practitioners Individuals who are working in a senior people practice role and wish to extend and deepen their skills and understanding to shape strategy, policy, and people Individuals who wish to shape people practice, creating value for a wider audience Individuals who are currently leading and managing people and practice within organizations. 		
Pre-Requisites	<ul style="list-style-type: none"> Foundation <ul style="list-style-type: none"> No HR experience required Associate <ul style="list-style-type: none"> Some experience or degree needed Advanced Diploma <ul style="list-style-type: none"> Significant experience needed 		
Learning Outcomes	<ul style="list-style-type: none"> Know how to manage people in an international context Understand organizational design and development How work is done in a changing business environment Leadership and management development 		





Level 7 – Advanced Diploma in Strategic People Management Professional Certification



The CIPD Level 7 Advanced Diploma in Strategic People Management further elaborates on the disciplines and scope learned in the CIPD Level 5 Associate Diploma in People Management and aims to intensify learners' autonomy and judgement allowing them to strategically lead and direct organizations and their people. It offers the opportunity for learners to influence people practitioners and organizations.

102
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 7	Awarding Body (if applicable)	The Chartered Institute of Personnel & Development (CIPD)
Audience/Target Group	<ul style="list-style-type: none"> Individuals who are experienced people practitioners Individuals who are working in a senior people practice role and wish to extend and deepen their skills and understanding to shape strategy, policy, and people Individuals who wish to shape people practice, creating value for a wider audience Individuals who are currently leading and managing people and practice within organizations. 		
Pre-Requisites	<ul style="list-style-type: none"> Foundation <ul style="list-style-type: none"> No HR experience required Associate <ul style="list-style-type: none"> Some experience or degree needed 		
Learning Outcomes	<ul style="list-style-type: none"> Know how to manage people in an international context How work is done in a changing business environment Conducting business research in people practice Efficiently manage talent pool to ensure success 		

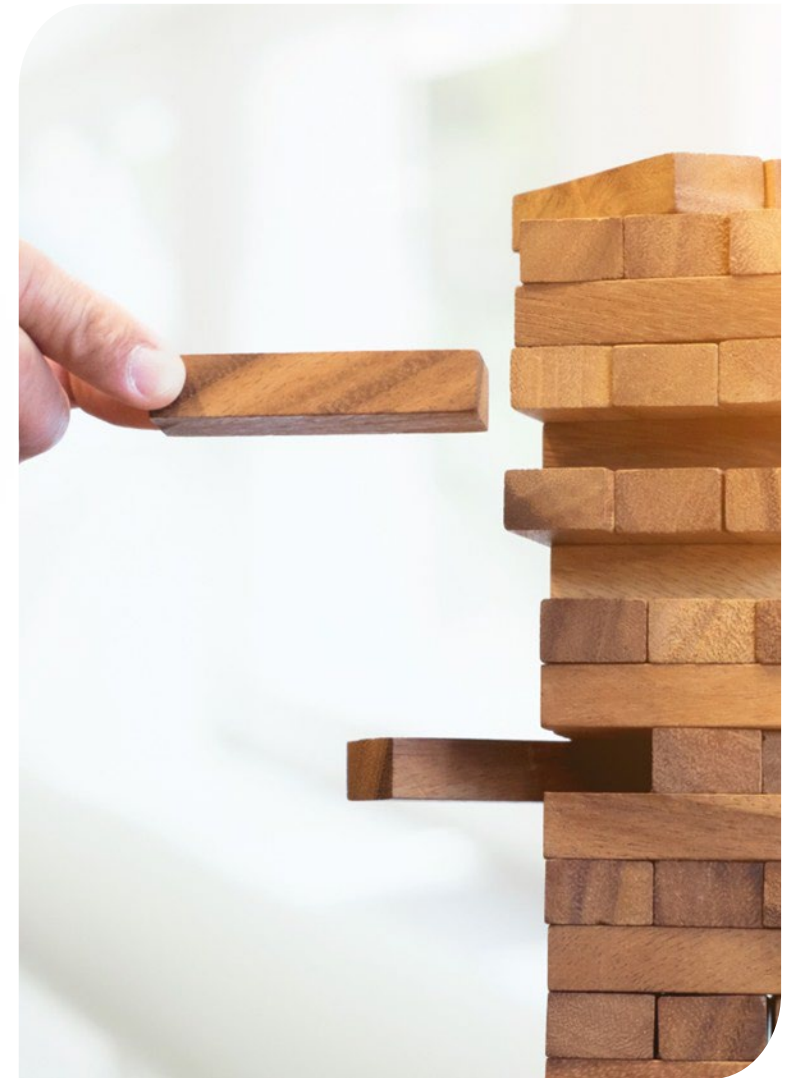


PMP – Project Management Professional Professional Certification

Supercharge your career as a project leader and demonstrate your possession of specific skills that employers seek, like dedication to excellence and the capacity to perform at the highest levels. Now including predictive, agile, and hybrid approaches, the PMP® proves project leadership experience and expertise in any way of working.

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	Project Management Institute (PMI)
Audience/Target Group	<ul style="list-style-type: none"> • Program managers • Project managers • Project leaders • PMO leaders • Project executives • Project engineers • Associate Project Managers • Team managers • Team leaders • Aspirants in the field of project management 		
Pre-Requisites	<p>Education Requirements</p> <ul style="list-style-type: none"> • High school diploma or associate’s degree (or global equivalent) • Bachelor’s degree • 35 hours of project management education training or CAPM® Certification <p>Experience Requirements</p> <ul style="list-style-type: none"> • 60 months experience with leading projects (with a high school diploma or associate’s degree) • 36 months experience with leading projects (with a four-year degree) • 24 months experience if you’re a graduate of a GAC program 		
Learning Outcomes	<ul style="list-style-type: none"> • Understanding the role of a project manager • Understanding Project Scope Management • Understanding Project Quality Management • Understanding Project Cost Management • Understanding Project Risk Management 		

35
Weeks





Managing Multiple Tasks Personal Development Programme

The objective of this workshop is to assist participants with overcoming procrastination, to be able to organize tasks in the workplace, and to delegate with efficiency as well as proper planning and prioritization.



2

Days

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)
Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none">• Overcome procrastination• Organize your workspace• Delegate more efficiently• Plan and prioritize		



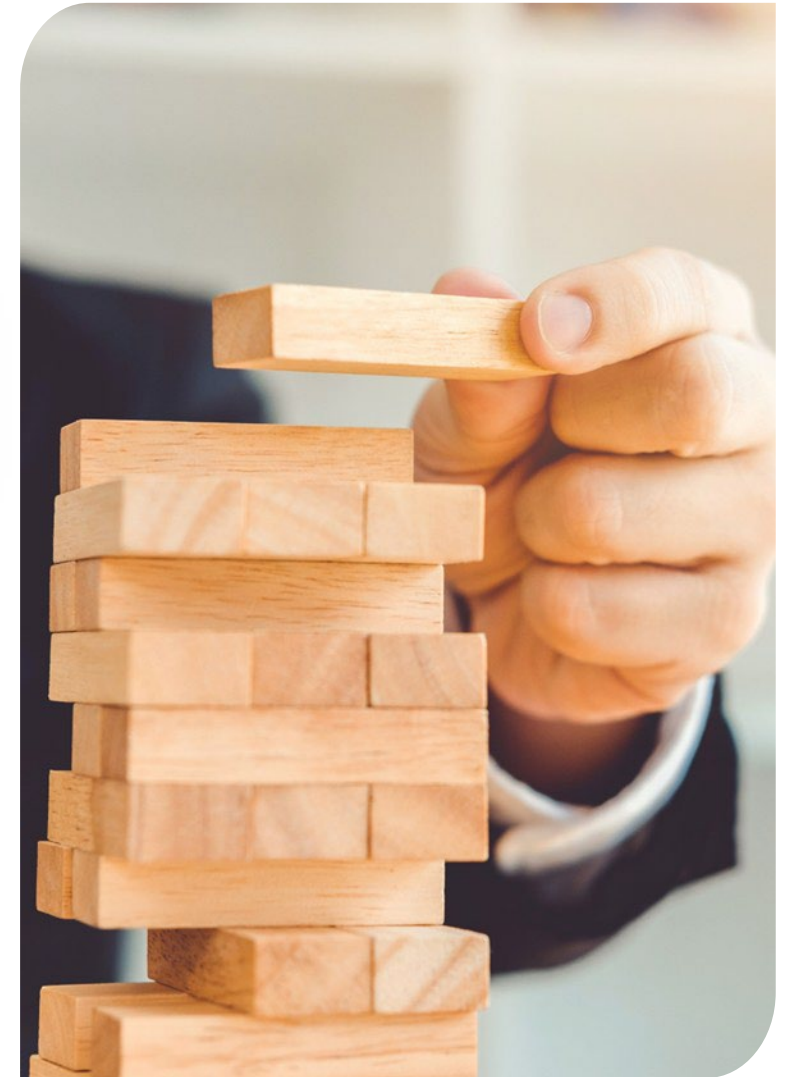
Procurement Personal Development Programme

This Procurement course is comprehensive and covers processes and international best practices thoroughly. By the end of this course, participants should be able to explore the responsibilities and importance of the procurement function while also appreciating the impact of procurement and supply on the budget and performance of an entity.



6
Days

Course/ Qualifications Level/ Credits (if applicable)	36 PDU's	Awarding Body (if applicable)	Continuing Professional Development (CPD)/Project Management Institute (PMI)
Target Group	Intermediate - Junior managers, middle managers with relevant experience or high potential - Candidates for "Head of Support Services" job		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand all the services provided by a Procurement Division and the underlying principles and procedures of purchasing goods and services • Learn the applicable local procurement policies and regulations that govern procurement activities • Understand how to apply leading practices to ensure the best goods and services are procured at the most competitive prices • Learn how to manage contracts and suppliers to safeguard company's interests and well-being 		





Project Management Basics Professional Certification



The purpose of this course is to develop knowledge, understanding and skills necessary to apply in managing simple projects. This course is a good baseline for those who need to start developing their project management skills and will provide you with a good baseline to develop your skills further to the next level.

During the course, candidates will have the opportunity to participate in professional discussions, complete group activities and develop a course assignment which will need to be related to their current/future workplace and sector, or relate it to an organization/sector they are most familiar with.

3
Days

Course/ Qualifications Level/ Credits (if applicable)	18 CPD Points/ 18 PDUs	Awarding Body (if applicable)	Continuing Professional Development (CPD)/ Project Management Institute (PMI)
Audience/Target Group	Finance/Business/Banking Sector: New joiners, junior employees with no or limited experience.		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand project management • Know how to manage a small project • Understand the financial and non-financial implications of a small project 		

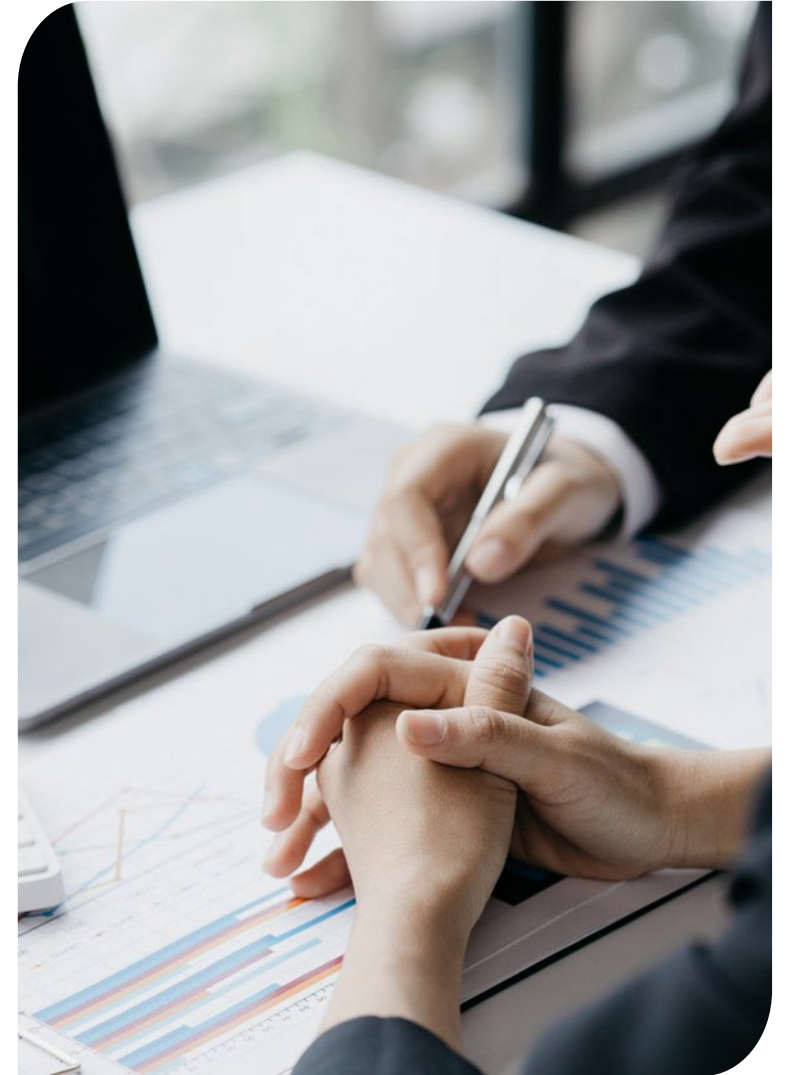


Project Management Personal Development Programme

This course provides practical skills which enables you to better manage all aspects of your projects and increase your team's performance by utilizing effective project management skills.

Course/ Qualifications Level/ Credits (if applicable)	24 CPD Points/ 24 PDUs	Awarding Body (if applicable)	Continuing Professional Development (CPD)/Project Management Institute (PMI)
Audience/Target Group	Intermediate - Junior managers, middle managers with relevant experience or high potential - Candidates for "Head of Support Services" job.		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Clarify project objectives with measurable outcomes. • Break a project into manageable tasks. • Commit to project quality standards. • Avoid potential problems through planning and communication. • Identify, analyse and manage project risks. • Evaluate the project's success and lessons learned. • Clarify roles/responsibilities to improve performance and accountability. • Communicate effectively with your team, management and clients. • Run productive project meetings for planning, brainstorming, status update and problem-solving • Create effective written communications for your projects. 		

4
Days





Property Management Personal Development Programme

By the end of this course, participants should be able to clearly distinguish between costs and value for leased and owned buildings and understand insurance policies, how premiums are calculated and when claims can (and cannot) be made.

3
Days

Course/ Qualifications Level/ Credits (if applicable)	6 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)
Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understanding what Property Management is • Clearly distinguish between costs and value for leased and owned buildings • Understand insurance policies, how premiums are calculated, how and when claims can (and cannot) be made • Introduce sustainability best practices in property management and its impact on costs 		



Public Speaking Personal Development Programme

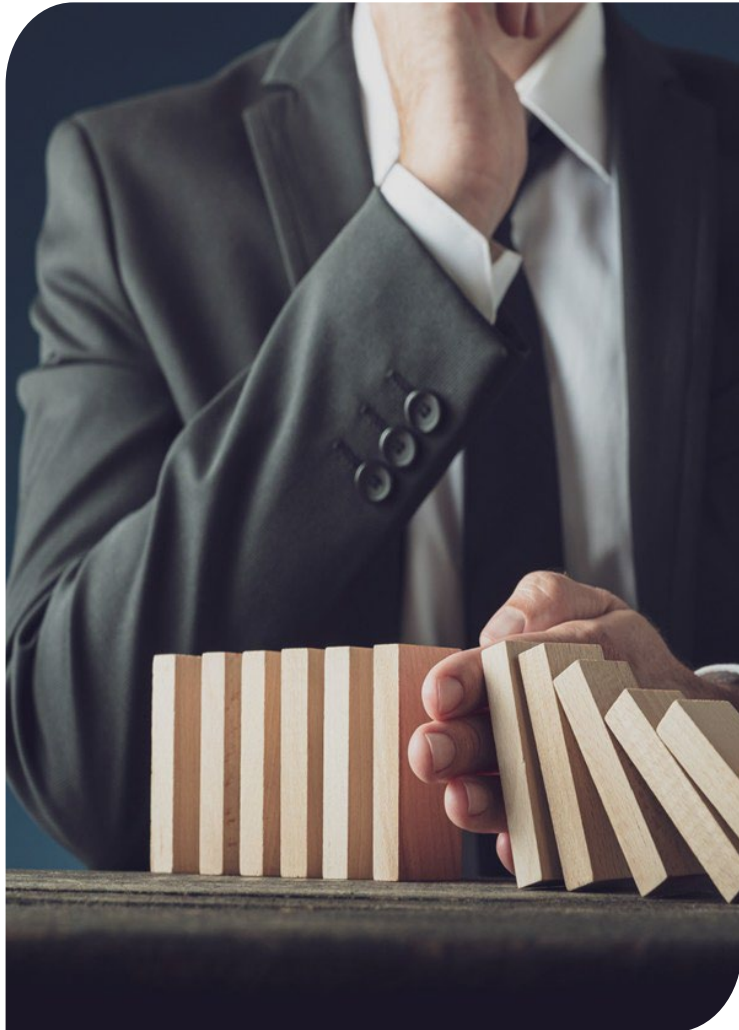
This course enables participants to apply the process of communication with a large group of audience both in business and social settings.



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 PDU's	Awarding Body (if applicable)	Project Management Institute (PMI)
Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the key techniques related to public speaking • Apply basic skills needed for effective public speaking • Learn the fundamentals of public speaking in business and social settings 		





RMP – Risk Management Professional Professional Certification

Completing the CAPM® shows your demonstrated understanding of the fundamental knowledge, processes, and terminologies as defined in 'A Guide to the Project Management Body of Knowledge (PMBOK® Guide)' that are needed for effective project management performance. This knowledge can be applied to on-the-job experiences that help develop growing levels of competencies in the practice of project management.

30
Hours



Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	Project Management Institute (PMI)
Audience/Target Group	Project managers, Line managers, program managers, risk management consultants and other professionals looking to gain advanced knowledge and experience in risk management		
Pre-Requisites	<p>Education Requirements</p> <ul style="list-style-type: none"> • Path A: Secondary degree • Path B: Four-year degree • Path C: Bachelor's or postgraduate Degree from a GAC accredited program <p>Without a four-year degree:</p> <ul style="list-style-type: none"> • Three years of professional project risk management • 40 contact hours of formal education in project risk management <p>With a four-year degree:</p> <ul style="list-style-type: none"> • Two years of professional project risk management • 30 contact hours of formal education in project risk management <p>With a degree from a GAC accredited program:</p> <ul style="list-style-type: none"> • One year of professional project risk management • 30 contact hours of formal education in project risk management 		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the basics of project risk management processes • Know how to identify risks and how to perform qualitative and quantitative risk analysis • Understand how to plan risk responses • Monitor and control risks 		



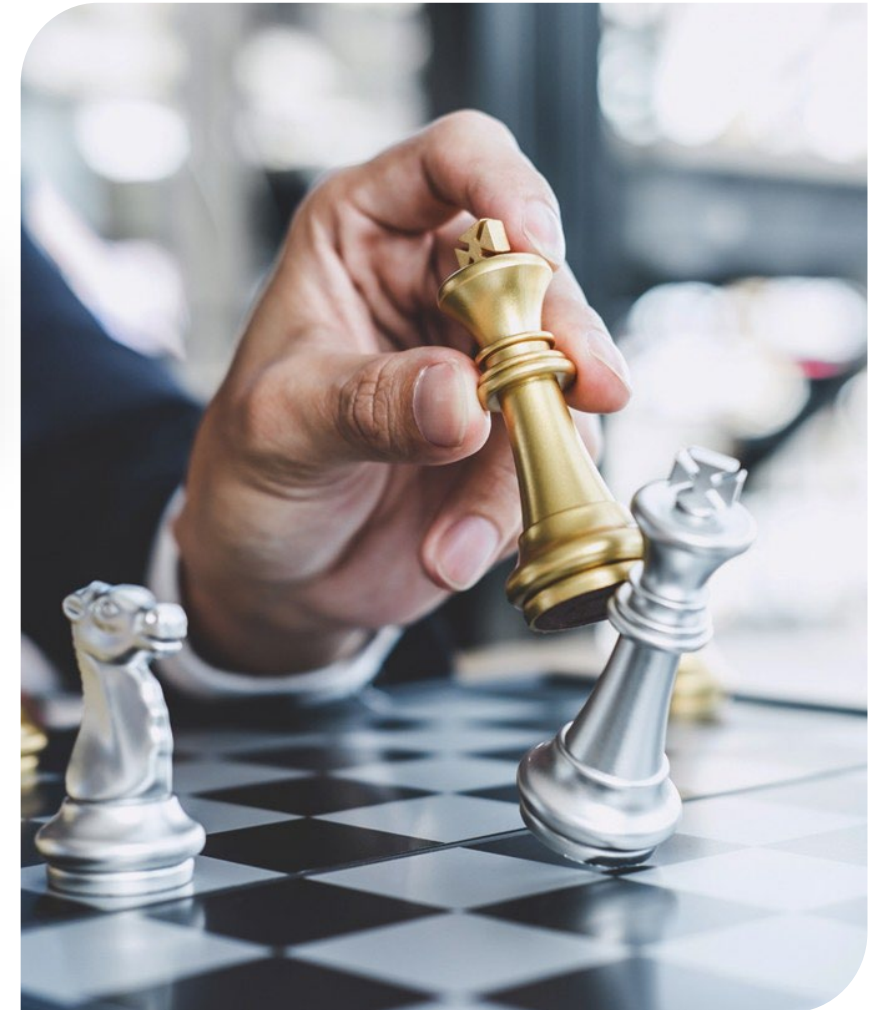
Strategic Thinking & Planning Personal Development Programme

The goal of this course is for participants to create a competitive advantage, improve systems and prepare well for future growth.



2
Days

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)
Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none">• Create competitive advantage• Improving systems• Prepare well for future growth• Unlearning stagnating systems		





Train the Trainer / Assessor Workshop Personal Development Programme



Training and retraining are now key parts of the business strategy for all successful companies. Preparing and delivering top quality 'on- the-job' and 'off-the-job' training to meet organizational needs are essential requirements for progressive companies and organizations.

This course will also prove valuable to In-Company Trainers who wish to improve and update their training skills using the latest techniques.

2
Days

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)
Audience/Target Group	Intermediate - Junior managers, middle managers with relevant experience or high potential - Candidates for "Head of Support Services" job		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Gain a clear understanding of the meaning and value of 'effective training' • Gain knowledge of key tools / techniques to assist with your training delivery, so you can make an immediate positive start when you return to work • Gain the opportunity to design, practice, and evaluate training sessions in a supportive and challenging environment • Gain comprehensive knowledge of group training and practical skills, which will give you confidence in your ability to help people learn and develop 		

In recent years, the digital economy has played a vital role in boosting economic growth as technological advancements have facilitated business processes, diminished costs and allowed individuals and businesses to achieve global connectivity.

The School of Digital Literacy aims to inform individuals about the importance of AI technologies, Data Analytics and Cybersecurity, and how to ethically adopt their use in the workplace.





AI Technologies Professional Development Programme

This course will explore some of the main AI technologies that are transforming the financial industry.

The expert will introduce a number of key terminologies, distinguish between the functions of different technologies like Machine Learning and Natural Language Processing, and illustrate the main applications of these in finance.



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul style="list-style-type: none"> • Senior and mid managers in financial institutions • All financial services professionals keen on understanding how Data and AI can drive digital transformation and how they impact their institutions from a business standpoint 		
Pre-Requisites	High school certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the different technologies of Artificial Intelligence • Understand the key applications of these data foundations and tools in financial institutions 		





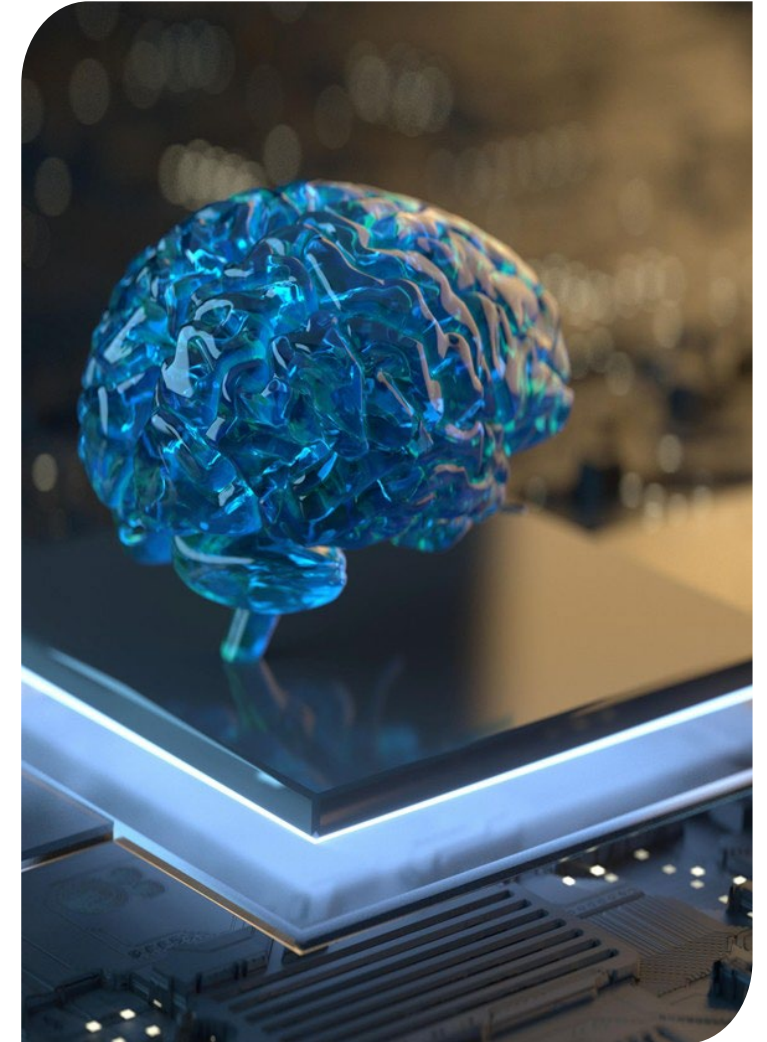
Artificial Intelligence Online Learning Professional Development Programme

With this course, you will learn about the main concepts behind Artificial Intelligence, including machine learning, deep learning, natural language processing, robotic process automation and recommendation engines. Developments in Artificial Intelligence will help you recognize its potentials and its limitations.



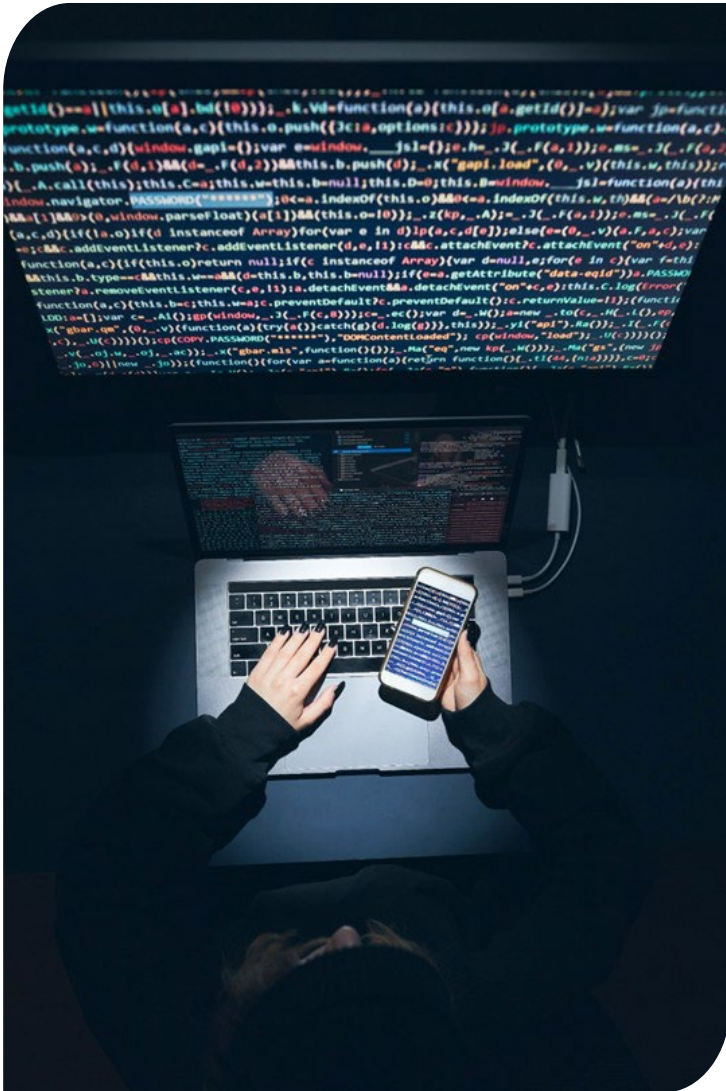
1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul style="list-style-type: none"> • Junior and mid managers in government organisations • Working professionals keen on acquiring a solid foundational understanding of digital transformation and digital businesses and the main technologies used, with a focus on the public sector 		
Pre-Requisites	High school certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the principles of Artificial Intelligence (AI) and its applications • Learn the ethical requirements of AI • Understand the different technologies of Artificial Intelligence (AI) • Understand the key applications of AI technologies • Understand the key pillars for successful implementation of Artificial Intelligence (AI) • Understand the impact of AI and RPA on people, functions and processes 		





Cybersecurity Professional Development Programme



With this course, you will learn about the vast domain of cybersecurity and understand its importance. It protects all categories of data from theft and damage.

You will be able to appreciate the significance of data security, understand used applications and case studies and learn about the countermeasures of data security.

1 Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul style="list-style-type: none"> Mid managers in government organizations Working professionals keen on acquiring a solid foundational understanding of digital transformation and digital businesses and the main technologies used, with a focus on the public sector 		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> Understanding cybersecurity with its current-day importance Knowledge of some important cybersecurity applications Types of cyber-attacks with real-life examples Awareness of which industry and roles are most prone to cyberattacks. The counter measures one can prepare for to avoid attacks and be ready if it happens 		



Data Foundation and Toolkit Professional Development Programme

This course will provide an overview of the foundations of data for a modern financial institution and the methodologies and tools required to implement them in the organization.

The expert will start by explaining why data is important for financial institutions, particularly for Artificial Intelligence projects and initiatives.

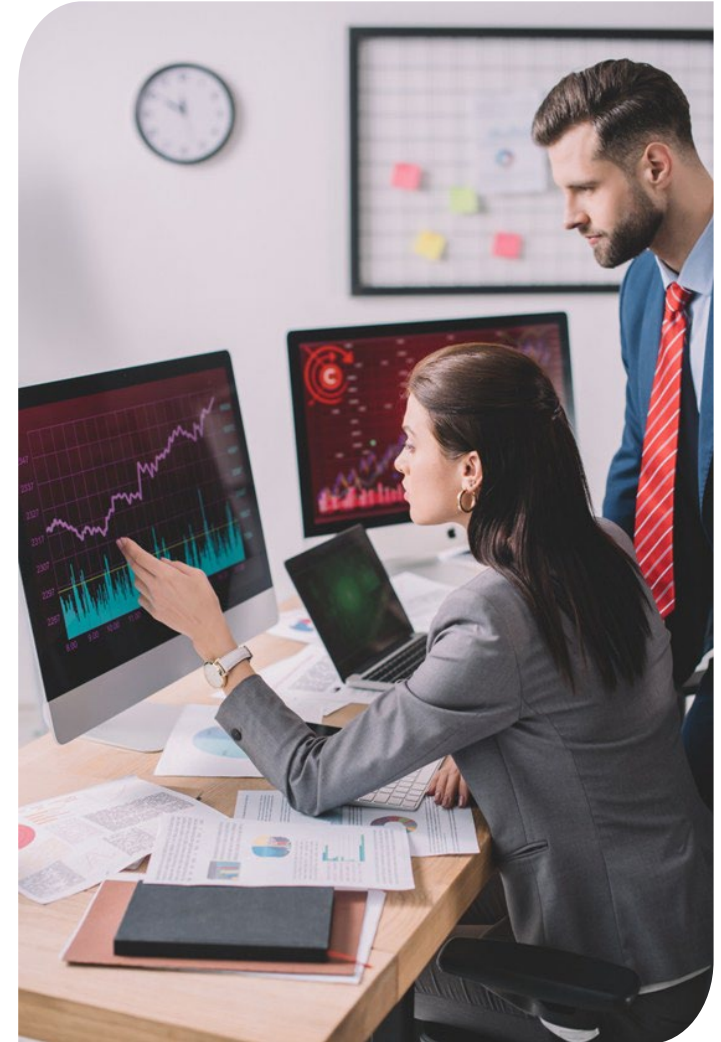
After exploring the data lifecycle for AI, the expert will introduce the foundations of data, which include data management, data quality and business intelligence and analytics.

A variety of frameworks will be used throughout the session to help participants build a data toolkit that can be used to tackle questions about the foundations of data and AI upon completing the course.



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul style="list-style-type: none"> Senior and mid managers in financial institutions All financial services professionals keen on understanding how Data and AI can drive digital transformation and how they impact their institutions from a business standpoint 		
Pre-Requisites	High school certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> Understand the data methodologies and frameworks required to become a data-driven organisation Explore the data foundations required to design and deploy AI systems in the organisation 		





Data Infrastructure, from APIs to cloud Professional Development Programme



This course will explore the technology infrastructure required to enable financial institutions to handle their data in the presence of AI systems.

As the amount of data financial institutions have to manage grows exponentially, they can use new technologies such as cloud computing and APIs to streamline their operations and offer new value propositions that leverage their massive repositories of data.



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul style="list-style-type: none"> Senior and mid managers in financial institutions All financial services professionals keen on understanding how Data and AI can drive digital transformation and how they impact their institutions from a business standpoint 		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> Acquire the terminology and knowledge required to differentiate between the different types of cloud and APIs Learn about the technical infrastructure used by banks Learn how to assess the benefits and costs of modernising legacy systems 		



Data Science Professional Development Programme

The objective of this course is not to teach you theoretical concepts in data and analytics, but rather aims to equip you with a practical approach towards data-driven problem-solving and decision-making. Think of the most pressing problems that you or your department is trying to address, how to go about solving them today, solving them more effectively by working with data and analytics, which mindset changes, and tools and skill sets you need to make it happen.



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul style="list-style-type: none"> Junior and mid managers in government organizations Working professionals keen on acquiring a solid foundational understanding of digital transformation and digital businesses and the main technologies used, with a focus on the public sector 		
Pre-Requisites	High school certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> To understand what data driven decision-making looks like in practice To understand the steps needed to build and embed data-driven decision-making To understand what it means to have a data-driven mindset To understand the types of real-life questions Data and Analytics (D&A) can help answer To understand how to break down a top-level D&A question into specific data requirements To understand how to break down a top-level D&A question into specific data requirements To appreciate the challenges involved in getting access to required data, at the right level of quality and quantity To understand the role of rapid exploration and prototyping in D&A To understand the tools necessary to prepare, analyse, visualise and model data To understand why ad-hoc explorations and prototypes are necessary but not sufficient to realise data-driven decision making To understand the role of data engineering To understand the role of data management across the data lifecycle To understand the key data specialist roles needed to make an organisation data-driven To understand the importance of building basic data awareness in the organisation To become acquainted with common data exploration/ prototyping tools 		





Digital Transformation Professional Development Programme



This course focuses on the considerations and fundamental knowledge you can use to contribute and pilot digital transformation within business functions and enhance your professional profile.

This course is designed for working professionals keen on acquiring a solid foundational understanding of digital transformation and digital businesses and the main technologies used, with a focus on the public sector.

1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul style="list-style-type: none"> Junior and mid managers in government organisations Working professionals keen on acquiring a solid foundational understanding of digital transformation and digital businesses and the main technologies used, with a focus on the public sector 		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> Understand the principles of digital transformation for governments and businesses Learn about the approaches, tools and methods of digital transformation Understand the foundations of new technologies Acquire the terminology and knowledge required to differentiate between the different types of technologies and data Understand the role in the transformation efforts of the organisation 		



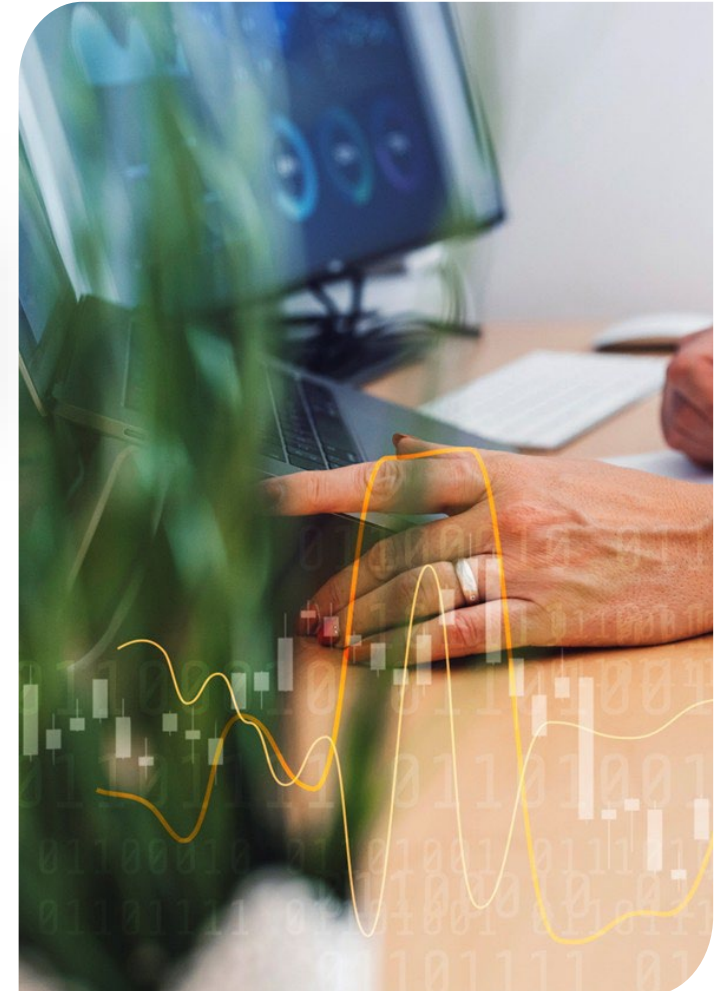
Digital Transformation Program Foundation Level Professional Development Programme

From understanding the Fintech ecosystem in sub-areas such as stock trading, payment infrastructure and digital payments to utilizing big data and artificial intelligence within your organization, this program ensures future readiness. This program explores how digital transformation can be an opportunity for growth in light of market dynamics



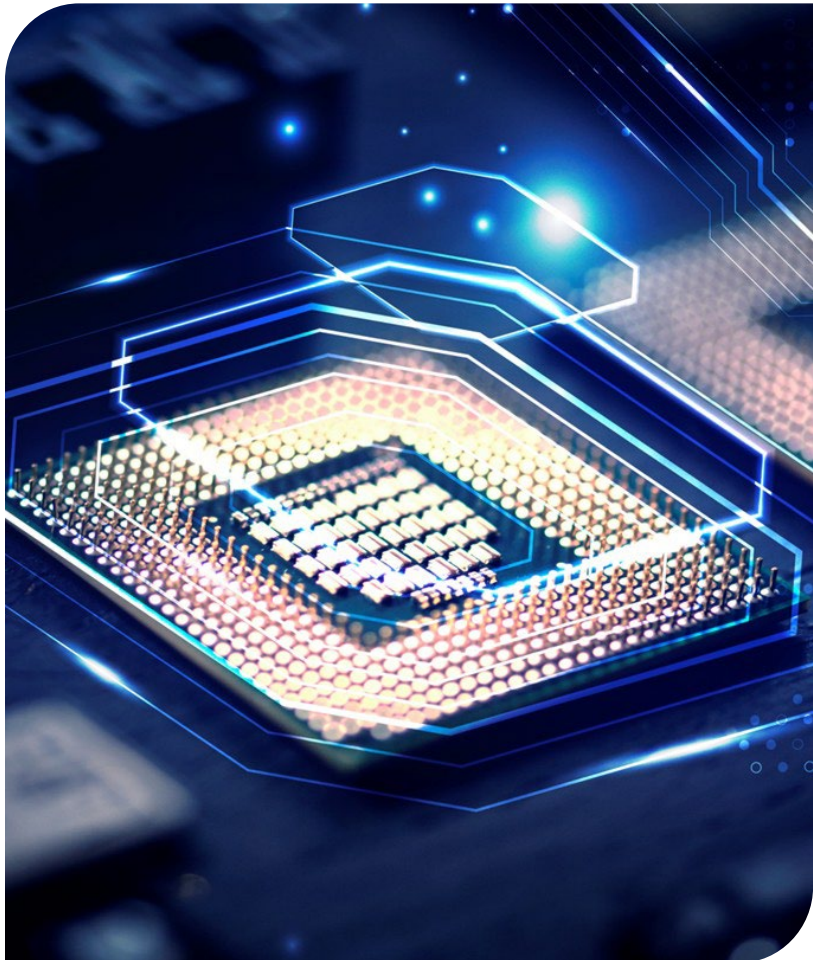
15
Hours

Course/ Qualifications Level/ Credits (if applicable)	Foundation / 15 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul style="list-style-type: none"> Individuals who are currently at a junior and/or entry-level role in an organization interested in understanding the foundations of digital transformation. Individuals interested in developing their own digital skills and would like to understand the fundamentals of digital transformation and adoption. 		
Pre-Requisites	This program requires candidates to have basic proficiency in English language. No other pre-requisites are required given that the program is foundational level.		
Learning Outcomes	<ul style="list-style-type: none"> Understand digital transformation and how it is impacting different sectors and industries. Discover the elements of blockchain-based technologies and cryptocurrency categories, including a cryptocurrency taxonomy and how tokenization is impacting the global market. Apply the course theory to measure the applicability of digital transformation in an organization and differentiating the transformation from technology improvements. Evaluate potential success of Fintech applications through analysing the business environment, access to markets, regulatory support, and access to finance. Understanding the importance of artificial intelligence in the financial sector and its applicability across various business operations and functions. Discovering the impact and opportunities of leveraging big data technology, in addition to asking the ethical questions surrounding the utilization of data and information. 		





Disruptive Innovation and Technology Professional Development Programme



This course enables participants to clearly understand and define the concept of Disruptive Innovation and also defines a good IT strategy for a company or country. The objective is to understand Artificial Intelligence and its contribution to innovation and to deal with the challenges of Disruptive Innovation.

2
Days

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)
Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none">• Clearly understand and define the concept of Disruptive Innovation• Define a good IT strategy for a company or country• Know the meaning of Artificial Intelligence and its various ways in contributing to innovation• Differentiate between IoT devices and applications• Know the importance of Blockchain• Deal with the challenges of Disruptive Innovation		



Ethics and Considerations of Data Professional Development Programme

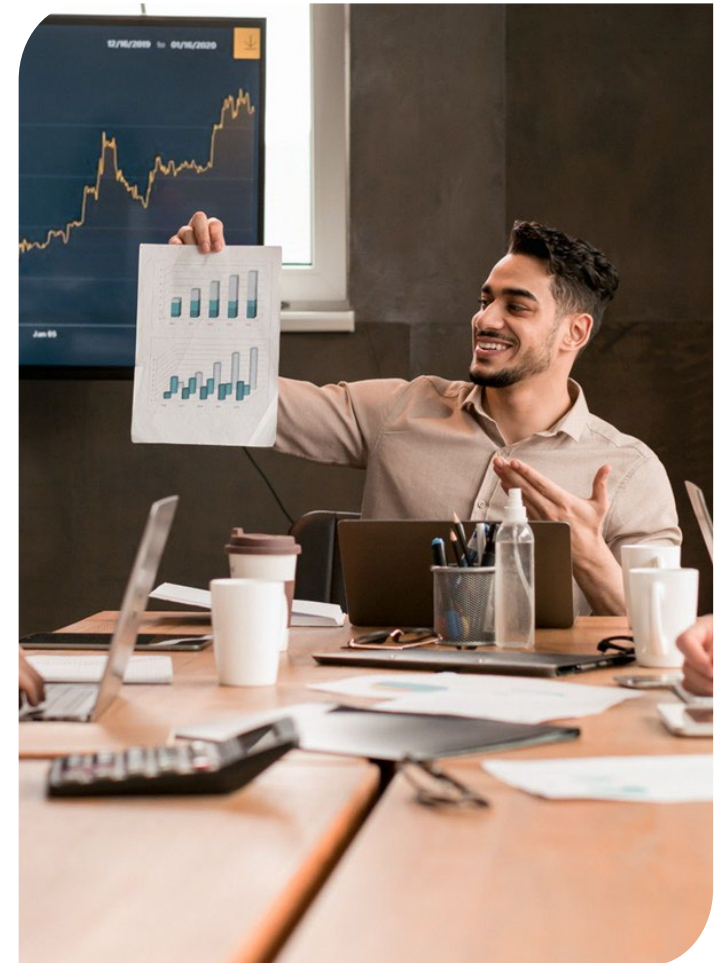
This course will explain the main ethical challenges that come your way when dealing with new data in finance and implementing new technologies like AI.

The expert will discuss the issues around ethics and risks, and the role that individuals, organizations and regulators should have.



1
Days

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul style="list-style-type: none"> • Senior and mid managers in financial institutions • All financial services professionals keen on understanding how Data and AI can drive digital transformation and how they impact their institutions from a business standpoint 		
Pre-Requisites	High school certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the risk and challenges around ethical use of data • Learn how to design ethical data processes 		





Fundamentals of New Data in Finance Professional Development Programme

This course will provide an overview of the different types of data in the finance industry and the technological and analytical capabilities that each data type will provide to your organization.

Participants will acquire the skills to assess the veracity of their data and will learn the impact of Open vs Closed Data.



1
Days

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul style="list-style-type: none"> Senior and mid managers in financial institutions All financial services professionals keen on understanding how Data and AI can drive digital transformation and how they impact their institutions from a business standpoint 		
Pre-Requisites	High school certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> Understand the classification of data and the key drivers for New Data in finance to enhance the use of new tools such as AI and ML in the organisation Learn how data is classified, and the benefits and challenges of each data type Acquire the skills to assess the accessibility and validity of the data being used by your organization 		





Information Technology Development Professional Development Programme

Throughout this course, participants will learn key IT terms and concepts, cybersecurity concepts and emerging technologies.

Course/ Qualifications Level/ Credits (if applicable)	30 CPD Points / 30 PDU's	Awarding Body (if applicable)	Continuing Professional Development (CPD)/Project Management Institute (PMI)
Audience/Target Group	Intermediate - Junior managers, middle managers with relevant experience or high potential - Candidates for "Head of Support Services" job		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Set up a computer workstation and use basic software applications • Apply basic computer maintenance and support principles • Identify security issues affecting the use of computers and networks • Learn about the software development lifecycle and how to support business needs by introducing and developing enterprise solutions • Understand more about emerging technologies including AI, IoT and Big Data 		

5
Days





Responsible & Sustainable AI Professional Development Programme

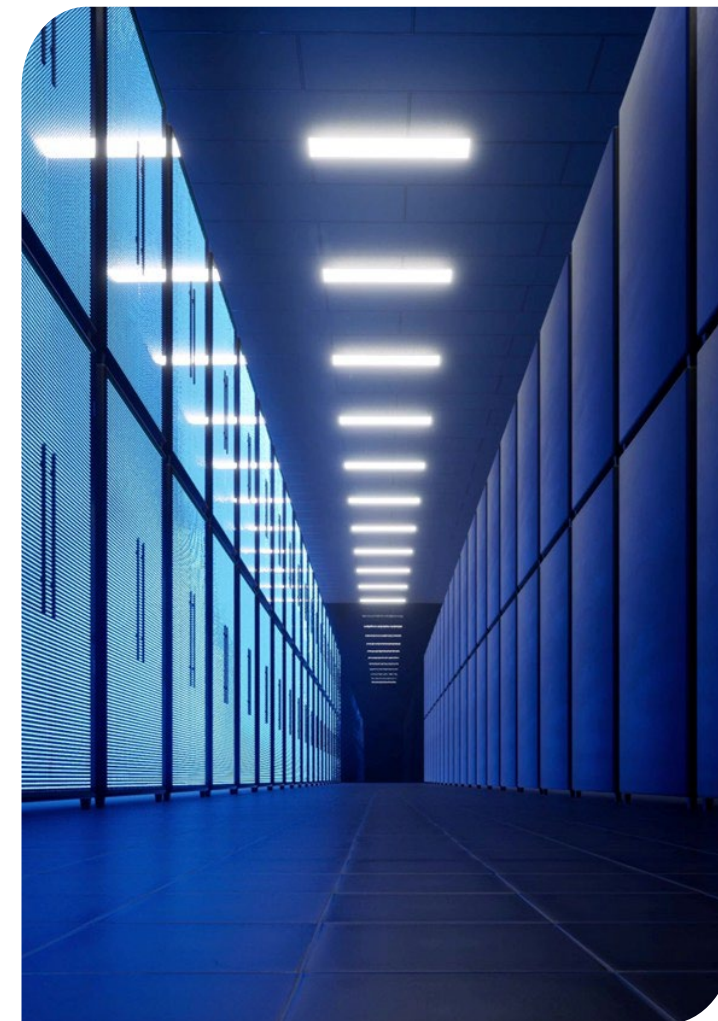
This course will explore what it means to build responsible and sustainable AI technologies. The expert will introduce the foundations of responsible and sustainable AI and the frameworks required to implement them in an organizational setting.

Participants will also explore the key challenges that arise and will familiarize themselves with the tools to ensure the ethical, transparent and accountable deployment and use of AI.



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul style="list-style-type: none"> • Senior and mid managers in financial institutions • All financial services professionals keen on understanding how Data and AI can drive digital transformation and how they impact their institutions from a business standpoint 		
Pre-Requisites	High school certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the importance and the process of ensuring responsible and sustainable AI is implemented across all entities • Understand the challenges and framework for an ethical, transparent and accountable use of AI 		



Sustainable finance plays a crucial role in shaping a resilient and responsible financial future by integrating Environmental, Social, and Governance (ESG) principles into investment and financial decision-making. It encompasses key areas such as climate finance, biodiversity preservation, and social impact, ensuring long-term economic growth while addressing global sustainability challenges.

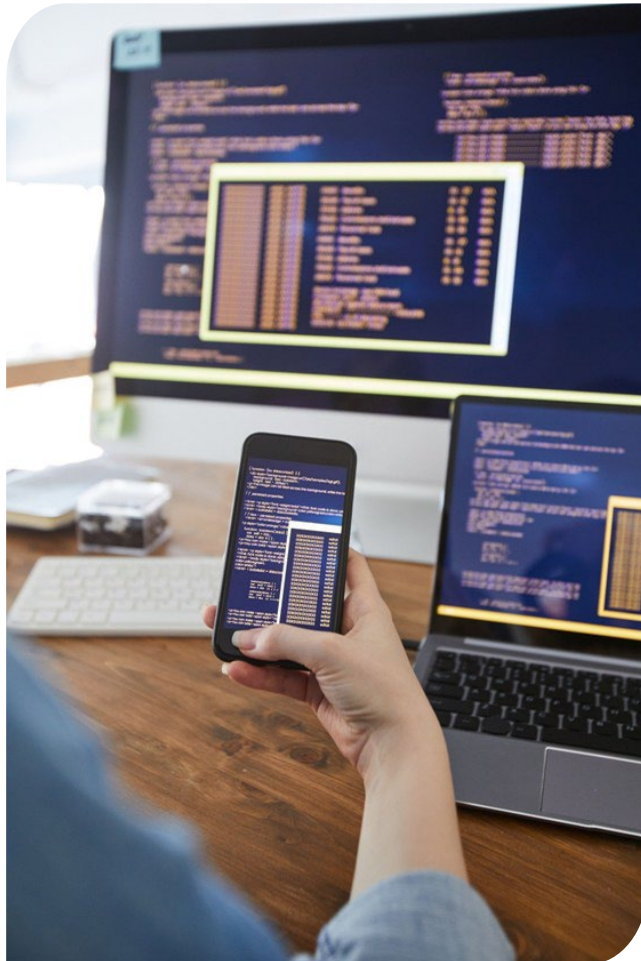
The School of Sustainable Finance is committed to equipping professionals with the knowledge and skills needed to navigate this evolving landscape. Through executive training, specialised programmes, and professional certifications, we provide insights into the latest developments in sustainable finance, ESG integration, and climate finance.

Our programmes empower financial leaders to drive meaningful change and make informed investment decisions that contribute to a more sustainable and inclusive global economy.





Introduction to Net Zero Banking & the Circular Economy Professional Development Programme



This workshop introduces the concept of circular economy as well as practical examples from a range of different industries. It enables the participants to understand the role of financial services in the transition, and the challenges and opportunities the transition poses to financial institutions. It also introduces the concept of net zero, what it means in practice and how the landscape is being shaped, particularly by governments and the United Nations. The workshop aims to equip participants with sufficient knowledge to take the first steps towards transition to sustainable resource management and net zero carbon footprints.



Half Day

Course/Qualifications Level/ Credits (if applicable)	3 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	Delivered as part of the ADGMA Sustainable Finance Knowledge Series. Audience participants will be drawn from a number of roles in banking and finance institutions and potentially those in governmental policy roles.		
Pre-Requisites	High school certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> Describe the key concepts of sustainability and their role in the future economic growth and development. Identify business risks and opportunities related to sustainability and their impact on long-term business success and viability. Identify the key international institutions and agreements that affect sustainable development Describe how these seemingly disparate topics are interconnected and use this understanding to develop an action plan. 		



Introduction to Sustainable Development Personal Development Programme



This workshop introduces the fundamental principles of sustainable development and its importance. It will examine the relationship between sustainability, resilience and business growth as well as introducing the different perspectives of sustainable finance (e.g., responsible investing, ESG investing, lending, project finance etc.).

The course will also shed light on international development initiatives, mostly within the United Nations (UNEP FI, SDGs, UNFCCC, UNCTAD, etc.). Focus will be given to the Paris Agreement, Conference of the Parties (COP) and the 2030 Sustainable Development Goals (SDGs).



**Half
Day**

Course/ Qualifications Level/ Credits (if applicable)	3 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	Delivered as part of the ADGMA Sustainable Finance Knowledge Series. Audience participants will be drawn from a number of roles in banking and finance institutions and potentially those in governmental policy roles.		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none"> • Describe the key concepts of sustainability and their role in the future economic growth and development. • Identify business risks and opportunities related to sustainability and their impact on long-term business success and viability. • Identify the key international institutions and agreements that affect sustainable development • Describe how these seemingly disparate topics are interconnected and use this understanding to develop an action plan. 		

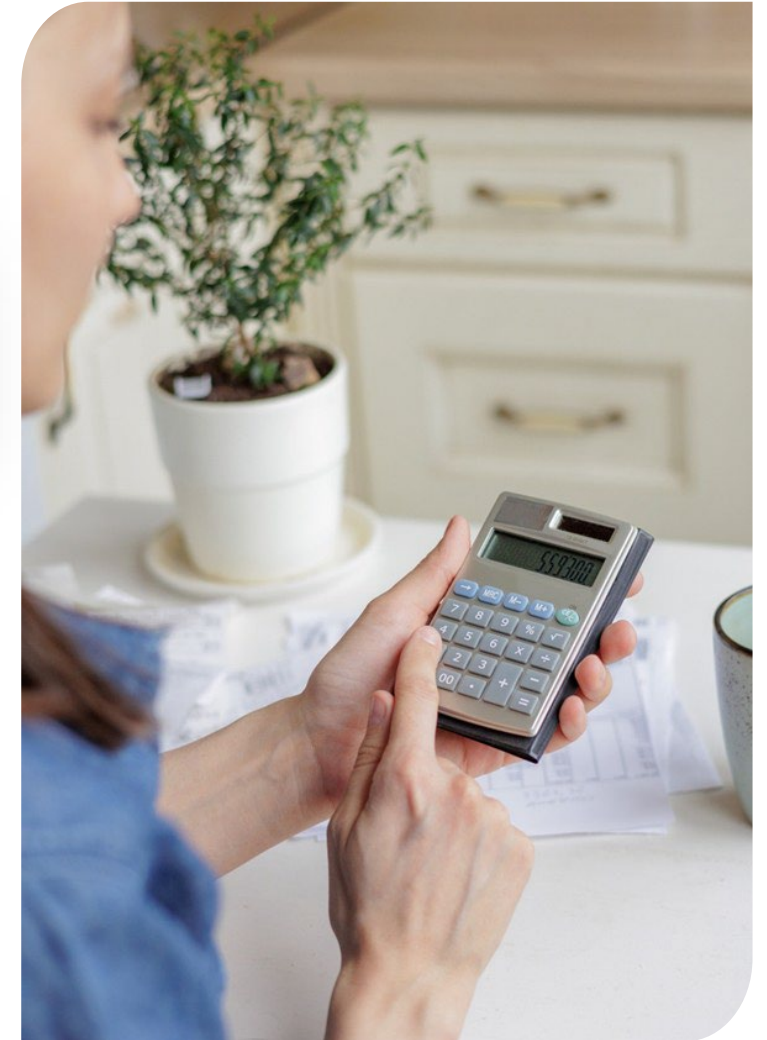


Level 7 Executive Certificate in Sustainable Finance Professional Certification

The Executive Certificate in Sustainable Finance is targeted at individuals either in senior management roles within the financial services industry, or those aspiring to be in such roles. The emphasis of the programme is to help develop a broader and more reflective understanding of issues related to the practice of sustainable finance in banking and finance.

Course/ Qualifications Level/ Credits (if applicable)	Level 7	Awarding Body (if applicable)	The London Institute of Banking & Finance (LIBF)/ The Quality Assurance Agency for Higher Education (QAA)
Target Group	Senior management roles within the financial services industry, or those aspiring to be in such roles.		
Pre-Requisites	<ul style="list-style-type: none"> 2.1 Honours degree (or equivalent) from a recognised institution; OR The London Institute of Banking & Finance Chartered Associateship (through the 'qualification' route) Demonstration of relevant professional experience (applies to candidates in the part-time programme only) 		
Learning Outcomes	<ul style="list-style-type: none"> Demonstrate comprehensive knowledge and understanding of core areas of banking, finance, and sustainable finance. Demonstrate comprehensive knowledge and understanding of current academic and practice-based debate on issues in sustainable finance. Demonstrate critical understanding of interrelationships between sustainable finance and the business. Demonstrate critical understanding of the role of banking and finance in the wider socio-economic environment. Critically evaluate and reflect on ethical and governance issues in banking and finance. Critically analyse and evaluate organisational strategies in a global context and from a sustainable finance perspective. Critically analyse, evaluate, and employ subject-specific theories and tools, empirical evidence and concepts related to banking, finance, risk, and sustainable finance. Identify, analyse, and critically interpret industry, academic articles and financial data, and examine the relationship between theory and empirical testing. 		

6
Months





Sustainable Development ESG Market Personal Development Programme



This course focuses on sustainable finance products and markets. It examines ESG megatrends, size and scope of the sustainability market, key market drivers and challenges, ESG-related investment products and global investment opportunities.

Half
Day

Course/ Qualifications Level/ Credits (if applicable)	3 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Audience/Target Group	Delivered as part of the ADGMA Sustainable Finance Knowledge Series. Audience participants will be drawn from a number of roles in banking and finance institutions and potentially those in governmental policy roles.		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul style="list-style-type: none">• Understand global sustainability ambitions and the investment gap to achieve them• Define "sustainable finance" based on the current single existing taxonomy• Understand ESG finance ecosystem including carbon markets		

The School of Law aims to deliver top quality legal educational programmes to professionals looking to enhance their skills, widen their knowledge or attain a qualification.

Dedicated to excellence, the School of Law provides preparation for the Solicitors Qualifying Examination (SQE) through an innovative , flexible and effective approach.

Working alongside strategic partners will help identify and bridge the gaps within the legal industry and will cater to the ongoing and upcoming developments within.





Solicitor Qualification Exam 1 (SQE 1) Preparation Professional Certification

The new Solicitors Qualification Examination has recently become the principal route to qualification as a Solicitor (England & Wales). The new regime has greatly enhanced access to the qualification and represents a substantial opportunity for interested candidates in the Middle East.

There is an ongoing shift towards English Law governing most commercial transactions across the region. This is most evident in complex matters such as banking, project finance and construction which closely follow an English law model.

In reflection of this, financial districts (including ADGM) have introduced English legal systems, including Courts. The Solicitor qualification has the potential to greatly enhance the career prospects of existing lawyers and those new to the profession.



Flexible
As per requirements

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	N/A
Target Group	Law firms and larger in-house legal teams		
Pre-Requisites	<ul style="list-style-type: none"> • Graduated from a recognized university • 2 years of qualifying work experience 		
Learning Outcomes	<ul style="list-style-type: none"> • Determine relevant laws and legal principles • Relate applicable laws to legal problem scenarios 		



Solicitor Qualification Exam 2 (SQE 2) Preparation Professional Certification

The new Solicitors Qualification Examination has recently become the principal route to qualification as a Solicitor (England & Wales). The new regime has greatly enhanced access to the qualification and represents a substantial opportunity for interested candidates in the Middle East.

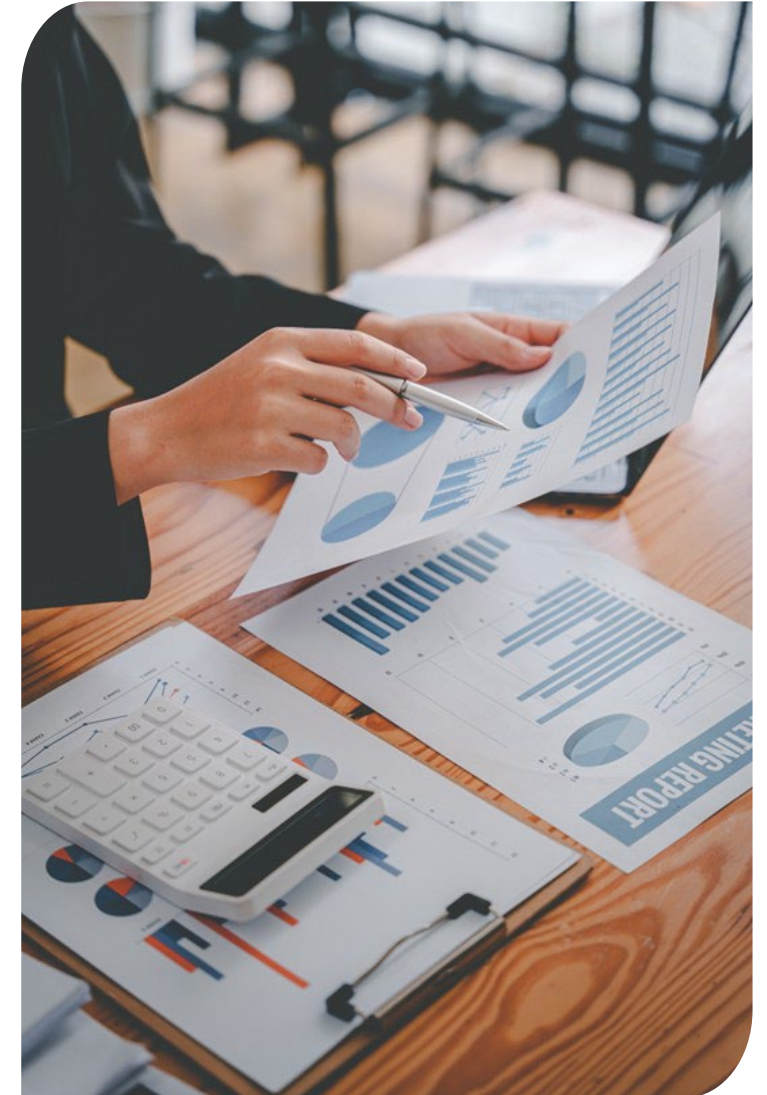
There is an ongoing shift towards English Law governing most commercial transactions across the region. This is most evident in complex matters such as banking, project finance and construction which closely follow an English law model.

In reflection of this, financial districts (including ADGM) have introduced English legal systems, including Courts. The Solicitor qualification has the potential to greatly enhance the career prospects of existing lawyers and those new to the profession.



Flexible
As per requirements

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	N/A
Target Group	<ul style="list-style-type: none">• Law firms and larger in-house legal teams		
Pre-Requisites	<ul style="list-style-type: none">• Graduated from a recognized university• 2 years of qualifying work experience• A candidate cannot sit SQE2 without having passed SQE1		
Learning Outcomes	<ul style="list-style-type: none">• Determine relevant laws and legal principles• Relate applicable laws to legal problem scenarios		



The School of Entrepreneurship aims to provide aspiring entrepreneurs with the skill set, knowledge and tools necessary to bring their business ideas to life or further expand their existing businesses. Additionally, the school builds connections and collaborates with both public and private institutions, bringing in many potential investors and industry experts who can further support participants with their business plans.

Each entrepreneur's journey is distinct and will be determined based on their 'persona'. In the School of Entrepreneurship, there are 4 persona categories, namely the following:

Graduate with a business idea

1. Young professional with a startup idea
2. Founder who needs support to lead startup to the next level
3. Running an existing family business



ADGM Academy's School of Digital Assets has been launched with the objective of creating a vibrant workforce based on the needs and requirements of the future.

The financial sector is undergoing continued disruption and change due to the advent of Digital Assets, requiring new skill sets and knowledge to support future development. As such, ADGMA seeks to support the growth of this vibrant sector by offering structured courses and programmes with internationally recognized institutions.

The School will focus on key verticals within Digital Assets which include:

- Metaverse
- NFTs
- Cryptocurrency
- Blockchain
- Decentralized Finance (DeFi)



The key to an organization's success is primarily based on adequate management of cash flows, liquidity and financial assets. Certain financial risks such as interest rate risk or currency fluctuations may hinder the ongoing operations of a company which is why the School of Treasury plays an important role.

It is aimed at developing risk management skills and ensuring appropriate financial planning. Additionally, the school will enhance technological competencies of participants since treasury management in today's world involves the usage of advanced systems and software.





Certificate in Treasury Fundamentals Qualification Professional Certification

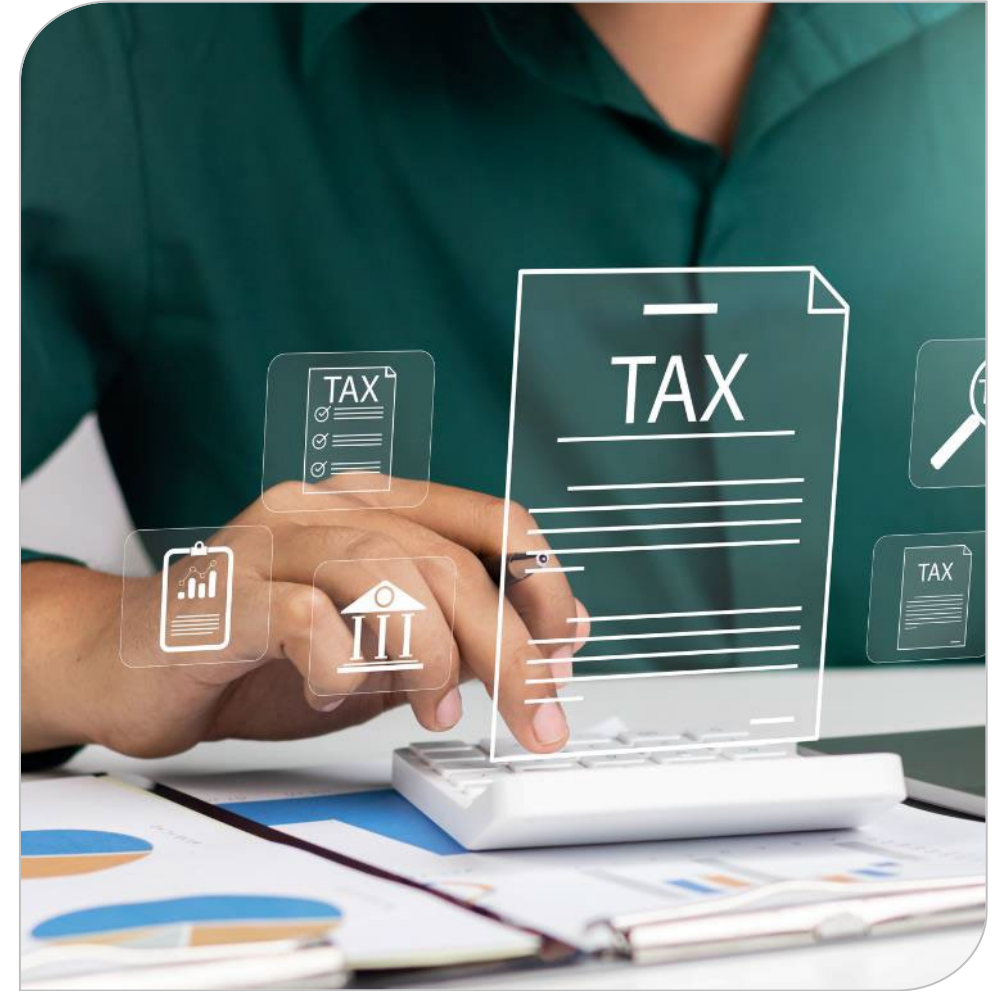
If you are considering a career in treasury or finance, or have recently started in a treasury, or related, role, the Certificate in Treasury Fundamentals (CertTF) is the perfect qualification to equip you with the knowledge to ensure you get off to a great start. It is designed specifically for those working in treasury and those who may be working alongside, or advising, treasury professionals. It will provide insights into the world of treasury, its importance and key areas of focus, as well as providing an introduction to both financial markets and corporate finance. The contents focus on 'treasury essentials' and will provide an excellent starting point for anyone aspiring to become a treasury professional.



3-6
Months

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	Association of Corporate Treasurers (ACT)
Audience/Target Group	<ul style="list-style-type: none"> Individuals working in treasury or a related role Individuals considering a career in treasury or finance 		
Pre-Requisites	<ul style="list-style-type: none"> Bachelor's degree from an accredited university in Accounting, Finance, Economics, Business Administration, Management or Math GPA of 2.5/4 or higher 		
Learning Outcomes	<ul style="list-style-type: none"> Describe the environment in which a treasury professional works Explain the importance of governance, ethics, compliance and audit to the treasury function and the organisation as a whole Describe key treasury risks and the tools used to identify, assess, manage, mitigate and report on them. Explain the role of treasury and the importance of managing internal and external relationships Describe how the organisation's cash and short-term liquidity requirements are managed Explain the main financial markets and products used by treasury to secure funding 		

The School of Taxation is a step towards having a better-informed public community. The objective is to highlight the ethical taxation practices that need to be adopted, keep individuals informed about occasional changes in tax policies or corporate tax, and stimulate integrity in tax-related activities. That being said, one's knowledge of taxation is an essential tool to becoming financially literate.





Certified Diploma in Corporate Income Tax - UAE Professional Qualification



This course will address the details of what corporate tax is, when the UAE Corporate Tax regime will become effective and what the role of the Federal Tax Authority (FTA) will be.



8
Days

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	National Open College Network (NOCN)
Target Group	Open to all		
Pre-Requisites	Bachelor's degree		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the concept of UAE Corporate Tax and its impact on their company. • Understand the impact of UAE Corporate Tax on the operational and financial performance of the business. • Differentiate various types of Businesses which are exempt from UAE Corporate Tax. • Differentiate between the tax profit and accounting profit for Corporate Tax calculations. • Scope of Corporate Tax in UAE and its calculations. • Understand the impact of VAT on the Imports and Exports to the member countries (Gulf region) and non-member countries (rest of the world). • Prepare the invoices including VAT. • Submission of Corporate Tax Return. • Reconciliation of Accounting profit with Tax Profit and application of 9% Corporate Tax rate. • Identify potential errors in Corporate Tax calculations and how to avoid them. 		



Certified Diploma in International Financial Reporting Standards (IFRS) Professional Qualification

The purpose of this course is to familiarize participants with the regulatory framework for financial reporting, taxation, presentation of financial statements and disclosure standards.

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	National Open College Network (NOCN)
Audience/Target Group	Open for all		
Pre-Requisites	Bachelor's degree		
Learning Outcomes	<p>Introduce the following:</p> <ul style="list-style-type: none"> • Conceptual and regulatory framework for financial reporting • Tangible and intangible assets • Other assets , Leases • Financial Instruments • Other accounting standards • Financial Instruments • Taxation, Presentation of Financial statements • Disclosure standards • Other accounting standards • Business combinations and groups 		

8
Days





Certified Diploma in VAT Professional Qualification



The purpose of this course is to understand the concept of VAT and its impact on the economy. The categories of supplies for VAT calculation VAT administration, fines and penalties related to VAT filing as well as common errors will also be addressed in this course.



8
Days

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	National Open College Network (NOCN)
Audience/Target Group	Open for all		
Pre-Requisites	Bachelor's degree		
Learning Outcomes	<ul style="list-style-type: none"> • Understand the concept of VAT and its impact on the economy • Understand the impact of VAT on the operational and the financial performance of the business • Differentiate various types of supplies with reference to VAT • Differentiate Input VAT and Output VAT • Categorize the supplies for VAT calculation • Understand the impact of VAT on the Imports and Exports to the member countries (Gulf region) and non-member countries (rest of the world) • Prepare the invoices including VAT • Understand the VAT registration process and prepare the required documents for VAT registration • Understand VAT administration, fines and penalties related to VAT filing • Identify common errors in VAT calculation 		

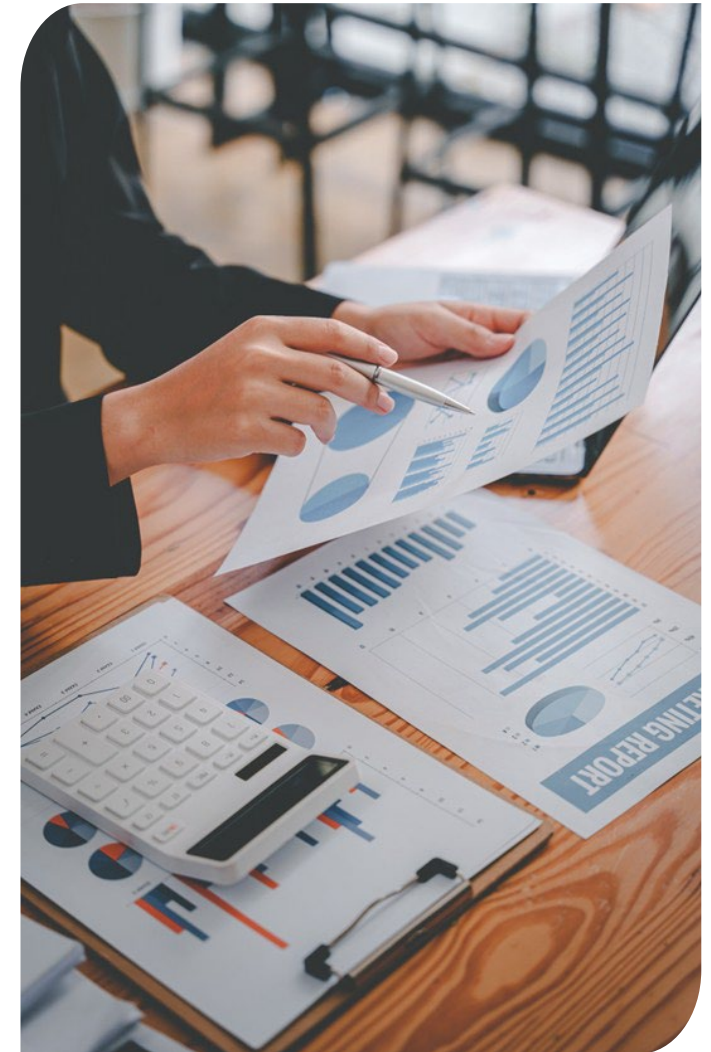


Common Reporting Standard (CRS) Certification Professional Certificate

The Common Reporting Standard (CRS) is an internationally agreed standard for the automatic exchange of information (AEOI) on financial accounts. Its goal is to increase the fiscal transparency of cross-border wealth management and combat offshore tax evasion. As of 2020, 109 jurisdictions have exchanged information under the CRS.

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	National Open College Network (NOCN)
Target Group	<ul style="list-style-type: none">• Designed for front office, compliance, operations, and tax professionals• Professionals entering the taxation industry at entry level positions		
Pre-Requisites	<ul style="list-style-type: none">• Bachelor's degree• English language – intermediate		
Learning Outcomes	<ul style="list-style-type: none">• Alleviate client concerns about tax information requests• Understand the due diligence requirements of the CRS• Learn how the CRS fits together with other compliance practices		

3
Days





Economic Substance Regulation (ESR) Professional Certification

The UAE economic substance rules came into effect in April 2019. All UAE entities will need to assess whether they fall within the scope of the economic substance regulations, and, if so, how they will ensure to meet the requirements.

3
Days

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	National Open College Network (NOCN)
Target Group	Open to all		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	Help business stakeholders in determining whether the UAE substance regulations apply to their business and how to ensure they can demonstrate the required compliance.		



Foreign Account Tax Compliance Act (FATCA) Professional Certificate

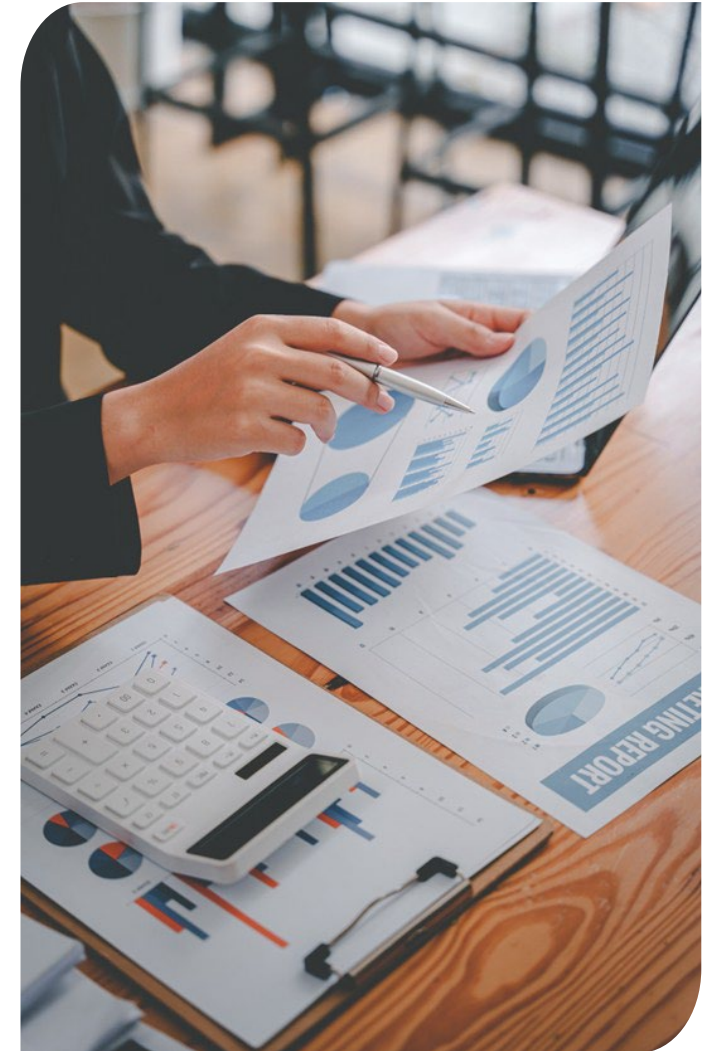
The Foreign Account Tax Compliance Act (FATCA) is a U.S. law intended to combat tax evasion by U.S. taxpayers who hold investments in offshore accounts. Congress enacted FATCA in 2010 to address the fact that the U.S. Treasury loses an estimated \$100 billion each year to international tax-dodging schemes.

Under FATCA, U.S. taxpayers holding financial assets outside the U.S. must report those assets to the U.S. Internal Revenue Service (IRS), and foreign financial institutions (FFIs) must provide the IRS information about financial accounts held by U.S. taxpayers. FATCA imposes a substantial withholding tax on U.S. taxpayers and FFIs that fail to disclose the required information, making FATCA training that much more crucial.



3
Days

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	National Open College Network (NOCN)
Target Group	Open to all		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	Ensure users truly understand and recognize the issues of most importance to your business and learn to instinctively act to support them.		



ADGMA has partnered with Singapore's WMI to establish Wealth and Asset Management Institute (WAMI) in Abu Dhabi. The school is aimed at addressing the growing demand for asset and wealth management education in the UAE.

The institute will initially offer two flagship programs:

- The online Dalio Market Principles Program
- The Investment Professionals Program

This School aim is to support Abu Dhabi's asset management sector that has seen significant growth, positioning the institute to fill a critical education gap in the MENA region






Certified Transaction Monitoring Associate (CTMA) Professional Certification



CTMA is for early career professionals who wish to work or are working in transaction monitoring roles, in addition to the people who supervise them or support them. When combined with six to twelve months of experience, an individual with CTMA should be able to investigate an alert from a transaction monitoring system from the point at which it is generated to the point at which it is flashcards. A proctored multiple-choice exam will also be conducted.

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	Association of Certified Anti-Money Laundering Specialists (ACAMS)	 6 Weeks
Target Group	<p>CTMA is ideal for early career professionals who are working in, or wish to work in, transaction monitoring roles.</p> <p>Roles include:</p> <ul style="list-style-type: none"> • Transaction Monitoring Analyst • Alert Handler • Transaction Monitoring Investigator • KYC Analyst • Onboarding Analyst • Financial Crime Operations Analyst • Anti-Financial Crime Analyst • Compliance Analyst • Risk Analyst • Anti-Money Laundering Analyst • Screening Analyst • Fraud Analyst • Fraud Operations Analyst 			
Pre-Requisites	<p>There are no specific eligibility requirements. However, the exam is developed based on an assumption that a test-taker will have entry-level experience in transaction monitoring.</p>			
Learning Outcomes	<ul style="list-style-type: none"> • Understand the role of transaction monitoring in financial crime prevention • Generating and investigating transaction monitoring alert 			



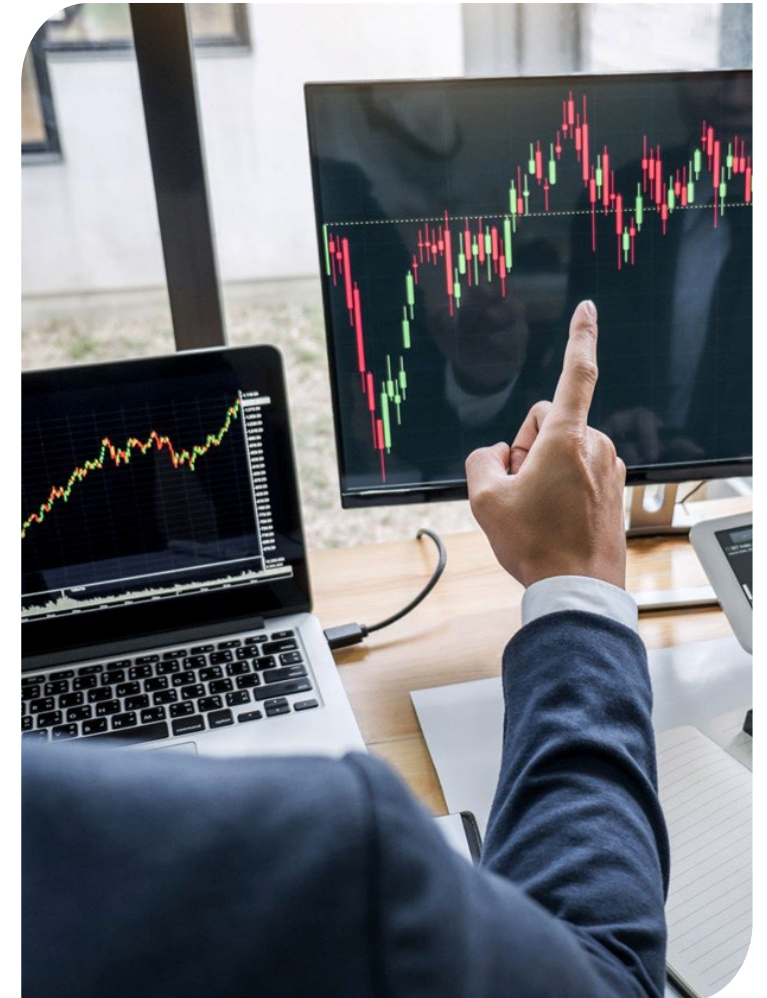
CISI Level 3 Certificate in Wealth & Investment Management Professional Certification

This certificate covers the essentials of financial planning, private client asset management, fund management, advisory functions, and investment analysis from a global perspective. It will ensure that you understand the range of assets and investment products that are available in the market and find appropriate solutions to meet the investment, retirement and protection planning needs for your clients.

3
Days



Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	The Chartered Institute for Securities and Investment (CISI)
Target Group	International candidates working in private banking and wealth management roles.		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	To provide candidates who are engaged in private client asset management (discretionary portfolio management) and fund management with the necessary knowledge		






The Dalio Market Principles Online Programme Professional Certification



ADGM Academy is shaping the next generation of financial talent, with a strong focus on wealth and asset management, family offices, and investment excellence. As part of its ongoing efforts to build Abu Dhabi's reputation as a global financial hub, ADGM proudly launched the School of Wealth and Asset Management, and with it, the introduction of the Dalio Market Principles Online Programme – the first of its kind in the region.

Developed in collaboration with the Wealth Management Institute and global investor Ray Dalio, Founder and CIO Mentor of Bridgewater Associates, the programme offers professionals across all sectors the opportunity to deepen their understanding of how markets and economies function.

Through two in-depth modules – Economic & Market Principles and Investment Principles – participants will explore time-tested insights, use powerful simulation tools, and develop their own investment approach in today's evolving global landscape.

30 
Hours

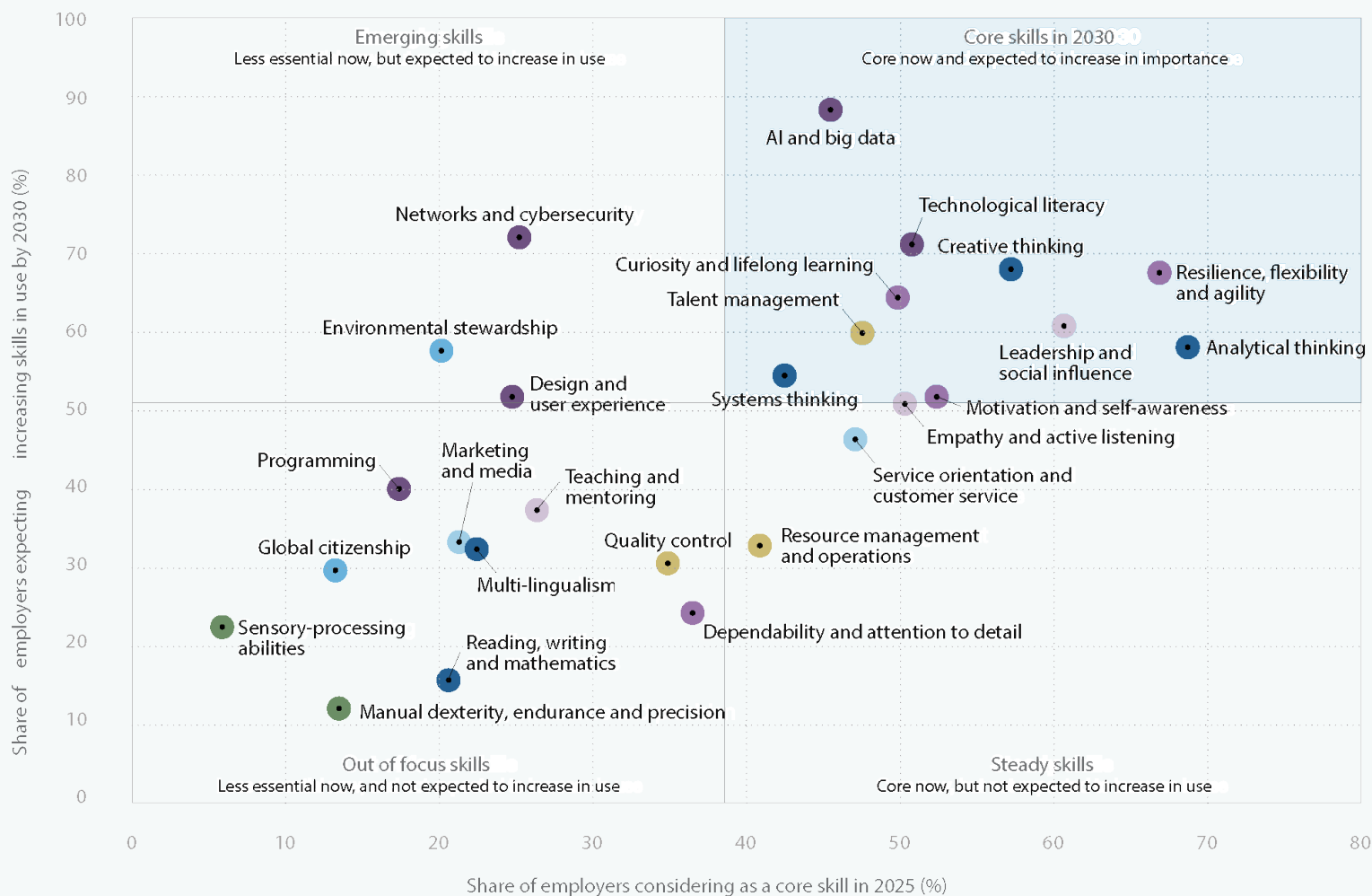
Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	ADGM Academy
Target Group	The programme is open to all UAE-based professionals across industries. Designed to be inclusive, it welcomes participants without specific entry requirements, offering a unique opportunity to deepen their understanding of economic and investment principles through a globally recognised curriculum.		
Pre-Requisites	There are no specific eligibility requirements.		
Programme Benefits	<p>Learn from a Global Leader: Gain access to the core principles and frameworks developed by Ray Dalio, based on over 50 years of real-world investment experience.</p> <p>Interactive Learning Tools: Engage with a generative AI tutor and portfolio simulator for hands-on, practical application.</p> <p>Cohort-Based Learning: Participate in a structured, time-bound programme with scheduled sessions and peer interaction.</p> <p>Community of Learners: Connect with a global network of professionals and peers on the same learning journey.</p> <p>Dual Focus: Deepen your understanding through two focused tracks – economic and market principles, and investment principles.</p>		



Path to Forward



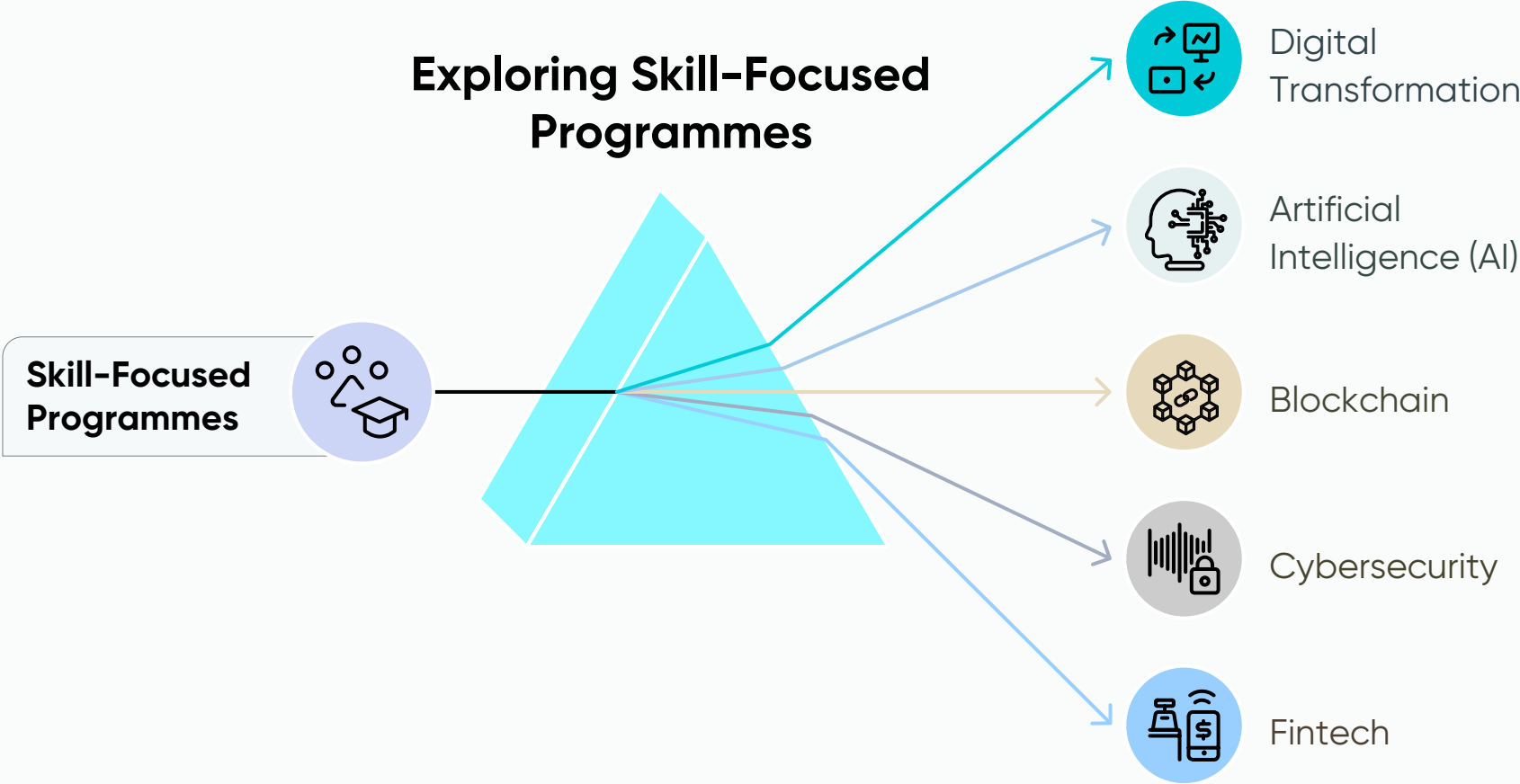
Future Skills 2030: What skills will be critical over the next 5 years






*Source
World Economic Forum, Future of
Jobs Survey 2024.

- Cognitive skills
- Engagement skills
- Ethics
- Management skills
- Physical abilities
- Self-efficacy
- Technology skills
- Working with others

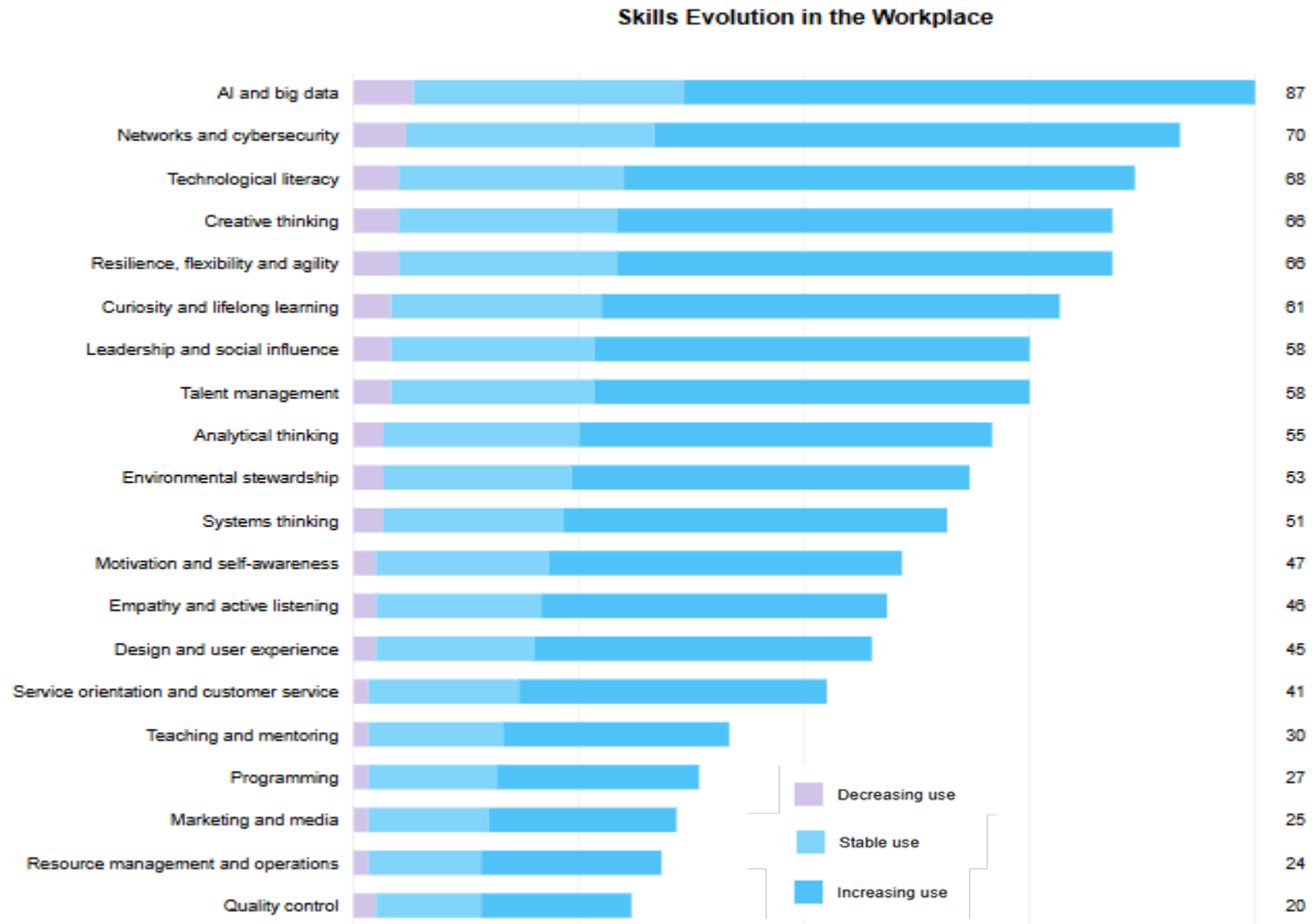
Skill focused in coming 5 years



Skill Focused Programmes

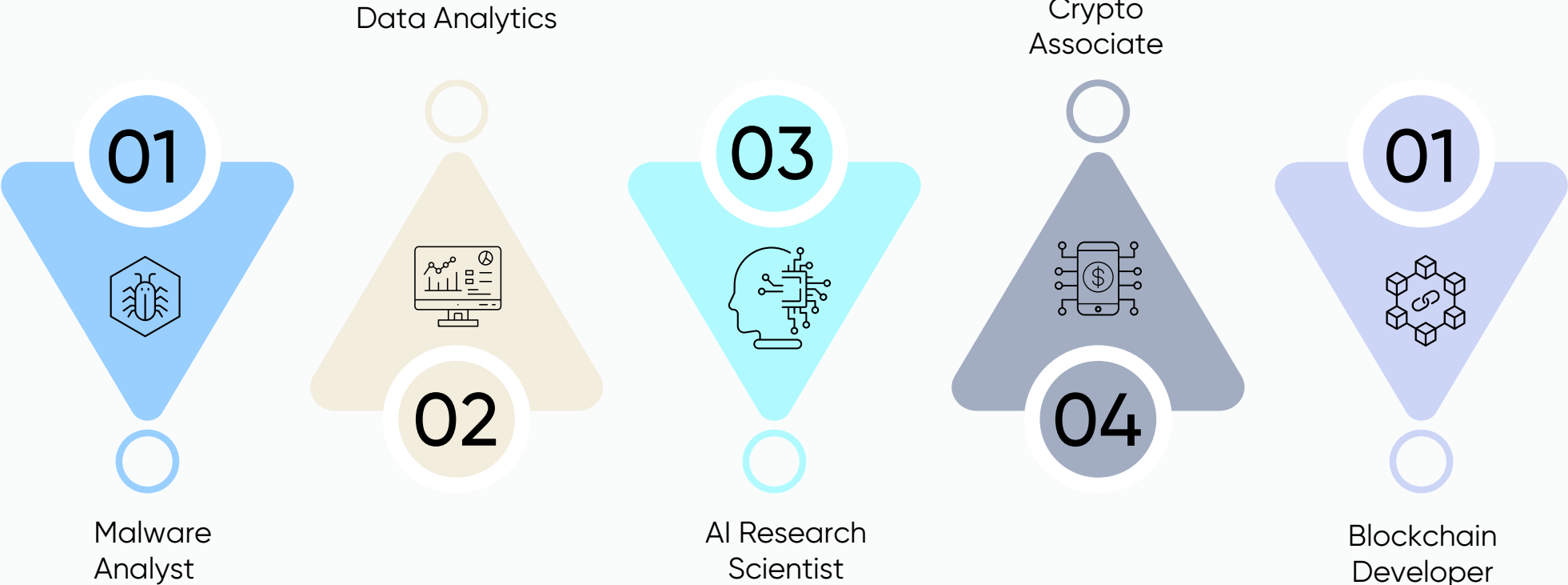
 Artificial Intelligence	AI is extensively being used to replace repetitive tasks to impact process efficiencies leading to superior customer experience.	↓
 Digital Transformation	Digital transformation is critical for any digital economy post Covid-19. Investing in digital transformation initiatives is guaranteed to provide both short and long-term benefits.	↓
 Cybersecurity	Risk increases exponentially in a digital world, making continuous improvement paramount. Both system and data protection are our key focus areas.	↓
 Blockchain	Data is being harnessed, mined & leveraged to make better intelligence driven decisions and predicative analytics is aiding enhanced forecasting capabilities.	↓
 Fintech	Digital technologies are causing necessary disruptions and creating unique opportunities for innovate solutions, services & business models.	↓

Digital skills are becoming increasingly critical in the new skills economy



Source: World Economic Forum
Future of Jobs Report 2025

Future Roles



PEOPLE

are the most important assets in your company..

The UAE leadership recognizes citizens as the main pillar for achieving progress, development and advancement.



ADGM Academy



المواطن هو محور التنمية
والركيزة الأساسية لتحقيق
التقدم والتطور والرفي

محمد بن زايد آل نهيان



ADGM Academy's Value-Add

- Linking the vision of your board to your management and operations
- Acting as your PMO and managing your transformation initiatives fully
- Bridging the gap between you and the best training and development Institutions and Universities
- Accommodating your human capital needs under one roof while utilizing world class personnel and facilities
- Enabling your manpower through bespoke development programs to manage change and be future ready



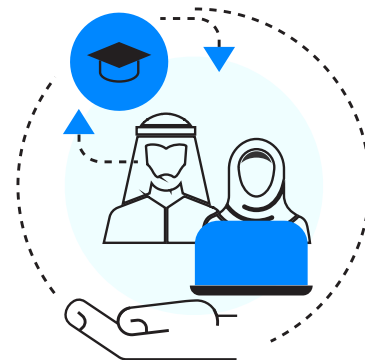
WE ORCHESTRATE YOUR STRATEGY AND TALENT



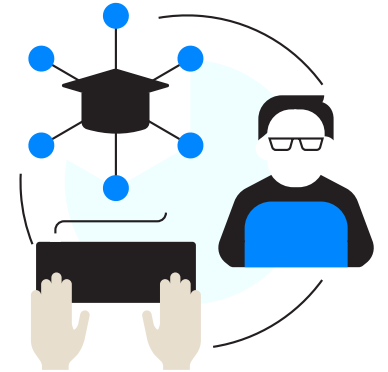
UPSKILLING



EMPLOYABILITY



EMIRATISATION



RESKILLING

1

Organisational
Strategy

2

Assessment &
Succession

3

Talent Acquisition,
Development &
Retention

4

Leadership
Development

5

Research &
Innovation

Solution by Abu Dhabi Government



دائرة التمكين الحكومي
DEPARTMENT OF GOVERNMENT ENABLEMENT

In accordance with the National Agenda of developing Emirati talent, the Department of Government Enablement and ADGM Academy are dedicated to providing Emirati jobseekers with the essential skills and qualifications required to enter the private sector job market.

Our objective is to offer a diverse range of intensive trainings that encompass technical skill development, international qualifications, and on-the-job experience. Our aim is to cultivate a group of competent Emirati Nationals who are fully prepared to embrace employment opportunities, equipped with the necessary tools and techniques to excel within critical job fields.

We are proud to be a champion of developing the next generation of Emirati talent and ensuring they have long term sustainable career opportunities within critical job roles in the private sector.

ABOUT THE NATIONAL DEVELOPMENT PROGRAMME

The School of National Development enhance the employability of UAE Nationals in the world's highly recognized private sectors. We are committed to building future generations through leading working practices, delivering a series of intensive courses and the provision of an in-class training programme.



2000+

GRADUATED
TO DATE



100%

EMPLOYABILITY



8

PROFESSIONS



30+

RECOGNIZED
PRIVATE SECTORS



8

GLOBAL
CERTIFICATIONS

PROGRAM BENEFITS ON THE EMPLOYER

01

Building candidates with relevant On-the-Job experience for fast integration in target roles.



02

Supporting your organizations Emiratization KPIs through recruitment, training, development, ICV and CSR.



03

You will have a "Ready for Permanent Employment" pool of Emirati Nationals qualified with the necessary tools and techniques to succeed within the critical job families.



04

Accelerated staff productivity, as skilled candidates will reduce the onboarding time.



04

Reduced training and staff budget requirements – support with training/qualification cost.



05

Robust pipeline for specialist in critical job families – internal growth and development paths defined.



NATIONAL DEVELOPMENT PROGRAMS



Pre-Audit Qualification
Training Programme

9 MONTHS
ACCA DIPLOMA

The Bankers Programme

6 MONTHS
IBCF & IBCI

National Insurance Programme

9 MONTHS
CII LEVEL 3

Management &
Risk Consultancy Programme

9 MONTHS
CAPM

Tax Programme

6 MONTHS
IFRS, VAT & UAE CT

Treasury Programme

9 MONTHS
CerTF Diploma

Digital Programme

9 MONTHS
CPD

Banking Operational Roles Programme

2 MONTHS
IBCF

DIGITAL PROGRAM

ADGM Academy along with Department of Government Enablement are committed to developing UAE Nationals in the Digital field, through a nine-month programme that offers **dynamic learning experiences** to unlock essential digital tools and work skills. This National Development Programme aims to help young graduates **navigate the digital landscape with confidence** and adapt to the ever-evolving demands of the industry.

HOW THE
PROGRAMME
WILL ADDRESS THE
SKILLS GAP



➤➤ 15 Intensive Weeks of Skills Building

➤➤ 1 Comprehensive Capstone Project

➤➤ 6 Months On The Job Training

9 Months Training Program

01
DIGITAL SKILLS



Design, Project Management, Coding, Graphic Design, Use of AI, Data Analytics, CRM, Digital Accounting, Visual Representation

02
PROFESSIONAL SKILLS



Communication, Escalation, Project Management, Prioritisation, Collaboration, Knowledge Management, Ethics & Compliance

03
INDUSTRY KNOWLEDGE



Digital Transformation, Data Science, Artificial Intelligence, Digitalising Processes & Services, Cybersecurity

PRE- AUDIT QUALIFICATION TRAINING PROGRAM

The Audit & Accountancy Programme is designed to prepare participants for a career in Audit. Participants will attend series of intensive courses aimed at developing essential functional, technical, and behaviour skills required for the role as well as class leading professional qualification certifications.



Provide exposure to UAE Nationals on leading Audit working practices through on-the-job-experiences, with focus on practical applicable examples and real-life scenarios.



Design and deliver extensive classroom and online training on a range of Audit topics. Help UAE Nationals understand the Audit qualifications (ACCA), helping them pursue this qualification formally on a full-time basis.



Enhance the employability of UAE Nationals in the public and private sector.

Awarding Body:

Think Ahead



9 Months Training Program

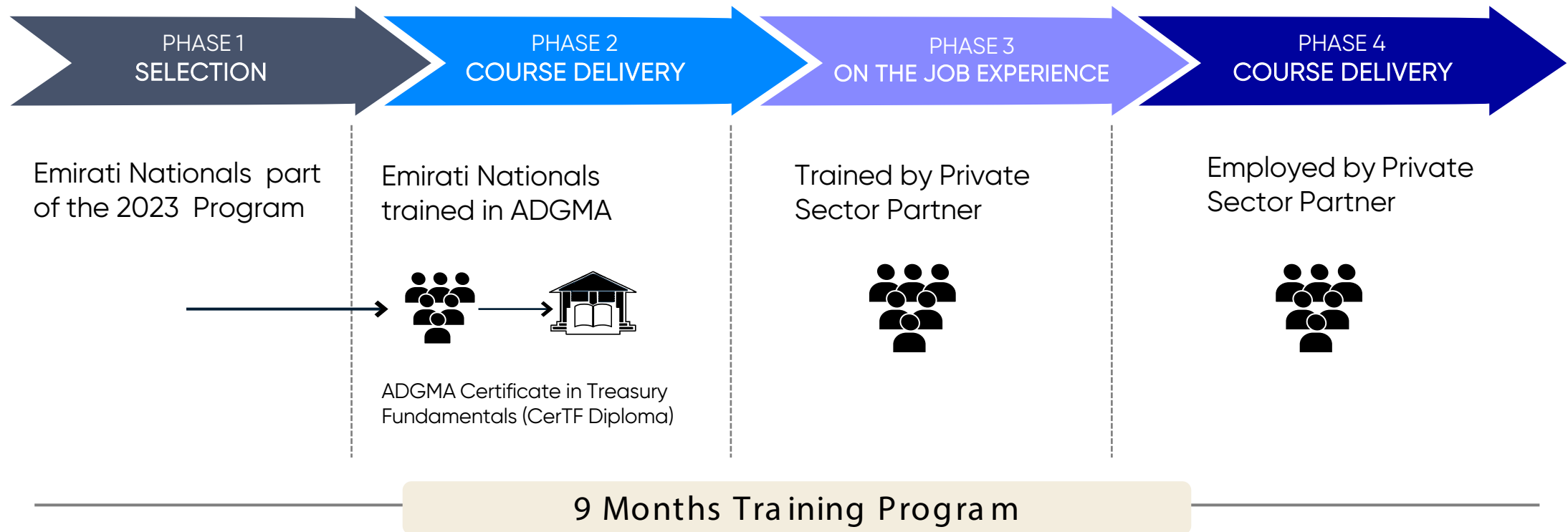
The Bankers Program



6 Months Program

National Insurance Program

This program is designed to improve the employability of Emirati citizens in the treasury sector. It offers a structured and goal-oriented approach, aiming to provide firsthand experience in leading treasury practices and develop practical skills through on-the-job training. Additionally, participants will receive comprehensive classroom instruction on various treasury subjects that will contribute towards obtaining the CerTF Diploma.



CAMP CERTIFICATION

HOW THE PROGRAMME WILL ADDRESS THE SKILLS GAP



Certified Associate in Project Management of Project Management Institute

The Certified Associate in Project Management (CAPM) is a vendor-neutral, entry-level certification to help individuals acquire project management (PM) skills. It is one of several certifications administered by the nonprofit Project Management Institute (PMI).

9 Months Training Program

01 >> Behavioural Module

02 >> Project Management

03 >> Risk Management

04 >> Financial Management

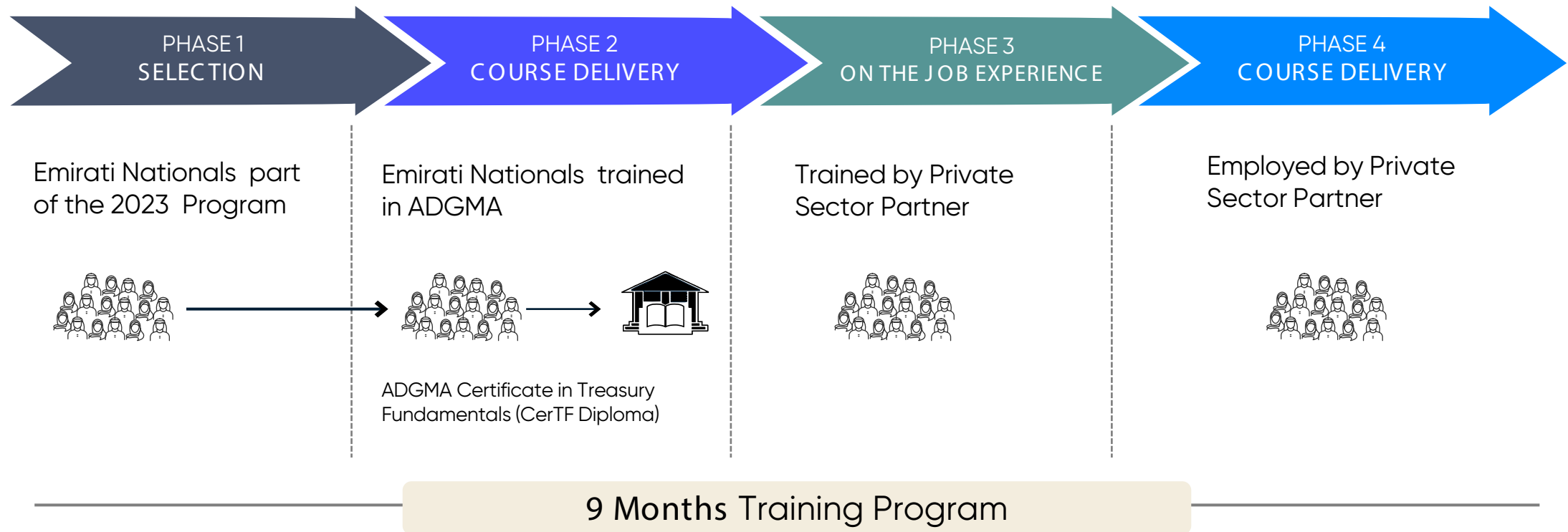
Tax Programme

A globally accredited program curated the taxation industry, that includes a strong foundation for qualifications such as IFRS, VAT, and UAE CT. The program will be conducted in a holistic learning journey with behavioral elements to gain professional knowledge.



Treasury Programme

This program is designed to improve the employability of Emirati citizens in the treasury sector. It offers a structured and goal-oriented approach, aiming to provide firsthand experience in leading treasury practices and develop practical skills through on-the-job training. Additionally, participants will receive comprehensive classroom instruction on various treasury subjects that will contribute towards obtaining the CerTF Diploma.





Thank you

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