



Government Services Fee Schedule



*ACCESS*ADGM



Company Services – Establishment Card

Establishment Card Services

Service Name	Fees in AED (Inclusive of VAT)
New Establishment Card	1,127.27
Renew Establishment Card	1,127.27
Amend Establishment Card	354.77
Cancel Establishment Card	462.27
Establishment Data Modification	264.91

E-Channels Account Services

Service Name	Fees in AED (Inclusive of VAT)
New E-Channels Account	4,197.27
Renew E-Channels Account	1,622.27
Cancel E-Channels Account	357.27

Company Services – P. O. Box Services

P. O. Box Services

Service Name	Fees in AED (Inclusive of VAT)
New P. O. Box Application (Service charge only excluding package price)	250
Renew P. O. Box Application (Service charge only excluding package price)	250
Cancel P. O. Box Service	0

Letter Services

Service Name	Fees in AED (Inclusive of VAT)
Employee List	354.77
Employee Entry & Exit Report	354.77
NOC for Government Organization	100
Employment Certificate	100

Employee Services

Service Name	Fees in AED (Inclusive of VAT)
New Employment Visa (Inside UAE) – 2 Years	4,149.66
New Employment Visa (Outside UAE) - 2 Years	3,237.39
New Employment Visa (Inside UAE) – 1 Year	2,744.40
New Employment Visa (Outside UAE) - 1 Year	1,936.89
Renew Employment Visa	2,310.12
Employment Visa Transfer	3,237.39

Work Permit Services

Service Name	Fees in AED (Inclusive of VAT)
New Work Permit – Full Time Non Sponsored Employee	300
Renew Work Permit – Full Time Non Sponsored Employee	300
New/Renew Temporary Work Permit 3 Months	300
New/Renew Temporary Work Permit 6 Months	600
New/Renew Temporary Work Permit 12 Months	1,200
Cancel Work Permit/ Temporary Work Permit	0

Employment Services – Dependent

Dependent Services

Service Name	Fees in AED (Inclusive of VAT)
New Dependent Residence Visa (Outside UAE/Above 18)	2,607.39
New Dependent Residence Visa (Outside UAE/Below 18)	2,094.89
New Dependent Residence Visa (Inside UAE/Above 18)	3,519.74
New Dependent Residence Visa (Inside UAE/Below 18)	3,007.24
New Born Baby in the UAE	1,377.62
Renew Dependent Residence Visa (Above 18)	1,890.12
Renew Dependent Residence Visa (Below 18)	1,377.62
Personal Visit Visa Short term	609.42
Personal Visit Visa Long term	1,114.02

Other Visa Services

Other Visa Services

Service Name	Fees in AED (Inclusive of VAT)
Cancel Employment/Dependent Residence Visa	357.27
Visa Amendment – Change of Job Title (Applicable to employees only)	610.50
Visa Correction – Change of Name	619.77
Visa Re-Stamping on New Passport	617.27
Visa Re-Stamping on Lost/ Damaged Passport	409.77
Residency Data Modification	257.27
Report Employee as Absconding	1,132.27
Withdraw Absconding Status of Employee	1,144.77

Alcohol And Shisha Permit Services

Service Name	Fees in AED (Inclusive of VAT)
Alcohol Permit Outside Hotels – New / Renew	25,000 Per Annum
Alcohol Permit Within Or From Hotels – New / Renew	10,000 Per Annum
Alcohol Retail Permit – New / Renew	120,000 Per Annum
Temporary Alcohol Permit	1,000 Per Week
Shisha Permit	10,000 Per Annum
Temporary Shisha Permit	1,000 Per Week
Alcohol Amendment Application	1,000 Per Application
Shisha Amendment Application	1,000 Per Application

Other Permit Services

Service Name	Fees in AED (Inclusive of VAT)
Extended Business Hours Permit	367 Per Month
Entertainment Permit	367 Per Month
Events And Exhibition Permit	367
Photography Permit	367 Per Month
Sales And Promotion Permit	367 Per Month
Temporary Fit Out Security Clearance	100
Trainings And Seminar Permit	367
ADGM Permit Amendment/Cancellation Service Request	0

Late Filing Fee For Renewals Of Expired Annual Commercial Permits

Service Name

Fees in AED (Inclusive of VAT)

If Filed Within 30 Calendar Days After The Commercial Permit Expiry Date

0

If Filed After 30 Calendar Days Of The Commercial Permit Expiry Date

500 Per Month
Up to a maximum of 3 months