



**ADGM COURTS**  
**PRACTICE DIRECTION 12**  
**FORMS**

## **PRACTICE DIRECTION 12**

### **FORMS**

Date re-issued: 17 October 2025

This Practice Direction is to be read with, and subject to, the ADGM Court Procedure Rules 2016 (“**CPR**”). Except as provided otherwise in this Practice Direction, terms have the meanings set out in the CPR and a reference to a Rule is a reference to the CPR.

This Practice Direction prescribes Forms referred to in the Rules or Practice Directions.

### **INDEX OF FORMS**

#### **Court of First Instance**

**CFI 1:** Claim Form (Commercial and Civil)

**CFI 1A:** Claim Form (Real Property Claim other than Short-Term Residential Lease Claim)

**CFI 1B:** Claim Form (Short-Term Residential Lease Claim)

**CFI 2:** Claim Form (Small Claims)

**CFI 3:** Claim Form (Employment)

**CFI 4:** Claim Form (Judicial Review)

**CFI 5:** Claim Form (Arbitration - Enforcement)<sup>1</sup>

**CFI 6:** [Not used]

**CFI 7:** Acknowledgment of Service

**CFI 7A:** Acknowledgment of Service (Judicial Review Claims)

**CFI 7B:** Acknowledgment of Service (Arbitration Claims)

**CFI 8:** Defence

**CFI 9:** Counterclaim

**CFI 9A:** Counterclaim (Real Property)

**CFI 10:** Reply

**CFI 11:** [Not used]

**CFI 12:** Application Notice

**CFI 12A:** Application Notice (Pre-Claim Interim Remedy)

**CFI 12B:** Application for Default Judgment (Small, Employment and Short-Term Residential Lease Claims)

**CFI 12C:** Application Notice (Small, Employment and Short-Term Residential Lease Claims)

**CFI 13:** Redfern Schedule and Disclosure Statement

**CFI 14:** Affidavit

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<sup>1</sup> See Form CFI 28: Claim Form (Arbitration Claims) for arbitration claims commenced under Rule 231.

- CFI 15:** Witness Statement
- CFI 16:** Application for Witness Summons
- CFI 17:** Notice of Intention to Rely on or Call Certain Evidence
- CFI 18:** Notice of Discontinuance\*
- CFI 19:** Notice of Appeal to Commercial and Civil Division (Small Claims and Short-Term Residential Lease Claims)
- CFI 20:** Response to Notice of Appeal to Commercial and Civil Division (Small Claims and Short-Term Residential Lease Claims)
- CFI 21:** Part 18 Offer
- CFI 22:** Consent Orders\*
- CFI 23:** Notice of Appearance\*
- CFI 24:** Application for Certified Copy of Order or Judgment\*
- CFI 25:** Enforcement Application under ADGM Enactment
- CFI 26:** Application for Evidence for Courts Outside the Jurisdiction
- CFI 27:** Direct Application for Registration for Enforcement of Recognised Court's Money Judgment other than a Court of the United Arab Emirates
- CFI 28:** Claim (Arbitration Claims)
- CFI 29:** Direct Application for Registration for Enforcement of a Judgment of a Court of the United Arab Emirates
- CFI 30:** Application for Deputisation of Judgment of ADGM Courts\*
- CFI 31:** Certificate of Service\*
- CFI 32:** [Not used]
- CFI 33:** Notice of Change of Representation\*
- CFI 34:** Notice of Admission/ Request for Time to Pay (Money Claims)\*
- CFI 35:** Application for Access to Court Records\*
- CFI 36:** General Form\*
- CFI 37:** Draft Order
- CFI 38:** Application to Court of First Instance for Permission to Appeal to Court of Appeal
- CFI 39:** Argument in Support of Application for Permission to Appeal to Court of Appeal
- CFI 40:** Argument in Response to Application for Permission to Appeal to Court of Appeal
- CFI 41:** Argument in Reply in Application for Permission to Appeal to Court of Appeal
- CFI 42:** Notice of Intention of Ceasing to Act\*
- CFI 43:** Notice of Ceasing to Act\*
- CFI 44:** Claim (Derivative Claims)
- CFI 45:** Notice in Response to Request for Time to Pay

**CFI 46:** Request for Issue of Writ of Control

**CFI 47:** Notice to Admit Facts

**CFI 48:** Application (Global Market Authority)

**CFI 49:** Request for Registration for Enforcement of a Judgment of a Court of the United Arab Emirates

*\* can also be filed in the Court of Appeal*

### **Court of Appeal**

**COA 1:** Application to the Court of Appeal for Permission to Appeal

**COA 2:** Argument in Support of Application for Permission to Appeal

**COA 3:** Argument in Response to Application for Permission to Appeal

**COA 4:** Argument in Reply in Application for Permission to Appeal

**COA 5:** Notice of Appeal

**COA 6:** Acknowledgement of Service (Court of Appeal)

**COA 7:** Argument in Support of Appeal

**COA 8:** Argument in Response to Appeal

**COA 9:** Argument in Reply to Appeal

**COA 10:** Application Notice (Court of Appeal)

**COA 10A** Application for Extension of Time (Permission to Appeal to Court of Appeal)

**COA 10B** Application for Extension of Time (Appeal to Court of Appeal)

**COA 11:** Draft Order (Court of Appeal)

**COA 12:** Witness Statement (Court of Appeal)

**COA 13:** Part 18 Offer (Court of Appeal)

### **Costs**

**COSTS 1:** Bill of Costs

**COSTS 2:** Notice of Dispute (Costs)

**COSTS 2A:** Reply to Notice of Dispute (Costs)

**COSTS 3:** Notice of Dissatisfaction (Costs)

**COSTS 4:** Application for Review (Costs)

**COSTS 5:** Notice of Objection (Costs)

**COSTS 6:** Application for default costs certificate

## **Insolvency**

**INSOLVENCY 1:** Administration application

**INSOLVENCY 2:** Witness Statement

**INSOLVENCY 3:** Certificate of Service

**INSOLVENCY 4:** Insolvency Act Application Notice

**INSOLVENCY 4A:** Insolvency Act General Application Notice (Sub-Case Proceedings)

**INSOLVENCY 5:** Winding-up Petition

**INSOLVENCY 6:** Verification of the Petition

**INSOLVENCY 7:** Notice of Opposition to Winding-Up Petition

**INSOLVENCY 8:** Certificate of Compliance

**INSOLVENCY 9:** General Form

**INSOLVENCY 10:** Notice of persons Intending to appear

**INSOLVENCY 11:** List of appearances

**INSOLVENCY 12:** Application for access to court records

**INSOLVENCY 13:** Notice of Appearance