



Government Services Fee Schedule



*ACCESS*ADGM



Company Services – Establishment Card

Establishment Card Services

Service Name	Fees in AED (Inclusive of VAT)
New Establishment Card	1,127.27
Renew Establishment Card	1,127.27
Amend Establishment Card	354.77
Cancel Establishment Card	462.27
Establishment Data Modification	264.91

Company Services – E-Channels Account

E-Channels Account Services

Service Name	Fees in AED (Inclusive of VAT)
New E-Channels Account	4,197.27
Renew E-Channels Account	1,622.27
Cancel E-Channels Account	357.27

Company Services – P. O. Box Services

P. O. Box Services

Service Name	Fees in AED (Inclusive of VAT)
New P. O. Box Application (Service charge only excluding package price)	250
Renew P. O. Box Application (Service charge only excluding package price)	250
Cancel P. O. Box Service	00

Letter Services

Service Name	Fees in AED (Inclusive of VAT)
Employee List	354.77
Employee Entry & Exit Report	354.77
NOC for Government Organization	100
Employment Certificate	100

Employment Services – Visa

Employee Services

Service Name	Fees in AED (Inclusive of VAT)
New Employment Visa (Inside UAE) – 2 Years	4,149.66
New Employment Visa (Outside UAE) - 2 Years	3,237.39
New Employment Visa (Inside UAE) – 1 Year	2,744.40
New Employment Visa (Outside UAE) - 1 Year	1,936.89
Renew Employment Visa – 2 Years	2,310.12
Renew Employment Visa – 1 Year	1,429.62
Employment Visa Transfer	3,237.39

Work Permit Services

Service Name	Fees in AED (Inclusive of VAT)
New Work Permit – Full Time Non Sponsored Employee	300
Renew Work Permit – Full Time Non Sponsored Employee	300
New/Renew Temporary Work Permit - <i>3 Months</i>	300
New/Renew Temporary Work Permit - <i>6 Months</i>	600
New/Renew Temporary Work Permit - <i>12 Months</i>	1,200
Cancel Work Permit/ Temporary Work Permit	00

Employment Services – Dependent

Dependent Services

Service Name	Fees in AED (Inclusive of VAT)
New Dependent Residence Visa (Outside UAE/Above 18)	2,607.39
New Dependent Residence Visa (Outside UAE/Below 18)	2,094.89
New Dependent Residence Visa (Inside UAE/Above 18)	3,519.74
New Dependent Residence Visa (Inside UAE/Below 18)	3,007.24
New Born Baby in the UAE	1,377.62
Renew Dependent Residence Visa (Above 18)	1,890.12
Renew Dependent Residence Visa (Below 18)	1,377.62
Personal Visit Visa Short term	609.42
Personal Visit Visa Long term	1,114.02

Other Visa Services

Other Visa Services

Service Name	Fees in AED (Inclusive of VAT)
Cancel Employment/Dependent Residence Visa	357.27
Visa Amendment – Change of Job Title (Applicable to employees only)	610.50
Visa Correction – Change of Name	619.77
Visa Re-Stamping on New Passport	617.27
Visa Re-Stamping on Lost/ Damaged Passport	409.77
Residency Data Modification	257.27
Report Employee as Absconding	1,132.27
Withdraw Absconding Status of Employee	1,144.77

Alcohol And Shisha Permit Services

Service Name	Fees in AED (Inclusive of VAT)
Alcohol Permit Outside Hotels – New / Renew – <i>(Annual)</i>	25,000
Alcohol Permit Within Or From Hotels – New / Renew – <i>(Annual)</i>	10,000
Alcohol Retail Permit – New / Renew – <i>(Annual)</i>	120,000
Temporary Alcohol Permit– <i>(Weekly)</i>	1,000
Shisha Permit – <i>(Annual)</i>	10,000
Temporary Shisha Permit – <i>(Weekly)</i>	1,000
Alcohol Amendment Application	1,000
Shisha Amendment Application	1,000

Other Permit Services

Service Name	Fees in AED (Inclusive of VAT)
Extended Business Hours Permit – <i>(Monthly)</i>	367
Entertainment Permit – <i>(Monthly)</i>	367
Events And Exhibition Permit	367
Photography Permit – <i>(Monthly)</i>	367
Sales And Promotion Permit – <i>(Monthly per permit type)</i>	1,000
Temporary Fit Out Security Clearance	100
Trainings And Seminar Permit	367
ADGM Permit Amendment/Cancellation Service Request	0

Temporary Commercial Permit Fees

Service Name and Validity	Fees in AED (Inclusive of VAT)
Temporary Commercial Permit – <i>Weekly up to 4 Weeks</i>	250
Temporary Commercial Permit – <i>3 Months</i>	3,000
Temporary Commercial Permit – <i>6 Months</i>	6,000
Temporary Commercial Permit – <i>12 Months</i>	12,000

Late Filing Fee For Renewals Of Expired Annual Commercial Permits

Service Name	Fees in AED (Inclusive of VAT)
If Filed Within 30 Calendar Days After The Commercial Permit Expiry Date	0
If Filed After 30 Calendar Days Of The Commercial Permit Expiry Date – <i>(Monthly up to 3 months)</i>	500