

## ADGM Academy & Research Centre

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## ADGM Academy at a Glance

ADGM Academy, the knowledge arm of the International Financial Centre, Abu Dhabi Global Market (ADGM), is located in the heart of Abu Dhabi, UAE.

The Academy, in line with the UAE's leadership vision of building a strong and resilient economy, aims to provide constituents and the community at large with world class Human Resource Development solutions including HR consultancy and Organisational Development services.

Along with a broad suite of talent management programmes that empower our most valuable asset: **our people**.



## ADGM Academy Objective

- The Academy aims to become the next impactful economic driver in the UAE, consistently delivering unique educational programmes and professional services through the presence of a vibrant ecosystem of collaboration and consistent innovation.
- The Academy aims to revive the digital economy through promoting an environment of learning and collaboration that will help transform individuals into the next digital leaders of the economy.
- Through collaborations and innovation, the Academy will not only position itself as the leader in the upcoming digital economy but will also encompass a digital platform that will complement our future economy.
- The Academy aims to become the next global leader in promoting talent and evolving the digital economy by providing an extensive list of educational programmes and services, having a vibrant ecosystem of collaboration and constant ambition to position the future generation as the next digital leaders.



## ADGM Academy Vision & Mission

Our vision is to become one of the leading academies in the world, profoundly advancing professional capabilities in the financial sector.

We are committed to delivering unique educational and experiential programmes that are underpinned by high standards of ethics and practice within the financial sector.

Innovative, collaborative, and with high standards of professional ethics, we are dedicated to serving our candidates and continually improving our offerings across the MENA region.



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## PEOPLE

# are the most important assets in your company..

The UAE leadership recognises citizens as the main pillar for achieving progress, development and advancement.

> INVESTORS IN PEOPLE AWARDS 2024

ADGM Academy

المواطن هو محور التنمية والركيزة الأساسية لتحقيق التقدم والتطور والرقي

محمد بن زاید آل نهیان

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## ADGM Academy's Value-Add

- Linking the vision of your board to your management and operations
- Acting as your PMO and managing your transformation initiatives fully
- Bridging the gap between you and the best training and development Institutions and Universities
- Accommodating your human capital needs under one roof while utilising world class personnel and facilities
- Enabling your manpower through bespoke development programmes to manage change and be future ready

WE ARE THE MISSING LINK

## WE ORCHESTRATE YOUR STRATEGY AND TALENT

UPSKILLING	EMPLOYAE	BILITY	EMIRATISATION	RESKILLING
1 Organisational Strategy	2 Assessment & Succession	3 Talent Acquisition, Development & Retention	4 Leadership Development	5 Research & Innovation



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### ADGM Academy Supporting Centres







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In today's everchanging and complex economy, having stable financial systems and banks is the utmost priority of every country. The banking and finance sectors are backbones of economic growth, and so the School of Banking and Finance aims to progress the skills and knowledge of individuals who are either working professionals or are seeking employment in this industry.

With professional certifications and national qualifications offered, the school will address many topics in banking and finance including Securities & Investment, International Trade and Retail and Digital Banking.





#### Applying AI in Finance: Framework and Use Cases Professional Development Programme

This course will explore some of the main areas where AI is being applied to enhance the provision of financial services. The expert will discuss a variety of business cases from different verticals, including wealth and asset management, insurance, customer service, Robotic Process Automation (RPA), and fraud detection.

The business cases will be used to inform participants about the opportunities, challenges, and risks that accompany the deployment of AI in financial institutions. The course will also include a group project, where participants will work in teams to analyse the business case of a selected example presented during the session.





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#### **Financial Technology - Online Course** Professional Development Programme

With this course, you will learn about the important elements of digital innovation and fintech. The program focuses on the key considerations and fundamental knowledge you can use to contribute and pilot digital innovations within business functions and enhance your professional profile.

The program is suited for any professional who wishes to acquire a solid foundational understanding of digital businesses and innovation and the main technologies used.

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul> <li>Junior and mid managers in government organisations</li> <li>Working professionals keen on acquiring a solid foundational understanding of digital transformation and digital businesses and the main technologies used, with a focus on the public sector</li> </ul>		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul> <li>Understand the foundations of digital businesses and innovation</li> <li>Understand the foundations of emerging technologies and their applications in digital businesses</li> </ul>		



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Implementing AI in Financial Institutions Professional Development Programme

This course will explore the four pillars of successful implementation of AI in financial institutions: developing an AI strategy, assessing the infrastructure required, understanding the impact on people and roles, and managing ensuing risks.

The expert will also address the practical opportunities and challenges that must be considered when developing an implementation plan for the organisation.

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul> <li>Senior and mid managers in financial institutions</li> <li>All financial services professionals keen on understanding how Data and Al can drive digital transformation and how they impact their institutions from a business standpoint</li> </ul>		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul> <li>Developing an AI strategy</li> <li>Assessing the infrastructure required</li> <li>Understanding the impact on people and roles</li> <li>Managing ensuing risks</li> <li>Opportunities and challenges that must be considered when developing an implementation plan for the organisation.</li> </ul>		



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#### **Level 7 Executive Certificate in FinTech** Professional Certificate

The Executive Certificate in FinTech targets individuals who are either in senior management roles within the financial services industry or are aspiring to work in such roles. The programme emphasises on helping you develop a broader and more reflective understanding of issues related to the practice of FinTech in banking and finance.

Course/ Qualifications Level/ Credits (if applicable)	Level 7	Awarding Body (if applicable)	The London Institute of Banking and Finance (LIBF)/ The Quality Assurance Agency for Higher Education (QAA	Days
Target Group	Senior mana	gement roles within th	e financial services industry or those aspiring to be in such roles.	
Pre-Requisites	<ul> <li>2.1 Honors degree (or equivalent) from a recognised institution; OR The London Institute of Banking &amp; Finance Chartered Associateship (through the 'qualification' route)</li> <li>Demonstration of relevant professional experience (applies to candidates in the part-time programme only)</li> </ul>			ime only).
Learning Outcomes	<ul> <li>Demonstrate comprehensive knowledge and understanding of core areas of banking, finance an FinTech.</li> <li>Demonstrate comprehensive knowledge and understanding of current academic and practice-based debate on issues in FinTech.</li> <li>Demonstrate critical understanding of the interrelationships between FinTech and the business</li> <li>Demonstrate critical understanding of the role of banking and finance from a FinTech perspectiv the wider socio-economic environment.</li> <li>Critically evaluate and reflect on ethical and governance issues in banking and finance</li> <li>Critically analyse and evaluate banking strategies in a global context and from a FinTech perspective.</li> <li>Critically analyse, evaluate, and employ subject-specific theories and tools, empirical evidence a concepts related to banking, finance, risk and FinTech.</li> <li>Identify, analyse and critically interpret industry, academic articles and financial data, and examit the relationship between theory and empirical testing.</li> </ul>			ctice- usiness -spective in dence and







#### **Open Banking Programme** Professional Development Programme

This program is designed to unfold all key areas of Open Banking and the implications of platform business models in the Financial Services industry. During this program, participants will gain an understanding of Platform Models, Digital Ecosystem, API architecture and pillars of the Open Banking transformation, insights on global market trends as well as practices to structure its operational and technological investment.

Course/Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	Centre for Finance, Technology and Entrepreneurship (CFTE)/ Continuing Professional Development (CPD)	6 Weeks
Target Group	<ul> <li>Finance professionals and leaders</li> <li>Investors</li> <li>Technology leaders</li> <li>Finance regulators</li> <li>Entrepreneurs</li> <li>Graduates and students</li> </ul>			
Pre-Requisites	No mandatory requirements			
Learning Outcomes	<ul> <li>Explore the business model that made Amazon a global superpower: the platform ecosystem</li> <li>Understand the roles of third-party providers within the Open Banking ecosystem</li> <li>Analyse the API business model in the Open Banking and Embedded Finance revolution</li> <li>Appreciate the opportunities that international data standards can provide and how you can benefit from them</li> </ul>			





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#### Advanced CAMS-Audit Professional Certification

Advanced CAMS-Audit is for mid-level and senior management professionals who are ready to take the next step in their anti-money laundering (AML) career. This ACAMS audit certification is best for professionals involved in conducting AFC audits and testing and monitoring AFC controls. The self-study program gives professionals a clear understanding of audit principles, and the judgement needed to evaluate financial crime risk controls and their effectiveness.

Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	Association of Certified Anti-Money Laundering Specialists (ACAMS)	<b>6</b> Weeks	
Target Group	<ul> <li>Ba</li> <li>No</li> <li>Fir</li> <li>De</li> <li>cri</li> <li>Co</li> <li>Co</li> <li>Advanced CAMS</li> <li>who:</li> <li>W</li> <li>Co</li> <li>Su</li> <li>Su</li> <li>He</li> </ul>	<ul> <li>All organisations who conduct anti-financial crime audits, including:         <ul> <li>Banks</li> <li>Non-bank financial institutions</li> <li>FinTech</li> <li>Designated non-financial businesses and professions (DNFBPs) with financial crime compliance programs</li> <li>Corporates</li> <li>Consulting firms</li> </ul> </li> <li>Advanced CAMS-Audit is best suited for mid to senior level professionals, including those who:             <ul> <li>Work in the internal audit functions of an institution</li> </ul> </li> </ul>			
Pre-Requisites	To apply for the CGSS certification, you must have an active ACAMS membership. To be eligible for the CGSS exam, you must have 40 qualifying credits based on education, other professional certification, and/or professional experience in the sanctions or financial crime compliance field.			cation,	
Learning Outcomes	Completing this advanced CAMS certification enables professionals to:         •       Safeguard their organisation's AML program         •       Fulfill regulatory expectations         •       Certify their advanced expertise				









#### Advanced CAMS-Risk Management (CAMS-RM) Professional Certification

Advanced CAMS-Risk Management (CAMS-RM) is the global certification that demonstrates a professional's specialised knowledge in managing financial crime risk. It is a certification that takes the participant beyond the CAMS credential to an elevated level of education and practice in this area.

The participant must be CAMS certified and an ACAMS member to apply.

Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	Association of Certified Anti-Money Laundering Specialists (ACAMS)	6 Weeks
Target Group	Advanced CAMS-Risk Management is best suited for mid to senior level professionals, including: BSA Officers Risk Officers Compliance Officers MLRO (Money Laundering Risk Officers) Chief Global Compliance Officers			
Pre-Requisites	To be eligible for the CGS	To apply for the CGSS certification, you must have an active ACAMS membership. To be eligible for the CGSS exam, you must have 40 qualifying credits based on education, other professional certification, and/or professional experience in the sanctions or financial crime compliance field.		
Learning Outcomes	<ul><li>Ability to ide</li><li>Monitor, col</li></ul>	<ul> <li>Ability to identify and assess risks</li> <li>Monitor, control and mitigate risk</li> </ul>		

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#### **Certificate 4 in Business Accounting** National Qualifications

Certificate 4 in Business and Accounting aims to provide learners with a broad understanding of a range of business environments. The qualification provides students with a wide range of courses to ensure they gain knowledge, hands-on and problem-based learning experiences that focus on the business skills required to succeed in the modern business world. In addition, it equips students with the skills required to embrace creativity and innovation and sharpens their business skills to best serve the sector.

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	National Qualifications Centre (NQC)	Flexible As per requirements	
Target Group	Working professionals or	Norking professionals or individuals interested in such fields			
Pre-Requisites	No mandatory requirem	No mandatory requirements			
Learning Outcomes	<ul> <li>Explain the</li> <li>Communica</li> <li>Run a proje</li> <li>Identify the</li> <li>Examine th</li> <li>Investigate</li> <li>Conduct do</li> <li>Extract a trisstatement</li> <li>Complete t system</li> <li>Make adjus</li> <li>Calculate b</li> </ul>	<ul> <li>Explain the role of marketing in business</li> <li>Explain the role of marketing in business</li> <li>Communicate business information effectively</li> <li>Run a project</li> <li>Identify the importance of managing physical and technical resources</li> <li>Examine the role creativity plays in entrepreneurship</li> <li>Investigate the meaning and importance of ethics in business</li> <li>Conduct double-entry bookkeeping processes using manual systems</li> <li>Extract a trial balance from accounting records, produce a Profit &amp; Loss Account and Statement of Financial Position</li> <li>Complete transaction and produce final reports using a computerised accounting system</li> <li>Make adjustments to final accounts</li> <li>Calculate break-even</li> <li>Prepare and manage a cash flow forecast in a business</li> </ul>			









#### **Certificate in Finance, Accounting and Business (CFAB)** Professional Certification

The ICAEW Certificate in Finance, Accounting and Business (ICAEW CFAB) is the practical business qualification for those interested in or are working in business.

Over six modules, you can learn about business and finance, management information, law, assurance, and the principles of tax and accounting – all practical areas of study that will help you achieve your goals.



Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	The Institute of Chartered Accountants in England and Wales (ICAEW	Weeks
Audience/Target Group	Working professionals or	Working professionals or individuals interested in such fields		
Entry Requirements / Pre-Requisites	No mandatory requirements			
Learning Outcomes	<ul> <li>Equip your team with the necessary practical skills.</li> <li>Experience ICAEW CFAB and the benefits it brings to your team without any budget commitment.</li> <li>Assess employee ability for further training to become an ICAEW Chartered Accountant.</li> </ul>			



#### **Certified AML Fintech Compliance Associate (CAFCA)** Professional Certification

CAFCA is a certification for FinTech professionals, developed by FinTech professionals and certified by ACAMS. It is designed to upskill and empower the teams you rely on to protect your organisation by ensuring they understand core compliance principles, functions, and risks. The course consists of an 8-hour digital course and a proctored 90-minute exam.

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	Association of Certified Anti-Money Laundering Specialists (ACAMS)
Target Group	<ul> <li>Small start-ups, with staff in hybrid roles that include anti- money laundering (AML) tasks</li> <li>Mid-sized FinTech's transitioning to a more structured AML</li> <li>program</li> <li>Large FinTech's with dedicated compliance teams</li> </ul>		
Pre-Requisites	There are no specific eligibility requirements. Anyone who needs to demonstrate a solid understanding of financial crime prevention efforts can pursue the CAFCA certification.		
Learning Outcomes	<ul> <li>How to conduct due diligence across different customer types</li> <li>Payment screening and transaction monitoring</li> <li>Conducting investigations and reporting</li> <li>Scaling anti-financial crime strategies</li> </ul>		



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Hours





#### **Certified Global Sanctions Specialist** Professional Certification

CGSS is an ACAMS certification that equips an organisation's workforce with a credential that represents a serious commitment to compliance with sanctions in a world of increasingly complex laws, regulations, and policies. To receive this certificate, the participant must pass the CGSS examination after a thorough self-study journey that also includes optional webinars & training sessions.

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	Association of Certified Anti-Money Laundering Specialists (ACAMS)	4 Weeks
Target Group	CGSS is ideal for mid to senior level sanctions professionals. Roles include: Sanctions Compliance Economic Sanctions Financial Sanctions Sanctions Screening AML/CTF AML Sanctions Regulatory Compliance Risk Management Legal Counsel Embargo Compliance Technology			
Pre-Requisites	To apply for the CGSS certification, you must have an active ACAMS membership. To be eligible for the CGSS exam. you must have 40 qualifying credits based on education, other professional certification, and/or professional experience in the sanctions or financial crime.			
Learning Outcomes	<ul> <li>Understand sanctions measures, their purpose, and how they are introduced</li> <li>Learn to identify sanctions evasion techniques</li> <li>Understand sanctions due diligence</li> <li>Gain a detailed understanding of the risks of non-compliance</li> </ul>			



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#### **Certified Know Your Customer Associate (CKYCA)** Professional Certification

CKYCA is for early career professionals who wish to work or are currently working in KYC/CDD roles as well as for people who supervise them. When combined with six to twelve months of experience, CKYCA professionals should be able to perform fundamental enhanced due diligence activities with minimal supervision and appropriately escalate high risk cases. The course consists of an 8-hour digital course, study guide, digital flashcards, and a proctored multiple-choice exam.

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	Association of Certified Anti-Money Laundering Specialists (ACAMS)
Target Group	The Certified Know Your Customer Associate Certification is ideal for early career professionals who are working in, or wish to work in, KYC/CDD roles. Roles include  • KYC Analyst • KYC/CDD Analyst • KYC Onboarding Analyst • KYC Representative • KYC Team Lead • Client/Customer Onboarding Analyst • Client/Customer Onboarding Specialist • AML Prevention Representative		
Pre-Requisites	There are no specific eligibility requirements. However, the exam aims to test the knowledge of someone with approximately 9 months of KYC/CDD experience.		
Learning Outcomes	<ul> <li>Identify and verify a customer</li> <li>Screen the customer and rate their risk</li> <li>Perform Enhanced Due Diligence (EDD)</li> <li>Create a customer profile</li> </ul>		



Hours





CFA Level 1 Professional

Professional Certification

The CFA qualification gives you expertise and real-world skills in investment analysis and is one of the highest distinctions in the investment management profession.

The CFA exams test the fundamentals of investment tools, valuation of assets, portfolio management and wealth planning.



Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 1	Awarding Body (if applicable)	Chartered Financial Analyst (CFA)
Audience/Target Group	Portfolio managers, financial advisors, and C-suite		
Pre-Requisites	Have a bachelor's degree (or equivalent) from a recognised university or be in the final year of your bachelor's degree at the time of registration, or have four years of qualified, professional work experience or a combination of work/college experience that totals four years.		



The CFA qualification gives you expertise and real-world skills in investment analysis and is one of the highest distinctions in the investment management profession.

The CFA exams test the fundamentals of investment tools, valuation of assets, portfolio management and wealth planning.

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Course/ Qualifications Level/ Credits (if applicable)	Level 2	Awarding Body (if applicable)	Chartered Financial Analyst (CFA)	Weeks
Audience/Target Group	Portfolio managers, finan	cial advisors, and C-suite		
Pre-Requisites		ave passed the CFA Level 1 exa raduation or have a minimum v		



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#### **CFA Level 3** Professional Certification

The CFA qualification gives you expertise and real-world skills in investment analysis and is one of the highest distinctions in the investment management profession.

The CFA exams test the fundamentals of investment tools, valuation of assets, portfolio management and wealth planning.

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Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	Chartered Financial Analyst (CFA)	Weeks
Audience/Target Group	Portfolio managers, financial advisors, and C-suite			
Pre-Requisites	The main eligibility criteria for CFA Level 3 is clearing the Level 2 exam. Candidates should have completed a Bachelor's degree from a recognised university. There is no specified age requirement for the CFA Level 3 exam.			

	Develop a deep understanding of the following:
Learning Outcomes	<ul> <li>Portfolio Management Behavioral Finance</li> <li>Capital Market Expectations</li> <li>Asset Allocation and Related Decisions in Portfolio Management</li> <li>Derivatives and Currency Management</li> <li>Fixed-Income Portfolio Management</li> <li>Alternative Investments for Portfolio Management</li> <li>Private Wealth Management</li> <li>Portfolio Management for Institutional Investors</li> <li>Trading, Performance and Manager Selection</li> <li>Cases In Portfolio Management</li> <li>Ethical and Professional Standards</li> </ul>



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#### **Certified Internal Auditor (CIA) Part 1** Professional Certification

The CIA tests knowledge, skills, and abilities related to the foundation of internal auditing, independence and objectivity, proficiency and due professional care, quality assurance and improvement programs, governance, risk management, control, and fraud risk.

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Course/ Qualifications Level/ Credits (if applicable)	Level 1	Awarding Body (if applicable)	Institute of Internal Auditors (IIA)	5
Audience/Target Group	Internal Audit Professionals			Days
Pre-Requisites	Bachelor's degree or equ • 24 months o Associate degree, three A	of internal audit experience or equ	uivalent of C or higher, or equivalent	

Learning Outcomes	<ul> <li>Enhance credibility and respect.</li> <li>Sharpen skills and proficiencies.</li> <li>Increase advancement and earning potential.</li> <li>Demonstrate understanding and commitment.</li> </ul>
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#### **Certified Internal Auditor (CIA) Part 2** Professional Certification

CIA part 2 tests knowledge, skills, and abilities particularly related to managing the internal audit activity, planning and performing the engagement, communicating engagement results and monitoring progress.

Course/ Qualifications Level/ Credits (if applicable)	Level 2	Awarding Body (if applicable)	Institute of Internal Auditors (IIA)	<b>5</b> Days
Audience/Target Group	Internal Audit Professionals			
Pre-Requisites	Bachelor's degree or equ • 24 months o Associate degree, three A	of internal audit experience or equ	uivalent of C or higher, or equivalent	

Learning Outcomes	<ul> <li>Enhance credibility and respect.</li> <li>Sharpen skills and proficiencies.</li> <li>Increase advancement and earning potential.</li> <li>Demonstrate understanding and commitment.</li> </ul>
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#### **Certified Internal Auditor (CIA) Part 3** Professional Certification

CIA part 3 tests knowledge, skills, and abilities related to business acumen, information security, information technology, and financial management.

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	Institute of Internal Auditors (IIA)	5 Days
Audience/Target Group	Internal Audit Professiona	als		
Pre-Requisites	<ul> <li>12 months of</li> <li>Bachelor's degree or equ</li> <li>24 months of</li> <li>Associate degree, three A</li> </ul>	Associate degree, three A-level certificates with a grade of C or higher, or equivalent		

Learning Outcomes	<ul> <li>Enhance credibility and respect.</li> <li>Sharpen skills and proficiencies.</li> <li>Increase advancement and earning potential.</li> <li>Demonstrate understanding and commitment.</li> </ul>
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#### **CII Level 3 Certificate in Insurance** Professional Certification

The Level 3 Certificate in Insurance is a core qualification for insurance staff working across all sectors of the profession. The certificate develops core knowledge and confidence of key disciplines needed before you focus your subsequent studies and specialise according to your ambitions and career requirements.

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	The Chartered Insurance Institute (CII)	Flexible As per requirements
Audience/Target Group	<ul> <li>and products</li> <li>Employees who have demonstrate insurance</li> <li>Anyone working in spor service centre envi</li> <li>Insurance staff emploand Finance wishing t</li> <li>Staff working for an o</li> </ul>		s but who wish to objectively underwriting roles within a call Human Resources, Marketing, IT, e industry they are working in ess is not insurance, but which	
Pre-Requisites	No mandatory requirements			

Learning Outcomes	<ul> <li>Understand the nature and main features of the insurance product(s) and/or process(es) within your organisation</li> <li>Understand the main regulatory and legal requirements applicable to the insurance product(s) and/or process(es) within your organisation</li> </ul>
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#### **CIPS Level 2 Certificate in Procurement and Supply Operations |** Professional Certification

Based on the tactical and operational levels of our global standard, this certification will help you understand key facts, procedures, and processes relevant for anyone aspiring to work in this profession.



As per

requirements

Course/ Qualifications Level/ Credits (if applicable)	Level 2/ 18 credits	Awarding Body (if applicable)	The Chartered Institute Of Procurement & Supply (CIPS)
Audience/Target Group	This is the ideal starting qualification for anyone new to the profession or anyone looking to aspire to move into a procurement and supply career		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	<ul> <li>Identify the fundamental roles and activities, systems, procedures, processes and contracts associated with the procurement and supply function.</li> <li>Identify types of business organisations</li> <li>Define stakeholders and explain the key market factors that have an impact on the procurement and supply function.</li> <li>Define the uses of, and identify the advantages offered by systems technology in improving procurement and supply activity whilst maintaining overall quality.</li> <li>Identify the key role that inventory plays, and define the principles and processes associated with effective logistics control</li> </ul>		







**CIPS Level 3 Certificate in Procurement and Supply Operations** | Professional Certification

The Level 3 Certificate in Insurance is a core qualification for insurance staff working across all sectors of the profession. The certificate develops core knowledge and confidence of key disciplines needed before you focus your subsequent studies and specialise according to your ambitions and career requirements.

Course/ Qualifications Level/ Credits (if applicable)	Level 3/ 30 credits	Awarding Body (if applicable)	The Chartered Institute Of Procurement & Supply (CIPS)	
Audience/Target Group	This qualification is designed for those already in an operational role and will help improve fundamental skills			
Pre-Requisites	No mandatory requirements			
Learning Outcomes	<ul> <li>Identify the range of environments in which procurement and supply are expected to operate, and the external factors that can impact overall success.</li> <li>Identify the significance of ethics for procurement and supply and define each stage of the sourcing process.</li> <li>Explain administrative processes behind contract development and how to measure contract performance.</li> <li>Identify the influence that people and teams can have on procurement and supply success, and recognise the challenges associated with, and methods to achieve, organisational change.</li> </ul>			

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#### **CIPS Level 4 Diploma in Procurement and Supply** Professional Certification

Based on the operational and managerial levels of our global standard, you will develop the technical skills, knowledge and competencies employers are looking for. You will be equipped with essential knowledge and tools that you can apply immediately in your workplace.



#### Flexible As per

requirements

Course/ Qualifications Level/ Credits (if applicable)	Level 4/ 60 credits	Awarding Body (if applicable)	The Chartered Institute Of Procurement & Supply (CIPS)
Audience/Target Group	An experienced individual with over two years of relevant experience in a business environment.		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	Provide advice and guidance to key stakeholders on the performance of organisational procedures and on purchasing and supply processes		







**CIPS Level 5 Advanced Diploma in Procurement and Supply |** Professional Certification

This certification will help you improve organisational procurement and fulfill objectives.

Based on the managerial and professional levels of our global standard, you will get to grips with key aspects of risks in supply chains, approaches to managing teams and processing and evaluating contracts.



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As per requirements

Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	The Chartered Institute Of Procurement & Supply (CIPS)
Audience/Target Group	Individuals who have achieved the CIPS Level 4 Diploma in Procurement and Supply		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	Expertise to improve or develop and fulfill organisational and functional objectives in procurement and supply		



#### **CIPS Level 6 Diploma in Procurement and Supply** Professional Certification

This certification will help you make a real impact in your career, taking you all the way to becoming MCIPS Chartered in your professional journey.

Based on the professional level of our global standard, it is recognised by employers worldwide for producing competent and confident procurement and supply professionals.

#### As per requirements The Chartered Institute Course/ Awarding Body (if Level 6/60 credits Qualifications Level/ Of Procurement & applicable) Credits (if applicable) Supply (CIPS) Audience/Target Senior procurement professionals Group **Pre-Requisites** No mandatory requirements Ability to formulate direction and advice, change management, leading and influencing both Learning Outcomes internal and external stakeholders in procurement and supply and the management of teams and individuals.





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**CISI Level 3 Award in Global Financial Compliance** Professional Certification

Global Financial Compliance will provide you with a broad understanding of the compliance issues that arise within the financial services sector. The certification addresses techniques used to implement a successful compliance function in a bank and provides a comprehensive introduction to all the issues a global compliance officer may encounter.



Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	The Chartered Institute for Securities and Investment (CISI)
Target Group	Global Financial Compliance is suitable for all compliance staff and will be especially relevant for Compliance Officers		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	To ensure candidates have an introduction to international compliance		





#### **Diploma in Financial Management** National Qualifications

The aim of this qualification is to provide learners with the professional knowledge and skills required in finance managers. The core units reflect the responsibilities of the individual and the job skills required for effective performance in financial management. The electives enable learners to select units that reflect their individual work context and career plans.

Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	National Qualifications Centre (NQC)	Flexibl As per requirements
Target Group	Working professionals or	individuals interested in such fields		
Pre-Requisites	Minimum requirements: • Secondary School Certificate (G12) • Minimum International English Language Testing System (IELTS) score of 5.0 or EMSAT minimum score of 1000 Advisory requirements: • 2 years' relevant experience • International Computer Driving License (ICDL) – Intermediate level			
Learning Out comes	<ul> <li>Provide financial management</li> <li>Undertake financial analysis</li> <li>Develop financial plans</li> <li>Implement financial plans</li> <li>Prepare financial reports</li> <li>Evaluate an organisation's financial performance</li> <li>Manage compliance with legislation</li> <li>Audit financial systems and records</li> <li>Assess management accounting information</li> <li>Use financial statistics and tools</li> <li>Evaluate business performance</li> <li>Apply principles of professional practice to work in the financial services industry</li> <li>Administer Islamic finance</li> </ul>			гу







**Finance** Personal Development Programme

By the end of this course, participants should be able to understand theoretical and practical frameworks that govern preparation of financial & accounting documents as well as apply the main principles of accounting and financial management.

Course/ Qualifications Level/ Credits (if applicable)	48 CPD Points/ 48 PDUs	Awarding Body (if applicable)	Continuing Professional Development (CPD)/Project Management Institute (PMI)
Audience/Target Group	Intermediate - Junior managers, middle managers with relevant experience or high potential - Candidates for "Head of Support Services" job		
Pre-Requisites	High School Certificate or above		

Learning Out comes	<ul> <li>Understand the key finance and accounting principles and standards</li> <li>Grasp the key connections between income statement, balance sheet and cash flow statement</li> <li>Understand how to pick up signs of financial troubles in advance</li> <li>Understand how UAE Federal Regulations impact accounting and financial processes</li> <li>Be able to determine whether a new project makes financial sense or not</li> <li>Be able to prepare accurate and realistic budgets</li> <li>Become more financially literate</li> </ul>
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9

Days



#### **Finance for Non-Finance Professionals** Personal Development Programme

The aim of this course is to guide participants towards understanding the importance and objectives of Accounting, the concept of Accounting Equation as well as the main principles and concepts of Accounting.

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)
Audience/Target Group	Beginner - New joiners, junior employees with no or limited experience		
Pre-Requisites	High School Certificate or above		
Learning Outcomes	<ul> <li>To understand the functioning of business organisations</li> <li>To understand the importance and objectives of Accounting</li> <li>To identify the major users of Accounting information</li> <li>To explain the role of Accounting in making economic and business decisions</li> <li>To identify the branches of Accounting</li> <li>To describe the common forms of business entities</li> <li>To understand the main concepts and principles of Accounting</li> <li>To understand the Accounting Cycle</li> <li>To understand the meaning and classification of GAAP</li> </ul>		

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7

Days



#### **Level 3 Certificate in International Trade and Finance** Professional Certification

This certificate provides individuals with a thorough understanding of international trade procedures, practices, legislations as well as a core understanding that underpins international trade and finance. In addition to this core knowledge, it helps you develop a basic understanding of fraud prevention and risk in terms of trade finance.

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Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	The London Institute of Banking and Finance (LIBF)/ The Office c Qualifications and Examina Regulation (Ofqual)	
Target Group	Trade, export, and commodity specialists			
Pre-Requisites	There are no specified entry requirements. However, you need to be satisfied with your ability to study in English at Level 3.			
Learning Outcomes	<ul> <li>Understand the key principles and groups of international trade finance and the roles and responsibilities of the various parties involved.</li> <li>Understand and interpret the different methods of settlement and the rules that govern international trade.</li> <li>Understand and interpret the various methods of financing international trade.</li> <li>Understand and interpret the different documents used in international trade and their purposes.</li> <li>Understand the impact of digitisation on international trade and finance.</li> </ul>			s ide.



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#### **Level 3 Certificate in Principals of Payments** Professional Certification

Our industry-focused Level 3 Certificate in Principles of Payments (CertPAY) offers an introduction to the payments industry, providing you with a comprehensive understanding of payments including compliance and strategy. It will also allow you to develop specialist knowledge and skills related to products, purpose, structure and inherent risks associated with payments.



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Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	The London Institute of Banking and Finance (LIBF)/ The Office of Qualifications and Examinations Regulation (Ofqual)	
Target Group	Individuals working in, or	Individuals working in, or looking to work in, the payments industry.		
Pre-Requisites	There are no specified entry requirements. However, you need to be satisfied with your ability to study in English at the International English Language Testing System (IELTS) band 61 / the Common European Framework (CEFR) at B2.			
Learning Outcomes	<ul> <li>The component parts of payments</li> <li>The economic value and systemic importance of payments</li> <li>The infrastructure of payments</li> <li>Payment regulation and compliance</li> <li>The risk and security associated with the payments industry</li> <li>The international payment context</li> </ul>			









This certification addresses more generic accounting and business topics, aimed at those who need to gain the necessary knowledge and skills of accounting in the context of the wider business organisation. It also develops one's professional skills like complying with legal requirements, developing professional values, improving personal effectiveness, and behaving ethically at work.

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	Association of Chartered Certified Accountants (ACCA)/ The Office of Qualifications & Examinations Regulation (Ofqual)	<b>18</b> Weeks
Target Group	<ul> <li>Those planning to work in, or are already working, in an accounting role in a small to medium organisation.</li> <li>Those involved in financial reporting and/or in financial decision-support roles</li> <li>Financial manager or supervisory.</li> <li>Students carrying out a technician role in a commercial organisation</li> </ul>			
Pre-Requisites	To be eligible for the ACCA Diploma in Accounting and Business (RQF Level 4), students must successfully attempt at least one of the examinations and pass.			
Learning Outcomes	<ul> <li>To introduce knowledge and understanding of the business and its environment as well as the influence this has on how organisations are structured.</li> <li>To develop knowledge and understanding of management accounting techniques to support management in planning, controlling and monitoring performance in a variety of business contexts.</li> <li>To develop knowledge and understanding of the underlying principles and concepts related to financial accounting as well as technical proficiency in the use of double-entry accounting techniques.</li> </ul>			





#### Level 4 International Banking & Finance Certificate Intermediate | Professional Certification

This course takes an international perspective, looking at typical banking and finance products, services, and processes. As you progress through the qualification, you will have the ability and opportunity to apply the knowledge gained in your role and allow you to develop both personally and professionally.

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	The London Institute of Banking and Finance (LIBF)/ The Office of Qualifications and Examinations Regulation (Ofqual)
Target Group	Early career staff looking to progress their career in specialist areas of banking and finance.		
Pre-Requisites	Successfully completed the Level 3 International Banking & Finance Certificate – Foundation (IBCF) or recognised equivalent. OR If you do not hold the IBCF qualification, you may be required to take the IBCI Diagnostic.		
Learning Outcomes	To provide early-career banking staff in international financial centres with intermediate level knowledge of the banking sector, banking products and services, and be able to perform in specialised areas of banking including Investment Banking, Corporate Banking, Risk and Credit, or Compliance.		

6

Weeks





#### **Risk in Financial Services** Professional Certification

Risk in Financial Services offers a comprehensive global introduction to the major risk areas in financial services. It addresses international issues, reflecting the needs of a worldwide market, and provides a sound grounding in the principles of the risk management framework, corporate governance, and risk oversight.

		The Chartered	
Course/ Qualifications Level/	N/A	Awarding Body (if	Institute for
Credits (if applicable)		applicable)	Securities and
			Investment (CISI)
Audience/Target Group	Risk and compliance teams, branch management, corporate lawyers, finance officers, senior managers of all disciplines and existing and aspiring non-executive directors.		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	To ensure that candidates have a broad understanding of the general principles of risk in business, the key risks that arise within the financial services industry, the influence of corporate governance, regulation and codes of conduct, and the approaches that are typically used to identify, reduce, and manage specific aspects of risk.		



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#### **UAE Financial Rules and Regulations** Professional Certification

This course familiarises the candidate with guidelines applicable to the financial and banking industry in UAE. The certification focuses on markets and covers key financial principles and products in depth. It also offers an introduction to financial services regulation in the UAE and ensures candidates are provided with an understanding of ethical behavior and how to act with integrity.

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Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	The Chartered Institute for Securities and Investment (CISI)
Target Group	Professionals who would like to obtain a better understanding of the UAE Rules and Regulations and work in the banking and financial services sectors		
Pre-Requisites	Certification is a regulatory requirement by the Securities & Commodity Authority for several job functions within the financial services sector		
Learning Outcomes	To provide candidates with the basic knowledge of the regulations and legislation underpinning the financial markets and the conduct of investment business in the United Arab Emirates.		



# School of Digital Literacy

In recent years, the digital economy has played a vital role in boosting economic growth as technological advancements have facilitated business processes, diminished costs and allowed individuals and businesses to achieve global connectivity.

The School of Digital Literacy aims to inform individuals about the importance of AI technologies, Data Analytics and Cybersecurity, and how to ethically adopt their use in the workplace.







### AI Technologies Professional Development Programme

This course will explore some of the main AI technologies that are transforming the financial industry.

The expert will introduce a number of key terminologies, distinguish between the functions of different technologies like Machine Learning and Natural Language Processing, and illustrate the main applications of these in finance.

				1
Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)	Day
Target Group	All financial services p	gers in financial institutions professionals keen on understand and how they impact their instit		pint
Pre-Requisites	High school certificate or above			
Learning Outcomes		the different technologies of Arti the key applications of these titutions	_	in



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#### Artificial Intelligence Online Learning Professional Development Programme

With this course, you will learn about the main concepts behind Artificial Intelligence, including machine learning, deep learning, natural language processing, robotic process automation and recommendation engines. Developments in Artificial Intelligence will help you recognise its potentials and its limitations.

				1
Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)	Day
Target Group	Working professionals	gers in government organisations s keen on acquiring a solid founda gital businesses and the main tec		
Pre-Requisites	High school certificate or above			
Learning Outcomes	<ul> <li>Learn the et</li> <li>Understand</li> <li>Understand</li> <li>Understand</li> <li>Intelligence</li> </ul>	the principles of Artificial Intellig hical requirements of AI the different technologies of Arti the key applications of AI techno the key pillars for successful impl (AI) the impact of AI and RPA on peop	ificial Intelligence (AI) logies lementation of Artificial	



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#### **Cybersecurity** Professional Development Programme

With this course, you will learn about the vast domain of cybersecurity and understand its importance. It protects all categories of data from theft and damage.

You will be able to appreciate the significance of data security, understand used applications and case studies and learn about the countermeasures of data security.

				1
Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)	Day
Target Group	<ul> <li>Working professio digital transformation</li> </ul>	<ul> <li>Mid managers in government organisations</li> <li>Working professionals keen on acquiring a solid foundational understanding of digital transformation and digital businesses and the main technologies used, with a focus on the public sector</li> </ul>		
Pre-Requisites	High School Certificat	High School Certificate or above		
Learning Outcomes	<ul> <li>Knowled</li> <li>Types of</li> <li>Awarend</li> <li>The court</li> </ul>	anding cybersecurity with its cu lge of some important cybersec cyber-attacks with real-life exa ess of which industry and roles nter measures one can prepare it happens	curity applications amples are most prone to cyberattacks.	



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tld()===[[this.o[a].bd(10)));\_.k.Vd=function(a)(this.o[a.getId()]==])var jp=function(a,c)(this.o.push((3c1a,options:c))); jp.prototype.w=function(a,c);

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#### **Data Foundation and Toolkit** Professional Development Programme

This course will provide an overview of the foundations of data for a modern financial institution and the methodologies and tools required to implement them in the organisation.

The expert will start by explaining why data is important for financial institutions, particularly for Artificial Intelligence projects and initiatives. After exploring the data lifecycle for AI, the expert will introduce the foundations of data, which include data management, data quality and business intelligence and analytics.

A variety of frameworks will be used throughout the session to help participants build a data toolkit that can be used to tackle questions about the foundations of data and AI upon completing the course.

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul> <li>Senior and mid managers in financial institutions</li> <li>All financial services professionals keen on understanding how Data and AI can drive digital transformation and how they impact their institutions from a business standpoint</li> </ul>		
Pre-Requisites	High school certificate or above		
Learning Outcomes	<ul> <li>Understand the data methodologies and frameworks required to become a data-driven organisation</li> <li>Explore the data foundations required to design and deploy AI systems in the organisation</li> </ul>		

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Day



#### **Data Infrastructure, from APIs to cloud** Professional Development Programme

This course will explore the technology infrastructure required to enable financial institutions to handle their data in the presence of AI systems.

As the amount of data financial institutions have to manage grows exponentially, they can use new technologies such as cloud computing and APIs to streamline their operations and offer new value propositions that leverage their massive repositories of data.

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)	1 Day
Target Group	All financial service	anagers in financial institutions es professionals keen on unders formation and how they impact nt		
Pre-Requisites	High School Certificate or above			
Learning Outcomes	betweer • Learn ab	the terminology and knowledge on the different types of cloud an bout the technical infrastructure bow to assess the benefits and co	nd APIs e used by banks	



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#### Data Science Professional Development Programme

The objective of this course is not to teach you theoretical concepts in data and analytics, but rather aims to equip you with a practical approach towards data-driven problem-solving and decision-making. Think of the most pressing problems that you or your department is trying to address, how to go about solving them today, solving them more effectively by working with data and analytics, which mindset changes, and tools and skill sets you need to make it happen.

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)	<b>1</b> Day		
Target Group	Working professionals keen on					
Pre-Requisites	High school certificate or above	High school certificate or above				
Learning Outcomes	<ul> <li>To understand what data driven decision-making looks like in practice</li> <li>To understand the steps needed to build and embed data-driven decision-making</li> <li>To understand what it means to have a data-driven mindset</li> <li>To understand the types of real-life questions Data and Analytics (D&amp;A) can help answer</li> <li>To understand how to break down a top-level D&amp;A question into specific data requirements</li> <li>To understand how to break down a top-level D&amp;A question into specific data requirements</li> <li>To understand how to break down a top-level D&amp;A question into specific data requirements</li> <li>To appreciate the challenges involved in getting access to required data, at the right level of quality and quantity</li> <li>To understand the role of rapid exploration and prototyping in D&amp;A</li> <li>To understand the tools necessary to prepare, analyse, visualise and model data</li> <li>To understand why ad-hoc explorations and prototypes are necessary but not sufficient to realise data-driven decision making</li> <li>To understand the role of data engineering</li> <li>To understand the role of data specialist roles needed to make an organisation data-driven</li> <li>To understand the importance of building basic data awareness in the organisation</li> </ul>					







### **Digital Transformation** Professional Development Programme

This course focuses on the considerations and fundamental knowledge you can use to contribute and pilot digital transformation within business functions and enhance your professional profile.

This course is designed for working professionals keen on acquiring a solid foundational understanding of digital transformation and digital businesses and the main technologies used, with a focus on the public sector.

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Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)	L Day
Target Group	<ul> <li>Junior and mid managers in government organisations</li> <li>Working professionals keen on acquiring a solid foundational understanding of digital transformation and digital businesses and the main technologies used, with a focus on the public sector</li> </ul>			
Pre-Requisites	High School Certificate or above			]
Learning Outcomes	<ul> <li>businesses</li> <li>Learn about the ap</li> <li>Understand the fo</li> <li>Acquire the termin different types of</li> </ul>	rinciples of digital transformatic oproaches, tools and methods o undations of new technologies hology and knowledge required technologies and data le in the transformation efforts	of digital transformation to differentiate between the	







#### **Digital Transformation Program Foundation Level** Professional Development Programme

From understanding the Fintech ecosystem in sub-areas such as stock trading, payment infrastructure and digital payments to utilising big data and artificial intelligence within your organisation, this program ensures future readiness. This program explores how digital transformation can be an opportunity for growth in light of market dynamics

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Course/ Qualifications Level/ Credits (if applicable)	Foundation / 15 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)	Hour	
Target Group	<ul> <li>Individuals who are currently at a junior and/or entry-level role in an organisation interested in understanding the foundations of digital transformation.</li> <li>Individuals interested in developing their own digital skills and would like to understand the fundamentals of digital transformation and adoption.</li> </ul>				
Pre-Requisites	This program requires candidates to have basic proficiency in English language. No other pre-requisites are required given that the program is foundational level.				
Learning Outcomes	<ul> <li>Understand digital transformation and how it is impacting different sectors and industries.</li> <li>Discover the elements of blockchain-based technologies and cryptocurrency categories, including a cryptocurrency taxonomy and how tokenisation is impacting the global market.</li> <li>Apply the course theory to measure the applicability of digital transformation in an organisation and differentiating the transformation from technology improvements.</li> <li>Evaluate potential success of Fintech applications through analysing the business environment, access to markets, regulatory support, and access to finance.</li> <li>Understanding the importance of artificial intelligence in the financial sector and its applicability across various business operations and functions.</li> <li>Discovering the impact and opportunities of leveraging big data technology, in addition to asking the ethical questions surrounding the utilisation of data and information.</li> </ul>				







**Disruptive Innovation and Technology** Professional Development Programme

This course enables participants to clearly understand and define the concept of Disruptive Innovation and also defines a good IT strategy for a company or country. The objective is to understand Artificial Intelligence and its contribution to innovation and to deal with the challenges of Disruptive Innovation.







#### **Ethics and Considerations of Data** Professional Development Programme

This course will explain the main ethical challenges that come your way when dealing with new data in finance and implementing new technologies like AI.

The expert will discuss the issues around ethics and risks, and the role that individuals, organisations and regulators should have.

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)	Days
Target Group	All financial services p			
Pre-Requisites	High school certificate or above			
Learning Outcomes	<ul> <li>Understand the risk and challenges around ethical use of data</li> <li>Learn how to design ethical data processes</li> </ul>			

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#### Fundamentals of New Data in Finance Professional Development Programme

This course will provide an overview of the different types of data in the finance industry and the technological and analytical capabilities that each data type will provide to your organisation.

Participants will acquire the skills to assess the veracity of their data and will learn the impact of Open vs Closed Data.

				1
Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)	Days
Target Group	All financial services p	gers in financial institutions rofessionals keen on understanc and how they impact their instit		pint
Pre-Requisites	High school certificate or	above		
Learning Outcomes	finance to e • Learn how c	the classification of data and the nhance the use of new tools sucl lata is classified, and the benefits skills to assess the accessibility a anisation	h as AI and ML in the organisati s and challenges of each data t	ype



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### Information Technology Development Professional Development Programme

Throughout this course, participants will learn key IT terms and concepts, cybersecurity concepts and emerging technologies.

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Course/ Qualifications Level/ Credits (if applicable)	30 CPD Points / 30 PDUs	Awarding Body (if applicable)	Continuing Professional Development (CPD)/Project Management Institute (PMI)	Days
Audience/Target Group		' nagers, middle managers with rel "Head of Support Services" job	evant experience or high	
Pre-Requisites	High School Certificate or	High School Certificate or above		
Learning Outcomes	<ul> <li>Apply basic computer</li> <li>Identify security issue</li> <li>Learn about the softv introducing and devel</li> </ul>	orkstation and use basic software maintenance and support princi s affecting the use of computers vare development lifecycle and H oping enterprise solutions ut emerging technologies includi	ples and networks now to support business needs by	





#### **Responsible & Sustainable AI** Professional Development Programme

This course will explore what it means to build responsible and sustainable AI technologies. The expert will introduce the foundations of responsible and sustainable AI and the frameworks required to implement them in an organisational setting.

Participants will also explore the key challenges that arise and will familiarise themselves with the tools to ensure the ethical, transparent and accountable deployment and use of AI.

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	<ul> <li>Senior and mid managers in financial institutions</li> <li>All financial services professionals keen on understanding how Data and AI can drive digital transformation and how they impact their institutions from a business standpoint</li> </ul>		
Pre-Requisites	High school certificate or above		
Learning Outcomes	<ul> <li>Understand the importance and the process of ensuring responsible and sustainable AI is implemented across all entities</li> <li>Understand the challenges and framework for an ethical, transparent and accountable use of AI</li> </ul>		



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# School of Digital Assets

ADGM Academy's School of Digital Assets has been launched with the objective of creating a vibrant workforce based on the needs and requirements of the future.

The financial sector is undergoing continued disruption and change due to the advent of Digital Assets, requiring new skill sets and knowledge to support future development. As such, ADGMA seeks to support the growth of this vibrant sector by offering structured courses and programmes with internationally recognised institutions.

The School will focus on key verticals within Digital Assets which include:

- Metaverse
- NFTs
- Cryptocurrency
- Blockchain
- Decentralised Finance (DeFi)





# 04 School of Entrepreneurship

The School of Entrepreneurship is committed to empowering aspiring entrepreneurs with the essential skills, knowledge, and practical tools needed to successfully launch, grow, and sustain their business ventures.

Through a carefully designed curriculum and hands-on learning experiences, the School supports participants at every stage of their entrepreneurial journey — whether they are developing an initial idea or seeking to expand an existing business.

Beyond training, the School fosters strong connections with leading public and private sector institutions, opening doors to a powerful network of potential investors, mentors, and industry experts.

By bridging education with real-world opportunities, the School of Entrepreneurship provides participants with the critical support and strategic partnerships needed to turn their business ambitions into thriving enterprises.







Course/ Qualifications Level/

Credits (if applicable)

Target Group

N/A

UAE Nationals who are:

#### Future Entrepreneurs Programme Professional Certification

The Future Entrepreneurs Programme is a dynamic, blended-learning initiative aimed at empowering Emirati job seekers to explore and realise their entrepreneurial potential. It offers tailored pathways for graduates, professionals, and business owners to develop critical skills, receive expert mentorship, and turn innovative ideas into successful ventures.

			4-6
	Awarding Body (if applicable)	ADGM Academy	Months
tionals who are:			
Recent graduates	5		
Aspiring entrepresented	eneurs with business ideas		
Established start	up founders		

	Established startup founders		
	Family business successors		
Pre-Requisites	UAE National Non employed		
Learning Outcomes	<ul> <li>Participants will:</li> <li>Develop a strong entrepreneurial mindset and innovation skills</li> <li>Learn how to ideate, validate, launch, and scale a business</li> <li>Build tech-driven, investor-ready ventures</li> <li>Gain essential business knowledge in finance, strategy, marketing, and operations</li> <li>Receive mentorship and peer feedback to refine their entrepreneurial journey</li> <li>Contribute to the UAE's innovation-driven economy through impactful ventures</li> </ul>		



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#### **Entrepreneurship Programme** Professional Certification

The Entrepreneurship Programme is a dynamic, in-person programme by Khalifa Fund, powered by ADGM Academy and delivered in Al Ain under MZN Hub. Tailored to support individuals at every stage of their entrepreneurial journey, it offers four distinct tracks—from curious explorers to early-stage founders. The programme offers expert mentorship, hands-on learning, and access to a digital library filled with business resources.



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Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	ADGM Academy	Week
Target Group	Residents in Al Ain who are: <ul> <li>Aspiring entrepreneurs with business ideas</li> <li>Corporate escapees looking to become entrepreneurs</li> <li>Startup founders looking to validate and launch MVPs</li> </ul>			
Pre-Requisites	UAE National residing in Al Ain			
Learning Outcomes	<ul> <li>The programme will:</li> <li>Deliver hands-on training in entrepreneurship fundamentals</li> <li>Provide access to expert-led workshops, and real-world case studies</li> <li>Foster a unified understanding of the startup journey</li> <li>Offer coaching and feedback to refine business ideas and growth strategies</li> <li>Equip participants with practical tools, templates, and access to digital platforms that support venture building</li> <li>Cultivate confidence, leadership, and resilience empowering individuals to recognise and seise market opportunities</li> </ul>			



# School of Law

The School of Law aims to deliver top quality legal educational programmes to professionals looking to enhance their skills, widen their knowledge or attain a qualification.

Dedicated to excellence, the School of Law provides preparation for the Solicitors Qualifying Examination (SQE) through an innovative, flexible and effective approach.

Working alongside strategic partners will help identify and bridge the gaps within the legal industry and will cater to the ongoing and upcoming developments within.





#### **Solicitor Qualification Exam 1 (SQE 1) Preparation** Professional Certification

The new Solicitors Qualification Examination has recently become the principal route to qualification as a Solicitor (England & Wales). The new regime has greatly enhanced access to the qualification and represents a substantial opportunity for interested candidates in the Middle East.

There is an ongoing shift towards English Law governing most commercial transactions across the region. This is most evident in complex matters such as banking, project finance and construction which closely follow an English law model. In reflection of this, financial districts (including ADGM) have introduced English legal systems, including Courts. The Solicitor qualification has the potential to greatly enhance the career prospects of existing lawyers and those new to the profession.

				Flexible
Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	N/A	As per requirements
Target Group	Law firms and larger in-house legal teams			
Pre-Requisites	<ul> <li>Graduated from a recognised university</li> <li>2 years of qualifying work experience</li> </ul>			
Learning Outcomes	<ul> <li>Determine relevant laws and legal principles</li> <li>Relate applicable laws to legal problem scenarios</li> </ul>			





#### **Solicitor Qualification Exam 2 (SQE 2) Preparation** Professional Certification

The new Solicitors Qualification Examination has recently become the principal route to qualification as a Solicitor (England & Wales). The new regime has greatly enhanced access to the qualification and represents a substantial opportunity for interested candidates in the Middle East.

There is an ongoing shift towards English Law governing most commercial transactions across the region. This is most evident in complex matters such as banking, project finance and construction which closely follow an English law model.

In reflection of this, financial districts (including ADGM) have introduced English legal systems, including Courts. The Solicitor qualification has the potential to greatly enhance the career prospects of existing lawyers and those new to the profession.

				Flexible
Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	N/A	As per requirements
Target Group	• Law firms and larger in	n-house legal teams		
Pre-Requisites	<ul> <li>Graduated from a rec</li> <li>2 years of qualifying w</li> <li>A candidate cannot sit</li> </ul>		=1	
Learning Outcomes		relevant laws and legal principles cable laws to legal problem scena		



## School of Management

The School of Management was formed with the ambition of assisting all employees, whether entry-level, middle or senior managers, with the refinement of skills such as behavioral, business and management skills.

This will not only allow for the advancement in one's career but will also result in an efficient workforce overall. The school offers many programmes and certifications that highlight the essential skills individuals need in their day-to-day lives.





#### **Business and Report Writing** Personal Development Programme

This course enables participants to apply the fundamental basics of business writing to their daily working lives. By the end of the course, participants will be able to write all forms of written communication clearly and concisely.

Throughout the course, participants will learn how to structure emails, letters, memos, reports and use adequate language to avoid miscommunication and misinterpretation. Participants will also explore the fundamentals of sentencing, paragraphs, punctuation and grammar, enabling them to write with confidence and understand the importance of checking their work prior to distribution.

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)	<b>1</b> <sub>Day</sub>
Target Group	Target Group Entry-level associates, potential line managers			
Pre-Requisites	High School Certificate	e or above		
Learning Outcomes	Understand profes	ent business writing techniques ssional business writing etiquet nportance of an effective report	te	



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#### Business Communication & Meeting Personal Development Programme

The purpose of this course is to empower participants to become effective communicators, enhance the way they interact with others and help them solidify business and personal relationships. This course explores the importance and value of communicating effectively, with emphasis on self-awareness and consideration of others. It also looks at the importance of holding effective meetings where applying good communication skills is crucial.

By the end of this course, everyone will leave with the skills to communicate under pressure, adapt their style to suit different situations, deliver their message succinctly, and navigate their way through difficult conversations and meetings.

				1
Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)	Day
Audience/Target Group	Entry-level associates, potential line managers			
Entry Requirements / Pre-Requisites	High School Certificate or above			
Learning Outcomes	<ul> <li>Understand what is meant by effective communication</li> <li>Understand how to handle feedback and criticism effectively</li> <li>Understand the relation between effective meetings and communication</li> </ul>			





#### **Business Excellence** Personal Development Programme

This course provides solid background to Business Excellence Consulting, taking learners through simple problem-solving of individual problems to a full-scale consulting project. The course highlights the fact that Business Excellence Consulting is about strengthening the management systems and processes of an organisation in a holistic and integrated manner using certain criteria to improve performance and create value for stakeholders.

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)		
Target Group	Beginner - New joiners, junior employees with no or limited experience				
Pre-Requisites	High School Certificate or above				
Learning Outcomes	Practice	<ul> <li>Understand the business excellence consulting model</li> <li>Practice case studies related to applying the business excellence consulting model</li> </ul>			

Days



**CAPM – Certified Associate in Project Management** Professional Certification

The Certified Associate in Project Management (CAPM)<sup>®</sup> is an asset that will distinguish you in the job market and enhance your credibility and effectiveness in working with project teams.

The CAPM® recognises your knowledge in the profession's global standard to enable you to stand out to employers.








#### **Certified in Data Protection (CDP)** Professional Certification

Certified in Data Protection (CDP)<sup>®</sup> is a comprehensive global training and certification program which leverages international security standards and privacy laws to teach candidates about best data protection practices during the entire data lifecycle whether data is at rest, in transit, or being processed.

				1		
Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	Institute of the Motor Industry (IMI)	- <b>L</b> Month		
Audience/Target Group	Working professionals fro	Working professionals from any sector				
Pre-Requisites	Secondary degree (high so	Secondary degree (high school diploma, associate degree or the global equivalent).				
Learning Outcomes	<ul> <li>Gover nance and Mana</li> <li>Know how to manage</li> <li>Privacy and Compliand</li> <li>Business Continuity</li> <li>Ensure security of continuity</li> </ul>	incidents that occur ce				







#### Change Management Personal Development Programme

This course enables participants to understand the fundamentals of managing change by identifying the levels of change, the misconceptions about change, the importance and benefits of change as well as recognising the behaviors of a change leader, and the role of reliance during change.



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# **Communications Skills** Personal Development Programme

This course is designed to enable participants to apply the skills necessary to communicate in an effective manner as well as demonstrate the ability to communicate across cultures.

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)	Days		
Target Group	Beginner - New joiner	Beginner - New joiners, junior employees with no or limited experience				
Pre-Requisites	High School Certificate	e or above				
Learning Outcomes	<ul><li>Demons</li><li>Identify</li><li>Employ t</li></ul>	e skills necessary to communica trate the ability to communicate different ways of communicatio techniques for listening actively and the barriers of communicati	e across cultures n and empathically	n		





**Conflict Management** Personal Development Programme

This course aims to deliver a clear understanding of the meaning and purpose of conflict to enable learners to develop effective communication skills, have stronger emotional intelligence, better negotiation skills and to be able to resolve conflicts.

				2		
Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)	Days		
Target Group	Beginner - New joiners, ju	Beginner - New joiners, junior employees with no or limited experience				
Pre-Requisites	High School Certificate or above					
Learning Outcomes	<ul> <li>Develop effi</li> <li>Leverage divides</li> <li>Build strong</li> <li>Develop the</li> <li>Develop strution</li> <li>Increase col</li> </ul>	the meaning and purpose of con ective communication skills to res versity to appreciate different vie ger trust to proactively mitigate por capacity to have perspective and onger emotional intelligence to m llaboration among teams to create onger negotiation skills to increas	solve conflicts wpoints at work otential conflicts I context nanage conflict e win-win situations	-		



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#### Creative Problem-Solving Decision-Making Personal Development Programme

In the workplace, employees are often challenged with situations that require more complex decision-making and problem-solving skills. In this course, participants will learn the different approaches that need to be taken. After understanding these mechanisms, trainees will be provided with methods and tools that will be utilised during the sessions, and can help them at work or in life, from the most mundane situations to the most difficult or unusual ones.

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	N/A	
Target Group	seeking to improve their o	This course is targeted at employees, supervisors, middle managers and senior managers seeking to improve their daily problem-solving and decision-making skills to improve their effectiveness at the workplace and their roles.		
Pre-Requisites	High School Certificate or above			
Learning Outcomes	<ul> <li>Apply logica decisions</li> <li>Use tradition solutions</li> <li>Employ crea</li> <li>Analyse and</li> <li>Gain confide making com</li> <li>Demonstrat</li> </ul>	<ul> <li>Use traditional and creative tools for identifying causes and generating solutions</li> <li>Employ creativity and lateral thinking as business tools</li> <li>Analyse and solve actual problems faced at work</li> </ul>		







#### Customer Service Skills Personal Development Programme

This course highlights the key goal of customer service which is to meet customers' expectations and make sure a company's clientele is satisfied from the purchased goods and the services received.







# **Design Thinking** Personal Development Programme

Design thinking is a non-linear, iterative process. The course explains this process which seeks to understand users, challenge assumptions, redefine problems and create innovative solutions to prototype and test.

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)		
Target Group	Beginner - New joiners, ju	Beginner - New joiners, junior employees with no or limited experience			
Pre-Requisites	High School Certificate or above				
Learning Outcomes	<ul> <li>Understand the meaning and purpose of design thinking</li> <li>Understand the design thinking process</li> <li>Implementing design thinking in organisations</li> <li>Prototyping, iterations, and course corrections</li> <li>Communication and teamwork in design thinking</li> <li>Planning and risk analysis in design thinking</li> <li>Developing a team and solving the right problems</li> <li>Testing, developing, and planning time to market</li> </ul>				







# Emotional Intelligence Personal Development Programme

This course enables participants to understand the impact of Emotional Intelligence (EI), learn the core skills required to practice EI as well as develop self-awareness and self-management of personal emotions.

Course/ Qualifications Level/ Credits (if applicable)	6 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)	
Target Group	Beginner - New joiners, ju	nior employees with no or limite	d experience	
Pre-Requisites	High School Certificate or above			
Learning Outcomes	developmer Understand Learn the 4 Relate EI to Develop self Have the ab Recognise e performance Improve self performance	<ul> <li>Relate El to the workplace situations.</li> <li>Develop self-awareness and self-management of personal emotions.</li> <li>Have the ability to create an environment for productive work relationships</li> <li>Recognise emotions in others and respond to those emotions to inspire hig performance.</li> <li>Improve self-motivation and job satisfaction as factors that contribute to hiperformance.</li> </ul>		

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Day



# **Employability Skills I** Personal Development Programme

This highly engaging course with interactive activities and group discussions is aimed to equip entry-level candidates with the basic skills to help them better understand their professional development during their onboarding stage.

Course/ Qualifications Level/ Credits (if applicable)	30 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)		
Target Group	Entry-level associates, potential line managers				
Pre-Requisites	High School Certificate or above				
Learning Outcomes	<ul> <li>Understanding yourself and opportunities in the Financial Services sector.</li> <li>Planning a fulfilling career: setting goals for your personal career journey.</li> <li>Preparing for career success: Skills Development and your PDP.</li> <li>Learning through your Internship: a great opportunity to grow and develop.</li> <li>Getting the most from your internship: impact and personal brand</li> </ul>				



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Days







# **Employability Skills II** Personal Development Programme

This course aims to further develop the skills of the candidate following their initial onboarding experience. The course is industry-specific and supports candidates by identifying their competencies and development needs.

Course/ Qualifications Level/ Credits (if applicable)	30 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)
Target Group	Delivered as part of The Banl Services industry.	kers Programme for fresh graduates s	starting their careers in the Financial
Pre-Requisites	High School Certificate or above		
Learning Outcomes	the first Employ priorities from ( Understand the the workplace, Understand mo development, i growth mindse Understand mo development, i Understand the responsibility ir Deliver a confid bank and ADGM	yability Skills week. Reviewing own ca experiences one was exposed to. e qualities that make a great team, th and the importance of Critical Thinki ore about some of the internal skills t ncluding personal confidence, resilient t. ore about some of the external skills t ncluding influencing, assertiveness are importance of professional reputation the bank.	e power of effective collaboration in ng skills. hat are important for career nce, integrity, gravitas, and the hat are important for career nd how to work with senior people. on and be ready to take on additional up presentation to colleagues in the ne Bankers Programme and how they



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# **Essential Leadership and Behavioral Skills** Personal Development Programme

This workshop has been developed to support future managers, assistant managers, and employees with high potential to lead in the future. It has been developed to place delegates in a challenging, dynamic, and insightful learning environment.

Course/ Qualifications Level/ Credits (if applicable)	18 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)	, C
Audience/Target Group	Intermediate - Junior managers, middle managers with relevant experience or high potential - Candidates for "Head of Support Services" job			
Pre-Requisites	High School Certificate or above			
Learning Outcomes	<ul> <li>Develop an awareness of leadership edge and executive brand</li> <li>Understand how leadership can be exercised to enhance team diversity and improve individual and collective team performance</li> <li>Gain the executive skills necessary to empower others, project brand value and influence others cross-fictionally without authority</li> <li>Develop the skills to be able to exercise leadership through interaction, discussion and through others</li> <li>Gain insight and clarity in relation to your individual leadership purpose</li> </ul>			





#### Facilities Management Personal Development Programme

This workshop has been developed to support future managers, assistant managers, and employees with high potential to lead in the future. It has been developed to place delegates in a challenging, dynamic, and insightful learning environment.

Course/ Qualifications Level/ Credits (if applicable)	42 CPD Points/ 42 PDUs	Awarding Body (if applicable)	Continuing Professional Development (CPD)/Project Management Institute (PMI)	
Audience/Target Group	Intermediate - Junior managers, middle managers with relevant experience or high potential - Candidates for "Head of Support Services" job			
Pre-Requisites	High School Certificate or above			
Learning Out comes	<ul> <li>Understand service delivery and performance management</li> <li>Expand your skills and knowledge on all topics related to facilities management</li> <li>Get an update on current best practices in facilities management</li> <li>Gain a deeper awareness of the various contexts in which the facilities management function operates</li> <li>Appreciate the role of project management in the context of Facility Management</li> <li>Understand sustainability in the context of Facility Management</li> <li>Evaluate outsourcing key Facility Management operations to third party organisations</li> <li>Increase your awareness on health and safety compliance issues, risk management and business continuity plans</li> </ul>			



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Days



#### Human Resources Course Personal Development Programme

This course has been designed to provide participants with a comprehensive overview of the Human Resources Management Value Chain. The course will cover all the key HR functions including Recruitment and Selection, Employee Affairs, Salaries and Compensation, Talent Management and Learning and Development.

Participants will also learn the key HR concepts and principles as well as leading strategies for employee retention and the global trends impacting the future of HR.

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Course/ Qualifications Level/ Credits (if applicable)	54 CPD Points/ 54 PDUs	Awarding Body (if applicable)	Continuing Professional Development (CPD)/Project Management Institute (PMI)	Days	
Audience/Target Group	Intermediate - Junior managers, middle managers with relevant experience or high potential - Candidates for "Head of Support Services" job				
Pre-Requisites	High School Certificate or above				
Learning Outcomes	<ul> <li>operates and relate</li> <li>Gain a good underst</li> <li>Learn about the lea development, comp</li> <li>Understand and be</li> <li>Understand the glo workplace</li> <li>and function</li> </ul>	<ul> <li>Understand the entire human resources management value chain and how each HR function operates and relates to the other</li> <li>Gain a good understanding of local and international labour laws, policies, and procedures</li> <li>Learn about the leading practices in recruitment and selection, employee affairs, learning and development, compensation and benefits and performance management</li> <li>Understand and be able to apply key HRM principles and theories at the workplace</li> <li>Understand the global trends impacting the future of HR and how these might apply to the workplace</li> <li>and function</li> <li>Be qualified to provide human resources and personnel services in the mission, in line with</li> </ul>			







# Innovation Thinking Personal Development Programme

By the end of this course, participants will be able to understand and assess their potential in creativity and innovation. Learners will practice "out-of-the-box" thinking while using creative tools and techniques, such as mind mapping, brainstorming and other methods.

The course will feature a variety of creative thinking strategies in the workplace as well as ways to foster a culture of creativity and innovation across teams.

Course/ Qualifications Level/ Credits (if applicable)
Target Group
Pre-Requisites
Learning Outcomes



# Leadership Skills Personal Development Programme

This course aims to deliver an understanding of the ways in which an individual can exercise leadership along with developing an awareness of one's leadership. After completing this course, participants will gain the knowledge, understanding, and skills needed to assist them with difficult conversations that improve performance as well as create a sense of ownership.

				2		
Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)	Days		
Target Group	Beginner - New joiners, junior employees with no or limited experience					
Pre-Requisites	High School Certificate or above					
Learning Outcomes	<ul> <li>Develop an awareness of your leadership edge and executive brand</li> <li>Understand how you can exercise leadership to enhance team diversity and improve individual and collective team performance</li> <li>Gain the executive skills necessary to empower others, project brand value and influence others cross-fictionally without authority</li> <li>Gain the knowledge, understanding and skills to be able to confidently have difficult conversations that improve performance, hold others accountable and create more ownership</li> <li>Develop the skills to be able to exercise leadership through interaction, discussion and through others</li> <li>Gain insight and clarity in relation to your individual leadership purpose</li> </ul>					









#### Level 3 – Foundation Certificate in People Practice Professional Certification

This qualification will help you make a real impact in your career, taking you all the way to becoming MCIPS Chartered in your professional journey. Based on the professional level of our global standard, it is recognised by employers worldwide for producing competent and confident procurement and supply professionals.

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	The Chartered Institute of Personnel & Development (CIPD)
Audience/Target Group	<ul> <li>Learners who are studying, aspiring to, or embarking on a career in people practice</li> <li>Learners who are working in a people practice support role and wish to develop their knowledge and deliver immediate and short-term value for their organisation</li> <li>Learners who wish to develop the specialist knowledge, skills and understanding required to be a people professional</li> </ul>		
Pre-Requisites	<ul> <li>Associate         <ul> <li>Some exper</li> </ul> </li> <li>Advanced Diploma</li> </ul>	rience required ience or degree needed experience needed	

Learning Outcomes	<ul> <li>Know the core behaviors required to be people professionals</li> <li>Understand the essentials of people practice</li> <li>Understand the culture, context and business an individual is operating in</li> </ul>
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#### Level 5 – Associate Diploma in Organisational Learning & Development | Professional Certification

The CIPD Level 5 Associate Diploma in Organisational Learning and Development builds on the CIPD L3 Certificate in People Practice and aims to further expand learners' independent practices so that they can evolve into learning and development leaders and managers. Learners' work will be mainly operational with some complexity.

Creating learning environments and supporting employees to continuously progress will help create motivation and value through impactful learning. Using a framework of HR and L&D understanding, behaviors and skills development, this certification offers an opportunity for learners to transition to employment as learning and development specialists.

Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	The Chartered Institute of Personnel & Development (CIPD)	102 Weeks
Audience/Target Group	<ul> <li>Individuals who are aspiring to, or embarking on a career in learning and development</li> <li>Individuals who are working in a people practice role and wish to extend their knowledge and skills to help shape organisational learning and development</li> <li>Individuals who are working towards or working in a learning and development role</li> </ul>			
Pre-Requisites	<ul> <li>Associate         <ul> <li>Some</li> </ul> </li> <li>Advanced Diplo</li> </ul>	R experience required experience or degree needed oma icant experience needed		

Learning Outcomes	<ul> <li>Know what professional behavior is and how to value people</li> <li>Understand the importance of supporting self-directed and social learning</li> <li>Leadership and management development</li> </ul>
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#### **Level 5 – Associate Diploma in People Management** Professional Certification

The CIPD Level 5 Associate Diploma in People Management builds on the CIPD Level 3 Foundation Certificate in People Practice and aims to further expand learners' independent practice to enable them to evolve into more senior roles within organisations as people professionals. Learners' work will be mainly operational with some complexity. Working with and influencing others through their work will create short-term value for a wider audience.

Using a framework of HR and L&D understanding, behaviors and skills development, this certification offers an opportunity for learners to transition to employment as people managers.

Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	The Chartered Institute of Personnel & Development (CIPD)	38 Weeks
Audience/Target Group	<ul> <li>Individuals who are as</li> <li>Individuals who are w knowledge and skills</li> <li>Individuals who are w</li> </ul>			
Pre-Requisites	<ul> <li>Associate         <ul> <li>Some experi-</li> <li>Advanced Diploma</li> </ul> </li> </ul>	rience required rience or degree needed experience needed		
	Know what profession	nal behavior is and how to value p	people	





#### **Level 7 – Advanced Diploma in Strategic Learning & Development |** Professional Certification

The CIPD Level 7 Advanced Diploma in Strategic Learning and Development further elaborates on the disciplines and scope learned in the CIPD Level 5 Associate Diploma in People Management and aims to intensify learners' autonomy and judgment so that they can strategically lead and direct organisations and their people. It offers the opportunity for learners to influence people practitioners and organisations.

Course/ Qualifications Level/ Credits (if applicable)	Level 7	Awarding Body (if applicable)	The Chartered Institute of Personnel & Development (CIPD)	33 Weeks			
Audience/Target Group	<ul> <li>Individuals who are workin understanding to shape st</li> <li>Individuals who wish to sh</li> </ul>	<ul> <li>Individuals who are working in a senior people practice role and wish to extend and deepen their skills and understanding to shape strategy, policy, and people</li> <li>Individuals who wish to shape people practice, creating value for a wider audience</li> </ul>					
Pre-Requisites	<ul> <li>Foundation         <ul> <li>No HR experience required</li> </ul> </li> <li>Associate             <ul> <li>Some experience or degree needed</li> </ul> </li> <li>Advanced Diploma                 <ul> <li>Significant experience needed</li> </ul> </li> </ul>						
Learning Outcomes	Understand organisationa	nging business environment					



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**Level 7 – Advanced Diploma in Strategic People Management |** Professional Certification

The CIPD Level 7 Advanced Diploma in Strategic People Management further elaborates on the disciplines and scope learned in the CIPD Level 5 Associate Diploma in People Management and aims to intensify learners' autonomy and judgement allowing them to strategically lead and direct organisations and their people. It offers the opportunity for learners to influence people practitioners and organisations.

Course/ Qualifications Level/ Credits (if applicable)	Level 7	Awarding Body (if applicable)	The Chartered Institute of Personnel & Development (CIPD)	102 Weeks
Audience/Target Group	<ul> <li>Individuals who are experienced people practitioners</li> <li>Individuals who are working in a senior people practice role and wish to extend and deepen their skills and understanding to shape strategy, policy, and people</li> <li>Individuals who wish to shape people practice, creating value for a wider audience</li> <li>Individuals who are currently leading and managing people and practice within organisations.</li> </ul>			
Pre-Requisites	<ul> <li>Associate         <ul> <li>Some exper</li> </ul> </li> <li>Advanced Diploma</li> </ul>	rience required ience or degree needed xperience needed		
Learning Outcomes	<ul> <li>How work is done in a</li> <li>Conducting business r</li> </ul>	people in an international conte changing business environment esearch in people practice ent pool to ensure success		





#### **PMP – Project Management Professional** Professional Certification

Supercharge your career as a project leader and demonstrate your possession of specific skills that employers seek, like dedication to excellence and the capacity to perform at the highest levels. Now including predictive, agile, and hybrid approaches, the PMP<sup>®</sup> proves project leadership experience and expertise in any way of working.

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	Project Management Institute (PMI)	35 Weeks		
Audience/Target Group	<ul> <li>Program managers</li> <li>Project managers</li> <li>Project leaders</li> <li>PMO leaders</li> <li>Project executives</li> <li>Project engineers</li> <li>Associate Project Manages</li> <li>Team managers</li> <li>Team leaders</li> <li>Aspirants in the field of production</li> </ul>					
Pre-Requisites	<ul> <li>Education Requirements <ul> <li>High school diploma or associate's degree (or global equivalent)</li> <li>Bachelor's degree</li> <li>35 hours of project management education training or CAPM® Certification</li> </ul> </li> <li>Experience Requirements <ul> <li>60 months experience with leading projects (with a high school diploma or associate's degree)</li> <li>36 months experience with leading projects (with a four-year degree)</li> <li>24 months experience if you're a graduate of a GAC program</li> </ul> </li> </ul>					
Learning Outcomes	<ul> <li>Understanding the role of</li> <li>Understanding Project Sc</li> <li>Understanding Project Qu</li> <li>Understanding Project Co</li> <li>Understanding Project Ris</li> </ul>	ope Management iality Management st Management				







# Managing Multiple Tasks Personal Development Programme

The objective of this workshop is to assist participants with overcoming procrastination, to be able to organise tasks in the workplace, and to delegate with efficiency as well as proper planning and prioritisation.

				2
Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)	Days
Target Group	Beginner - New joiners, ju			
Pre-Requisites	High School Certificate or			
Learning Outcomes	<ul> <li>Overcome procrastination</li> <li>Organise your workspace</li> <li>Delegate more efficiently</li> <li>Plan and prioritise</li> </ul>			





#### Procurement Personal Development Programme

This Procurement course is comprehensive and covers processes and international best practices thoroughly. By the end of this course, participants should be able to explore the responsibilities and importance of the procurement function while also appreciating the impact of procurement and supply on the budget and performance of an entity.

				C	
Course/ Qualifications Level/ Credits (if applicable)	36 PDUs	Awarding Body (if applicable)	Continuing Professional Development (CPD)/Project Management Institute (PMI)	Days	
Target Group	Intermediate - Junior managers, middle managers with relevant experience or high potential - Candidates for "Head of Support Services" job				
Pre-Requisites	High School Certificate or above				
Learning Outcomes	<ul> <li>Understand all the services provided by a Procurement Division and the underlying principles and procedures of purchasing goods and services</li> <li>Learn the applicable local procurement policies and regulations that govern procurement activities</li> <li>Understand how to apply leading practices to ensure the best goods and services are procured at the most competitive prices</li> <li>Learn how to manage contracts and suppliers to safeguard company's interests and well-being</li> </ul>				



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#### **Project Management Basics** Professional Certification

The purpose of this course is to develop knowledge, understanding and skills necessary to apply in managing simple projects. This course is a good baseline for those who need to start developing their project management skills and will provide you with a good baseline to develop your skills further to the next level.

During the course, candidates will have the opportunity to participate in professional discussions, complete group activities and develop a course assignment which will need to be related to their current/future workplace and sector, or relate it to an organisation/sector they are most familiar with.

Course/ Qualifications Level/ Credits (if applicable)	18 CPD Points/ 18 PDUs	Awarding Body (if applicable)	Continuing Professional Development (CPD)/ Project Management Institute (PMI)	Days
Audience/Target Group	Finance/Business/Banking Sector: New joiners, junior employees with no or limited experience.			
Pre-Requisites	High School Certificate or above			
Learning Outcomes	<ul> <li>Understand project management</li> <li>Know how to manage a small project</li> <li>Understand the financial and non-financial implications of a small project</li> </ul>			



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# **Project Management** Personal Development Programme

This course provides practical skills which enables you to better manage all aspects of your projects and increase your team's performance by utilising effective project management skills.

Course/ Qualifications Level/ Credits (if applicable)	24 CPD Points/ 24 PDUs	Awarding Body (if applicable)	Continuing Professional Development (CPD)/Project Management Institute (PMI)	
Audience/Target Group	Intermediate - Junior managers, middle managers with relevant experience or high potential - Candidates for "Head of Support Services" job.			
Pre-Requisites	High School Certificate or above			
	<ul> <li>Clarify project objectives with measurable outcomes.</li> <li>Break a project into manageable tasks.</li> </ul>			

	Break a project into manageable tasks.				
	<ul> <li>Commit to project quality standards.</li> <li>Avoid potential problems through planning and communication.</li> </ul>				
	Identify, analyse and manage project risks.				
Learning Outcomes	Evaluate the project's success and lessons learned.				
	Clarify roles/responsibilities to improve performance and accountability.				
	Communicate effectively with your team, management and clients.				
Run productive project meetings for planning, brainstorming, status problem-solving					
	Create effective written communications for your projects.				



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Days





#### **Property Management** Personal Development Programme

By the end of this course, participants should be able to clearly distinguish between costs and value for leased and owned buildings and understand insurance policies, how premiums are calculated and when claims can (and cannot) be made.

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				3
Course/ Qualifications Level/ Credits (if applicable)	6 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)	Days
Target Group	Beginner - New joiners, junior employees with no or limited experience			
Pre-Requisites	High School Certificate or above			
Learning Outcomes	<ul> <li>Understanding what Property Management is</li> <li>Clearly distinguish between costs and value for leased and owned buildings</li> <li>Understand insurance policies, how premiums are calculated, how and when claims can (and cannot) be made</li> <li>Introduce sustainability best practices in property management and its impact on costs</li> </ul>			





# Public Speaking Personal Development Programme

This course enables participants to apply the process of communication with a large group of audience both in business and social settings.

				1
Course/ Qualifications Level/ Credits (if applicable)	6 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)	Day
Target Group	Beginner - New joiners, junior employees with no or limited experience			
Pre-Requisites	High School Certificate or above			
Learning Outcomes	Apply basic	the key techniques related to pu skills needed for effective public s indamentals of public speaking in	speaking	



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#### **RMP – Risk Management Professional** Professional Certification

Completing the CAPM<sup>®</sup> shows your demonstrated understanding of the fundamental knowledge, processes, and terminologies as defined in 'A Guide to the Project Management Body of Knowledge (PMBOK<sup>®</sup> Guide)' that are needed for effective project management performance. This knowledge can be applied to on-the-job experiences that help develop growing levels of competencies in the practice of project management.

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Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	Project Management Institute (PMI)	<b>30</b> Hours
Audience/Target Group	Project managers, Line managers, program managers, risk management consultants and other professionals looking to gain advanced knowledge and experience in risk management			
Pre-Requisites	Education Requirements         • Path A: Secondary degree         • Path B: Four-year degree         • Path C: Bachelor's or postgraduate Degree from a GAC accredited program         Without a four-year degree:         • Three years of professional project risk management         • 40 contact hours of formal education in project risk management         • Two years of professional project risk management         • 30 contact hours of formal education in project risk management         • 30 contact hours of formal education in project risk management         • 30 contact hours of formal education in project risk management         • 30 contact hours of formal education in project risk management         • 30 contact hours of formal education in project risk management         • 30 contact hours of formal education in project risk management         • 30 contact hours of formal education in project risk management         • 30 contact hours of formal education in project risk management         • 30 contact hours of formal education in project risk management         • 30 contact hours of formal education in project risk management			
Learning Outcomes	<ul> <li>Understand the basics of project risk management processes</li> <li>Know how to identify risks and how to perform qualitative and quantitative risk analysis</li> <li>Understand how to plan risk responses</li> <li>Monitor and control risks</li> </ul>		/sis	





# **Strategic Thinking & Planning** Personal Development Programme

The goal of this course is for participants to create a competitive advantage, improve systems and prepare well for future growth.

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)	
Target Group	Beginner - New joiners, junior employees with no or limited experience			
Pre-Requisites	High School Certificate or above			
Learning Outcomes	<ul> <li>Create competitive advantage</li> <li>Improving systems</li> <li>Prepare well for future growth</li> <li>Unlearning stagnating systems</li> </ul>			

2

Days



Train

#### Train the Trainer / Assessor Workshop Personal Development Programme

Training and retraining are now key parts of the business strategy for all successful companies. Preparing and delivering top quality 'on- the-job' and 'off-the-job' training to meet organisational needs are essential requirements for progressive companies and organisations.

This course will also prove valuable to In-Company Trainers who wish to improve and update their training skills using the latest techniques.

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Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	Project Management Institute (PMI)	Days
Audience/Target Group	Intermediate - Junior managers, middle managers with relevant experience or high potential - Candidates for "Head of Support Services" job			
Pre-Requisites	High School Certificate or above			
Learning Outcomes	<ul> <li>Gain a clear understanding of the meaning and value of 'effective training'</li> <li>Gain knowledge of key tools / techniques to assist with your training delivery, so you can make an immediate positive start when you return to work</li> <li>Gain the opportunity to design, practice, and evaluate training sessions in a supportive and challenging environment</li> <li>Gain comprehensive knowledge of group training and practical skills, which will give you confidence in your ability to help people learn and develop</li> </ul>			tive

# 07 School of National Development

Aligned with the National Agenda's pivotal aim of fostering the development of Emirati talent, the ADGM Academy stands as a beacon of opportunity for Emirati jobseekers. Our primary objective is to equip them with the indispensable skills and qualifications necessary to navigate and excel within the private sector job market.

Through our tailored programs and initiatives, we endeavour to empower Emirati individuals, enabling them to realise their full potential and contribute meaningfully to the dynamic landscape of the private sector. With a steadfast commitment to excellence and inclusivity, we strive to bridge the gap between aspirations and achievements, thereby fostering a vibrant and prosperous future for Emirati talent in the private sector.





# ABOUT THE NATIONAL DEVELOPMENT PROGRAMMES

The School of National Development enhance the employability of UAE Nationals in the world's highly recognised private sectors. We are committed to building future generations through leading working practices, delivering a series of intensive courses and the provision of an in-class training programme.



# **PROGRAMME BENEFITS ON THE EMPLOYER**



# ADGM ACADEMY PERFORMANCE & FUTURE AREAS | 2019 – 2024

ADGMA HAS CONTRIBUTED SIGNIFICANTLY TOWARDS THE NATIONAL SECURITY AGENDA OF EMPLOYABILITY



Academy

# NATIONAL DEVELOPMENT PROGRAMMES



Pre-Audit Qualification Training Programme	9 MONTHS ACCA DIPLOMA
The Bankers Programme	6 MONTHS IBCF & IBCI
National Insurance Programme	9 MONTHS CII LEVEL 3
Management & Risk Consultancy Programme	9 MONTHS CAPM
Tax Programme	6 MONTHS IFRS, VAT & UAE CT
Treasury Programme	9 MONTHS CerTF Diploma
Digital Programme	9 MONTHS CPD
Banking Operational Roles Programme	2 MONTHS IBCF



# **DIGITAL PROGRAMME**

ADGM Academy along with Department of Government Enablement are committed to developing UAE Nationals in the Digital field, through a nine-month programme that offers dynamic learning experiences to unlock essential digital tools and work skills. This National Development Programme aims to help young graduates navigate the digital landscape with confidence and adapt to the ever-evolving demands of the industry.



# HOW THE **PROGRAMME** WILL ADDRESS THE **SKILLS GAP**

03 INDUSTRY KNOWLEDGE

Digital Transformation, Data Science, Artificial Intelligence, Digitalising Processes & Services, Cybersecurity

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# **PRE-AUDIT QUALIFICATION TRAINING PROGRAMME**

The Audit & Accountancy Programme is designed to prepare participants for a career in Audit. Participants will attend series of intensive courses aimed at developing essential functional, technical, and behaviour skills required for the role as well as class leading professional qualification certifications.



Provide exposure to UAE Nationals on leading Audit working practices through on-the-jobexperiences, with focus on practical applicable examples and real-life scenarios.



Design and deliver extensive classroom and online training on a range of Audit topics. Help UAE Nationals understand the Audit qualifications (ACCA), helping them pursue this qualification formally on a full-time basis.

#### Awarding Body:

# Think Ahead ACCA

Enhance the employability of UAE Nationals in the public and private sector.

9 Months Training Programme

# THE BANKERS PROGRAMME



#### **6 Months Programme**

# NATIONAL INSURANCE PROGRAMME

This programme is designed to improve the employability of Emirati citizens in the treasury sector. It offers a structured and goal-oriented approach, aiming to provide firsthand experience in leading treasury practices and develop practical skills through on-the-job training. Additionally, participants will receive comprehensive classroom instruction on various treasury subjects that will contribute towards obtaining the CerTF Diploma.





# **CAMP CERTIFICATION**

# HOW THE **PROGRAMME** WILL ADDRESS THE **SKILLS GAP**



#### **Certified Associate in Project Management** of Project Management Institute

The Certified Associate in Project Management (CAPM) is a vendor-neutral, entry-level certification to help individuals acquire project management (PM) skills. It is one of several certifications administered by the nonprofit Project Management Institute (PMI).

9 Months Training Programme

01	>>	Behavioural Module
02	>>	Project Management
03	>>	Risk Management
04	>>	Financial Management

## **TAX PROGRAMME**

A globally accredited programme curated the taxation industry, that includes a strong foundation for qualifications such as IFRS, VAT, and UAE CT. The program will be conducted in a holistic learning journey with behavioral elements to gain professional knowledge.



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Academy

# **TREASURY PROGRAMME**

This programme is designed to improve the employability of Emirati citizens in the treasury sector. It offers a structured and goal-oriented approach, aiming to provide firsthand experience in leading treasury practices and develop practical skills through on-the-job training. Additionally, participants will receive comprehensive classroom instruction on various treasury subjects that will contribute towards obtaining the CerTF Diploma.



# 08 School of Sustainable Finance

Sustainable finance plays a crucial role in shaping a resilient and responsible financial future by integrating Environmental, Social, and Governance (ESG) principles into investment and financial decision-making. It encompasses key areas such as climate finance, biodiversity preservation, and social impact, ensuring longterm economic growth while addressing global sustainability challenges.

The **School of Sustainable Finance** is committed to equipping professionals with the knowledge and skills needed to navigate this evolving landscape. Through executive training, specialised programmes, and professional certifications, we provide insights into the latest developments in sustainable finance, ESG integration, and climate finance.

Our programmes empower financial leaders to drive meaningful change and make informed investment decisions that contribute to a more sustainable and inclusive global economy.









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This course aims to provide professionals with the knowledge and tools needed to build ESG capacity within their organisations, empowering teams to effectively manage and integrate sustainability into day-to-day operations and long-term strategies.

By the end of this 1-day course, participants will have gained a comprehensive understanding of ESG capacity building, its importance for organisations, and the steps needed to empower teams for effective sustainability management. They will be well-equipped to enhance their organisation's ESG capacity, aligning with regulatory requirements and meeting the growing expectations of investors and other stakeholders.

Course/ Qualifications Level/ Credits (if applicable)	Course	Awarding Body (if applicable)	Certificate of Completion		
Target Group	It is aimed for working professionals in regulation, banking and finance and insurance.				
Pre-Requisites	No entry requirements.				
Learning Outcomes	<ul> <li>Introduction to ESG capacity building</li> <li>Assessing ESG capacity needs</li> <li>Developing ESG training and development programmes</li> <li>Fostering a culture of sustainability</li> <li>Leveraging external resources and partnerships</li> <li>Conclusions and next steps</li> </ul>				

Day



#### Carbon Credits Capturing and Trading Personal Development Programme

This course will provide an overview of the basics of carbon credits capturing and trading. Participants will learn about the concepts and mechanisms behind carbon credits, as well as the different carbon credit markets and policies that exist. The course will be useful for those who want to understand the principles of carbon credits and how they can be used as a tool to mitigate climate change.

Course/ Qualifications Level/ Credits (if applicable)	Course	Awarding Body (if applicable)	Certificate of Completion		
Audience/Target Group	Professionals working or aspiring to work in the field.				
Pre-Requisites	No entry requirements.				
Learning Outcomes	<ul> <li>gree nhouse gas emis</li> <li>Familiarising with diff Reductions (CERs), V (ERUs).</li> <li>Understanding the dif Mechanism (CDM), Jo</li> <li>Understanding the po cap-and-trade system</li> <li>Understanding the ro and challenges of car</li> <li>Analysing case studie impact and effectiver</li> <li>Examining the Region successful carbon cr</li> </ul>	<ul> <li>Understanding the basic principles of carbon credits and how they are used to reduce greenhouse gas emissions.</li> <li>Familiarising with different types of carbon credits, such as Certified Emission Reductions (CERs), Verified Carbon Units (VCUs), and Emission Reduction Units (ERUs).</li> <li>Understanding the different carbon credit markets, including the Clean Development Mechanism (CDM), Joint Implementation (JI), and the voluntary carbon market.</li> <li>Understanding the policies that drive the creation and use of carbon credits, including cap-and-trade systems, carbon taxes, and regulations.</li> <li>Understanding the role of carbon credit markets and policies to understand the benefits and challenges of carbon credit trading.</li> <li>Analysing case studies of carbon credit markets and policies to understand their impact and effectiveness.</li> <li>Examining the Regional Greenhouse Gas Initiative (RGGI) as a case study of a successful carbon credit market.</li> </ul>			



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2

Days





ESG and Climate Change: Navigating the Risks and Opportunities for Financial Institutions Personal Development Programme

This course aims to provide financial professionals with an understanding of the impact of climate change on ESG considerations, the methods for assessing and integrating climate-related risks and opportunities, and best practices for scenario analysis, reporting, and disclosure.

By the end of this 1-day course, participants will have gained a comprehensive understanding of ESG and climate change, the methods for assessing and integrating climate-related risks and opportunities, and best practices for reporting and disclosure. They will be well-equipped to enhance their organisation's climate change management practices and contribute to the global transition toward a low-carbon, climate-resilient economy.

Course/ Qualifications Level/ Credits (if applicable)	Course	Awarding Body (if applicable)	Certificate of Completion		
Target Group	Professionals working or aspiring to work in the field.				
Pre-Requisites	No entry requirements.				
Learning Outcomes	<ul> <li>Introduction to ESG and climate change</li> <li>Assessing climate-related risks and opportunities</li> <li>Climate change and investment strategies</li> <li>Climate change reporting and disclosure</li> <li>Case Studies and market outlook</li> <li>Conclusion and next steps</li> </ul>				



Day





# **ESG Data Reporting: Best Practices for Effective and Transparent Disclosure** Personal Development Programme

This course aims to provide financial professionals with an understanding of ESG data reporting, the key frameworks and standards, and best practices for effective and transparent disclosure to meet stakeholder expectations.

By the end of this 1-day course, participants will have gained a comprehensive understanding of ESG data reporting, the key fram eworks and standards, and best practices for effective and transparent disclosure. They will be well-equipped to enhance their organisation's ESG data reporting practices, aligning with regulatory requirements and meeting the growing expectations of investors and other stakeholders.

Course/ Qualifications Level/ Credits (if applicable)	Course	Awarding Body (if applicable)	Certificate of Completion	D
Audience/Target Group	Professionals working or a	spiring to work in the field.		
Pre-Requisites	No entry requirements.			
Leaming Outcomes	<ul> <li>Introduction to ESG da</li> <li>Overview of ESG repoint</li> <li>ESG data collection and</li> <li>ESG data disclosure a</li> <li>Assurance and verification</li> <li>Conclusion and next s</li> </ul>	rting frameworks and standards nd management nd communication ation of ESG Data		





#### **ESG Executive Awareness** Personal Development Programme



This half day workshop is designed to immerse executive management teams in the critical principles of Environmental, Social, and Governance (ESG). Tailored to sustainability commitments, the course explores the three pillars of ESG, emphasising real-world applications and strategies.

Through insights, live examples, and interactive discussions, participants will gain a comprehensive understanding of ESG's role in modern banking and the alignment with global standards and local needs. The session aims to equip executives with actionable insights to drive sustainability efforts forward, resonating with both global trends.

Course/ Qualifications Level/ Credits (if applicable)	Course	Awarding Body (if applicable)	Certificate of Completion	Half <sub>Day</sub>		
Target Group	Target audience includes working professionals in banking and finance or regulating bodies.					
Pre-Requisites	No entry requirements.					
Learning Outcomes	<ul> <li>Evaluate Social community engation</li> <li>Analyse Governation</li> <li>Anagement, al</li> <li>Engage with Live principles</li> <li>Develop Strateg</li> </ul>	<ul> <li>Evaluate Social Responsibility: Assess initiatives in financial inclusion, diversity, and community engagement</li> <li>Analyse Governance Transformation: Examine governance reforms, risk management, alignment with international standards, and local regulations</li> <li>Engage with Live Examples: Interpret real-world examples that illustrate ESG</li> </ul>				

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#### ESG Procurement Training: Integrating Sustainability into Supply Chain Management Personal Development Programme

This course aims to provide procurement professionals with an understanding of the importance of ESG factors in procurement and supply chain management, the methods for assessing and integrating ESG considerations, and best practices for supplier engagement and monitoring.

By the end of this 1-day course, participants will have gained a comprehensive understanding of ESG procurement, the importance of integrating sustainability into supply chain management, and best practices for supplier engagement and monitoring. They will be well-equipped to enhance their organisation's ESG procurement practices, aligning with regulatory requirements and meeting the growing expectations of investors and other stakeholders.

Course/ Qualifications Level/ Credits (if applicable)	Course	Awarding Body (if applicable)	Certificate of Completion	
Audience/Target Group	Professionals working or a	spiring to work in the field.		
Pre-Requisites	No entry requirements.			
Learning Outcomes	<ul> <li>Developing sustainable</li> <li>Supplier engagement a</li> </ul>	ing ESG risks in the supply chain e procurement strategies and poli and capacity building ng on ESG performance in procure		





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#### ESG Risk Training Personal Development Programme



This course aims to provide financial professionals with an understanding of the importance of ESG factors in risk management, the methods for assessing and integrating ESG risks, and the best practices for reporting and disclosure.

This course will allow participants to gain a comprehensive understanding of ESG risks and their management, as well as to provide ample time for practical workshops and in-depth discussions. It will equip participants with the knowledge and tools necessary to effectively assess, manage, and report on ESG risks within their organisation, aligning with regulatory requirements and meeting the growing expectations of investors and other stakeholders.

Course/ Qualifications Level/ Credits (if applicable)	Course	Awarding Body (if applicable)	Certificate of Completion	Days
Target Group	Mid and Senior Management Professionals			
Pre-Requisites	No entry requirements	2		
Learning Outcome s	<ul> <li>ESG data and</li> <li>ESG risk mitigation</li> <li>ESG disclosur</li> <li>ESG engagem</li> </ul>	ssment and Analysis metrics ation and integration e and reporting ent and stewardship ishops and case studies		



#### **Level 7 Executive Certificate in Sustainable Finance** Professional Certification

The Executive Certificate in Sustainable Finance is targeted at individuals either in senior management roles within the financial services industry, or those aspiring to be in such roles. The emphasis of the programme is to help develop a broader and more reflective understanding of issues related to the practice of sustainable finance in banking and finance.

Course/ Qualifications Level/ Credits (if applicable)	Level 7	Awarding Body (if applicable)	The London Institute of Banking & Finance (LIBF)/ The Quality Assurance Agency for Higher Education (QAA)	
Target Group	Senior management roles wit	hin the financial services industry, or t	hose aspiring to be in such roles.	
Pre-Requisites	<ul> <li>2.1 Honours degree (or equivalent) from a recognised institution; OR The London Institute of E &amp; Finance Chartered Associateship (through the 'qualification' route)</li> <li>Demonstration of relevant professional experience (applies to candidates in the part time programme only)</li> </ul>			
Learning Outcomes	<ul> <li>and sustainable fina</li> <li>Demonstrate compr based debate on issi</li> <li>Demonstrate critical business.</li> <li>Demonstrate critical economic environm</li> <li>Critically evaluate ar</li> <li>Critically analyse and sustainable finance</li> <li>Critically analyse, eva and concepts related</li> <li>Identify, analyse, and</li> </ul>	ehensive knowledge and understandin ues in sustainable finance. understanding of interrelationships b understanding of the role of banking ent. Ind reflect on ethical and governance is d evaluate organisational strategies in	ng of current academic and practice- etween sustainable finance and the and finance in the wider socio- sues in banking and finance. a global context and from a ecories and tools, empirical evidence able finance. ic articles and financial data, and	

**6** Months  $\bigcirc$ 









This course aims to provide financial professionals with an understanding of green bonds, their role in financing sustainable projects, and the best practices for issuance, investment, and reporting.

By the end of this 1-day course, participants will have gained a comprehensive understanding of green bonds, their potential benefits and challenges, and best practices for issuance, investment, and reporting. They will be well-equipped to integrate green bonds into their organisation's financial strategy and contribute to the global transition toward a sustainable economy.

Course/ Qualifications Level/ Credits (if applicable)	Course	Awarding Body (if applicable)	Certificate of Completion			
Target Group	Mid and Senior Management Professionals					
Pre-Requisites	No entry requirements.					
Learning Outcomes	<ul> <li>Introduction to green bonds</li> <li>Green bond standards and frameworks</li> <li>Issuance and underwriting process</li> <li>Green bond investment and portfolio management</li> <li>Reporting and impact measurement</li> <li>Case studies and market outlook</li> <li>Conclusion and next steps</li> </ul>					



Day



#### Introduction to Net Zero Banking & the Circular Economy Personal Development Programme

This course introduces the concept of circular economy, as well as practical examples from a range of different industries. It enables the participants to understand the role of financial services in the transition, and the challenges and opportunities the transition poses to financial institutions. It also introduces the concept of net zero, what it means in practice and how the landscape is being shaped, particularly by governments and the United Nations.

The course aims to equip the participants with sufficient knowledge to take the first steps towards a transition to sustainable resource management and net zero carbon footprints

Course/ Qualifications Level/ Credits (if applicable)	3 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)	Half <sub>Day</sub>
Audience/Target Group	Our target audience incluc well as policymakers from			
Pre-Requisites	No entry requirements.			
Leaming Outcomes	<ul> <li>The concept of Circula</li> <li>Examples, best praction</li> <li>Financing circular economics</li> <li>Net zero</li> </ul>	ces and challenges		



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This workshop introduces the fundamental principles of sustainable development and its importance. It will examine the relationship between sustainability, resilience and business growth as well as introducing the different perspectives of sustainable finance (e.g., responsible investing, ESG investing, lending, project finance etc.).

The course will also shed light on international development initiatives, mostly within the United Nations (UNEP FI, SDGs, UNFCCC, UNCTAD, etc.). Focus will be given to the Paris Agreement, Conference of the Parties (COP) and the 2030 Sustainable Development Goals (SDGs).

Course/ Qualifications Level/ Credits (if applicable)	3 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)	Ha
Target Group	Delivered as part of the ADGMA Sustainable Finance Knowledge Series. Audience participants will be drawn from a number of roles in banking and finance institutions and potentially those in governmental policy roles.			S
Pre-Requisites	High School Certificate or above			
Learning Outcomes	econom Identify their imp Identify sustaina Describe	the key concepts of sustainabi ic growth and development. business risks and opportunitie pact on long-term business succ the key international institution ble development how these seemingly disparate understanding to develop an ac	s related to sustainability and cess and viability. ns and agreements that affect e topics are interconnected and	1



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#### Macroeconomics and Climate Change Personal Development Programme

This course explores the relationship between macroeconomics and climate change for the oil and gas industry.

It will examine the economic impacts of climate change on the industry, policy responses to mitigate these impacts, and the role of macroeconomic theory in understanding and addressing climate change. The course will also examine the unique challenges faced by the oil and gas industry in transitioning to a low-carbon economy.

Course/ Qualifications Level/ Credits (if applicable)	Course	Awarding Body (if applicable)	Certificate of Completion	<b>1</b> Day
Audience/Target Group	Professionals working or a	spiring to work in the field.		_
Pre-Requisites	No entry requirements.			
Learning Outcomes	<ul> <li>Explain the basic principles of macroeconomics and their relevance to climate change for the oil and gas industry.</li> <li>Analyse the economic impacts of climate change on the oil and gas industry and its supply chain.</li> <li>Evaluate different policy responses to climate change, including carbon pricing, renewable energy subsidies, and adaptation strategies, and their implications for the oil and gas industry.</li> <li>Apply macroeconomic models and tools to analyse the effects of climate change policies on the oil and gas industry.</li> <li>Understand the challenges and opportunities of the energy transition for the oil and gas industry, and the role of government policy in managing the transition.</li> </ul>			



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Sustainable Development ESG Market Personal Development Programme

This course focuses on sustainable finance products and markets. It examines ESG megatrends, size and scope of the sustainability market, key market drivers and challenges, ESG-related investment products and global investment opportunities.



Course/ Qualifications Level/ Credits (if applicable)	3 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)	
Audience/Target Group	Delivered as part of the ADGMA Sustainable Finance Knowledge Series. Audience participants will be drawn from a number of roles in banking and finance institutions and potentially those in governmental policy roles.			
Pre-Requisites	High School Certificate or above			
Learning Outcomes	achieve • Define " taxonom	sustainable finance" based on t	he current single existing	



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Half

Day



#### **Responsible & Sustainable AI** Professional Development Programme

This course will explore what it means to build responsible and sustainable AI technologies. The expert will introduce the foundations of responsible and sustainable AI and the frameworks required to implement them in an organisational setting.

Participants will also explore the key challenges that arise and will familiarise themselves with the tools to ensure the ethical, transparent and accountable deployment and use of AI.

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	Continuing Professional Development (CPD)		
Target Group	<ul> <li>Senior and mid managers in financial institutions</li> <li>All financial services professionals keen on understanding how Data and AI can drive digital transformation and how they impact their institutions from a business standpoint</li> </ul>				
Pre-Requisites	High school certificate or above				
Learning Outcomes	<ul> <li>Understand the importance and the process of ensuring responsible and sustainable AI is implemented across all entities</li> <li>Understand the challenges and framework for an ethical, transparent and accountable use of AI</li> </ul>				



( - )

Day



# School of Taxation

The School of Taxation is a step towards having a betterinformed public community. The objective is to highlight the ethical taxation practices that need to be adopted, keep individuals informed about occasional changes in tax policies or corporate tax, and stimulate integrity in tax-related activities. That being said, one's knowledge of taxation is an essential tool to becoming financially literate.





**Certified Diploma in Corporate Income Tax - UAE** Professional Qualification



This course will address the details of what corporate tax is, when the UAE Corporate Tax regime will become effective and what the role of the Federal Tax Authority (FTA) will be.

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	National Open College Network (NOCN)
Target Group	Open to all		
Pre-Requisites	Bachelor's degree		
Learning Outcomes	<ul> <li>Understand the impact the business.</li> <li>Differentiate various the Differentiate betweer</li> <li>Scope of Corporate Ta</li> <li>Understand the impact region) and non-mem</li> <li>Prepare the invoices in</li> <li>Submission of Corporate</li> <li>Reconciliation of Accorporate</li> </ul>	types of Businesses which are exemp the tax profit and accounting profit ix in UAE and its calculations. ct of VAT on the Imports and Exports ber countries (rest of the world). ncluding VAT.	ational and financial performance of ot from UAE Corporate Tax. for Corporate Tax calculations. to the member countries (Gulf plication of 9% Corporate Tax rate.

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#### Certified Diploma in International Financial Reporting Standards (IFRS) | Professional Qualification

The purpose of this course is to familiarise participants with the regulatory framework for financial reporting, taxation, presentation of financial statements and disclosure standards.

				<u> </u>
Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	National Open College Network (NOCN)	<b>8</b> Days
Audience/Target Group	Open for all			
Pre-Requisites	Bachelor's degree			
Learning Outcomes	<ul> <li>Tangible and intangibl</li> <li>Other assets, Leases</li> <li>Financial Instruments</li> <li>Other accounting star</li> <li>Financial Instruments</li> <li>Taxation, Presentation</li> <li>Disclosure standards</li> <li>Other accounting star</li> </ul>	<ul> <li>Conceptual and regulatory framework for financial reporting</li> <li>Tangible and intangible assets</li> <li>Other assets , Leases</li> <li>Financial Instruments</li> <li>Other accounting standards</li> <li>Financial Instruments</li> <li>Taxation, Presentation of Financial statements</li> <li>Disclosure standards</li> </ul>		





#### **Certified Diploma in VAT** Professional Qualification

The purpose of this course is to understand the concept of VAT and its impact on the economy. The categories of supplies for VAT calculation VAT administration, fines and penalties related to VAT filing as well as common errors will also be addressed in this course.

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	National Open College Network (NOCN)		
Audience/Target Group	Open for all				
Pre-Requisites	Bachelor's degree				
Learning Outcomes	<ul> <li>Understand the impact business</li> <li>Differentiate various t</li> <li>Differentiate Input VA</li> <li>Categorise the supplie</li> <li>Understand the impact (Gulf region) and non-</li> <li>Prepare the invoices in</li> <li>Understand the VAT registration</li> </ul>	<ul> <li>Understand the concept of with due to import on the content,</li> <li>Understand the impact of VAT on the operational and the financial performance of the business</li> <li>Differentiate various types of supplies with reference to VAT</li> <li>Differentiate Input VAT and Output VAT</li> <li>Categorise the supplies for VAT calculation</li> <li>Understand the impact of VAT on the Imports and Exports to the member countries (Gulf region) and non-member countries (rest of the world)</li> <li>Prepare the invoices including VAT</li> <li>Understand the VAT registration process and prepare the required documents for VAT registration</li> </ul>			



8

Days



#### **Common Reporting Standard (CRS) Certification** Professional Certificate

The Common Reporting Standard (CRS) is an internationally agreed standard for the automatic exchange of information (AEOI) on financial accounts. Its goal is to increase the fiscal transparency of cross-border wealth management and combat offshore tax evasion. As of 2020, 109 jurisdictions have exchanged information under the CRS.

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	National Open College Network (NOCN)	
Target Group	<ul> <li>Designed for front office, compliance, operations, and tax professionals</li> <li>Professionals entering the taxation industry at entry level positions</li> </ul>			
Pre-Requisites	<ul> <li>Bachelor's degree</li> <li>English language – intermediate</li> </ul>			
Learning Outcomes	<ul> <li>Alleviate client concerns about tax information requests</li> <li>Understand the due diligence requirements of the CRS</li> <li>Learn how the CRS fits together with other compliance practices</li> </ul>			



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Days





#### **Economic Substance Regulation (ESR)** Professional Certification

The UAE economic substance rules came into effect in April 2019. All UAE entities will need to assess whether they fall within the scope of the economic substance regulations, and, if so, how they will ensure to meet the requirements.

				3	
Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	National Open College Network (NOCN)	Days	
Target Group	Open to all				
Pre-Requisites	No mandatory requirements				
Learning Outcomes	Help business stakeholders in determining whether the UAE substance regulations apply to their business and how to ensure they can demonstrate the required compliance.				

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#### **Foreign Account Tax Compliance Act (FATCA)** Professional Certificate

The Foreign Account Tax Compliance Act (FATCA) is a U.S. law intended to combat tax evasion by U.S. taxpayers who hold investments in offshore accounts. Congress enacted FATCA in 2010 to address the fact that the U.S. Treasury loses an estimated \$100 billion each year to international tax-dodging schemes.

Under FATCA, U.S. taxpayers holding financial assets outside the U.S. must report those assets to the U.S. Internal Revenue Service (IRS), and foreign financial institutions (FFIs) must provide the IRS information about financial accounts held by U.S. taxpayers. FATCA imposes a substantial withholding tax on U.S. taxpayers and FFIs that fail to disclose the required information, making FATCA training that much more crucial.

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Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	National Open College Network (NOCN)	<b>3</b> Days	
Target Group	Open to all	Open to all			
Pre-Requisites	High School Certificate or above				
Learning Outcomes	Ensure users truly understand and recognise the issues of most importance to your business and learn to instinctively act to support them.			your	





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# School of Treasury

The key to an organisation's success is primarily based on adequate management of cash flows, liquidity and financial assets. Certain financial risks such as interest rate risk or currency fluctuations may hinder the ongoing operations of a company which is why the School of Treasury plays an important role.

It is aimed at developing risk management skills and ensuring appropriate financial planning. Additionally, the school will enhance technological competencies of participants since treasury management in today's world involves the usage of advanced systems and software.





#### **Certificate in Treasury Fundamentals Qualification** Professional Certification

If you are considering a career in treasury or finance, or have recently started in a treasury, or related, role, the Certificate in Treasury Fundamentals (CertTF) is the perfect qualification to equip you with the knowledge to ensure you get off to a great start. It is designed specifically for those working in treasury and those who may be working alongside, or advising, treasury professionals. It will provide insights into the world of treasury, its importance and key areas of focus, as well as providing an introduction to both financial markets and corporate finance. The contents focus on 'treasury essentials' and will provide an excellent starting point for anyone aspiring to become a treasury professional.

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	Association of Corporate Treasurers (ACT)	
Audience/Target Group	<ul> <li>Individuals working in treasury or a related role</li> <li>Individuals considering a career in treasury or finance</li> </ul>			
Pre-Requisites	<ul> <li>Bachelor's degree from an accredited university in Accounting, Finance, Economics, Business Administration, Management or Math</li> <li>GPA of 2.5/4 or higher</li> </ul>			
Learning Outcomes	<ul> <li>Explain the treasury fu</li> <li>Describe k mitigate ar</li> <li>Explain the external re</li> <li>Describe h managed</li> </ul>	<ul> <li>Explain the importance of governance, ethics, compliance and audit to the treasury function and the organisation as a whole</li> <li>Describe key treasury risks and the tools used to identify, assess, manage, mitigate and report on them.</li> <li>Explain the role of treasury and the importance of managing internal and external relationships</li> <li>Describe how the organisation's cash and short-term liquidity requirements are managed</li> <li>Explain the main financial markets and products used by treasury to secure</li> </ul>		

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Academy



# School of Wealth & Asset Management

The School of Wealth and Asset Management at ADGM Academy is dedicated to building the future of Abu Dhabi and the UAE's financial services sector. It provides worldclass technical and soft skills training, designed to meet the evolving needs of the wealth and asset management and family office industry.

The School serves a wide range of professionals, including family offices, wealth managers, asset managers, private bankers, and investment professionals, equipping them with the expertise required to thrive in a dynamic market.

Through specialised programmes and industry-aligned learning, the School supports the development of a highly skilled talent pool, helping to strengthen Abu Dhabi's position as a leading global financial hub.





#### **Certified Transaction Monitoring Associate (CTMA)** Professional Certification

CTMA is for early career professionals who wish to work or are working in transaction monitoring roles, in addition to the people who supervise them or support them. When combined with six to twelve months of experience, an individual with CTMA should be able to investigate an alert from a transaction monitoring system from the point at which it is generated to the point at which it is flashcards. A proctored multiple-choice exam will also be conducted.

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	Association of Certified Anti-Money Laundering Specialists (ACAMS)	6 Weeks	
Target Group	Roles include: • Transaction Monit • Alert Handler	toring Investigator /st perations Analyst me Analyst /st dering Analyst	to work in, transaction monito	ring roles.	
Pre-Requisites	There are no specific eligibility requirements. However, the exam is developed based on an assumption that a test-taker will have entry-level experience in transaction monitoring.				
Learning Outcomes	<ul> <li>Understand the role of transaction monitoring in financial crime prevention</li> <li>Generating and investigating transaction monitoring alert</li> </ul>				



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#### **CISI Level 3 Certificate in Wealth & Investment Management** Professional Certification

This certificate covers the essentials of financial planning, private client asset management, fund management, advisory functions, and investment analysis from a global perspective. It will ensure that you understand the range of assets and investment products that are available in the market and find appropriate solutions to meet the investment, retirement and protection planning needs for your clients.

3

Days

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	The Chartered Institute for Securities and Investment (CISI)
Target Group	International candidates working in private banking and wealth management roles.		
Pre-Requisites	No mandatory requirements		
Learning Outcomes		lidates who are engaged in privat ortfolio management) and fund n	-





#### **The Dalio Market Principles Online Programme** Professional Certification

ADGM Academy is shaping the next generation of financial talent, with a strong focus on wealth and asset management, family offices, and investment excellence. As part of its ongoing efforts to build Abu Dhabi's reputation as a global financial hub, ADGMA proudly launched the School of Wealth and Asset Management, and with it, the introduction of the Dalio Market Principles Online Programme — the first of its kind in the region.

Developed in collaboration with the Wealth Management Institute and global investor Ray Dalio, Founder and CIO Mentor of Bridgewater Associates, the programme offers professionals across all sectors the opportunity to deepen their understanding of how markets and economies function.

Through two in-depth modules — Economic & Market Principles and Investment Principles — participants will explore time-tested insights, use powerful simulation tools, and develop their own investment approach in today's evolving global landscape.

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	ADGM Academy	<b>3C</b>
Target Group	The programme is open to all UAE-based professionals across industries. Designed to be inclusive, it welcomes participants without specific entry requirements, offering a unique opportunity to deepen their understanding of economic and investment principles through a globally recognised curriculum.			
Pre-Requisites	There are no specific eligibility requirements.			
Programme Benefits	Learn from a Global Leader: Gain access to the core principles and frameworks developed by Ray Dalio, based on over 50 years of real-world investment experience.         Interactive Learning Tools: Engage with a generative AI tutor and portfolio simulator for hands-on, practical application.         Cohort-Based Learning: Participate in a structured, time-bound programme with scheduled sessions and peer interaction.         Community of Learners: Connect with a global network of professionals and peers on the same learning journey.			tical d peer
	<b>Dual Focus:</b> Deepen your understanding through two focused tracks — economic and market principles, and investment principles.			



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#### International Introduction to Securities & Investment Professional Certification

The International Introduction to Investment offers a broad introduction to the financial services sector, with a specific focus on investments from a global perspective. It is the foundation exam for many higher level CISI qualifications.

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Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	The Chartered Institute for Securities and Investment (CISI)
Target Group	Ideal for induction purposes – can be integrated into induction programmes to ensure a benchmark level of understanding amongst all employees.		
Pre-Requisites	An entry-level qualification – provides an overview of investment and professional terminology from a global perspective without focusing on a specific jurisdiction		
Learning Outcomes	To provide candidates with a basic introduction to the financial services industry with a particular focus on investments.		

3

Days



#### **Global Securities Operations** Professional Certification

This certificate explores the challenges of securities operations and covers best practice techniques used in the profession. It builds upon material covered in the Global Securities Operations unit of the IOC and is a stepping-stone to the Diploma in Investment Operations. It will equip you with the knowledge and expertise to pursue a higher-level role within operations.



Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	The Chartered Institute for Securities and Investment (CISI)
Target Group	Supervisors, Team Leaders, Assistant Managers, Managers and Senior Technical Specialists working in investment operations (custody, settlement, corporate actions, and cash management).		
Pre-Requisites	No mandatory requirements		
Learning Outcomes	To ensure candidates have an introduction to global securities services and administration as far as this relates to the needs of operations and administration staff		



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Days



### Future Skills 2030: What skills will be critical over the next 5 years



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\*Source

Jobs Survey 2024.

World Economic Forum, Future of

# **Skill focused in coming 5 years**



# **Skill Focused Programmes**

د شرح Artificial Intelligence	AI is extensively being used to replace repetitive tasks to impact process efficiencies leading to superior customer experience.	1
Digital Transformation	Digital transformation is critical for any digital economy post Covid-19. Investing in digital transformation initiatives is guaranteed to provide both short and long-term benefits.	
Cybersecurity	Risk increases exponentially in a digital world, making continuous improvement paramount. Both system and data protection are our key focus areas.	
Blockchain	Data is being harnessed, mined & leveraged to make better intelligence driven decisions and predicative analytics is aiding enhanced forecasting capabilities.	
Fintech	Digital technologies are causing necessary disruptions and creating unique opportunities for innovate solutions, services & business models.	

# Digital skills are becoming increasing critical in the new skills economy



Skills Evolution in the Workplace

**Source**: World Economic Forum Future of Jobs Report 2025

# **Future Roles**







# Thank you

Level 20, Al Maqam Tower ADGM Square, Al Maryah Island PO Box 111999 – Abu Dhabi, UAE

+971 2 3338500 academy@adgm.com adgmacademy.com

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