

***ADGM Registration Authority
Guidance Note for Applicants***
*(lease registration on Abu Dhabi Department of
Municipalities and Transport portal)*



ADGM

Quick guide on how to use Department of Municipalities and Transport ('DMT') portal to register an office lease for premises on Al Reem Island.

How to register an ADGM entity in the DMT portal in order to register a business lease agreement with the DMT?

Open a Company Account in DMT

Form Details

Please provide the company information below.

Trade Licence Type	Trade Licence Number
License Issued From ADGM Abu Dhabi	Enter
Company Name (English)	Company Name (Arabic)
Enter	Enter
VAT Registration Number	Representative
Enter	Select
Role	Partnership Contract or POA Number (Optional)
Select	Enter

Process

- 1 Fill Application Form
[Hide steps](#)
- 1 Form Details
- 2 Upload Documents
- 3 Application Summary
- 4 Application Approval

Relevant Entity

دائرة البلديات والنقل
DEPARTMENT OF MUNICIPALITIES
AND TRANSPORT



Phone number
800555

Form Details

Please provide the company information below.

Trade Licence Type	Trade Licence Number
License Issued From ADGM Abu Dhabi	3656
Company Name (English)	Company Name (Arabic)
test	فحص
VAT Registration Number	Representative
434	Company Incorporation Agreement
Role	Partnership Contract or POA Number (Optional)
Select	Enter
Employee Partner Owner	

Process

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Relevant Entity

دائرة البلديات والنقل
DEPARTMENT OF MUNICIPALITIES
AND TRANSPORT



Phone number
800555

Website
<https://www.dmt.gov.ae>

Email
contact@tamm.abudhabi

Office hours

Cancel

Next >

Upload Documents

It is mandatory to download the company user acknowledgment letter document, fill the required information and re-upload the signed or stamped document.

[Download Letter](#)

Signed Company User Acknowledgment Letter

 [Select File](#) or drop file(s) here

File type(s): .jpg, .pdf, .png

Max. 10 MB per file

Copy Of Trade Licence

 [Select File](#) or drop file(s) here

File type(s): .jpg, .pdf, .png

Max. 10 MB per file

Additional Documents

Employment Contract (Optional)

 [Select File](#) or drop file(s) here

File type(s): .jpg, .pdf, .png

Max. 10 MB per file

Company Incorporation Agreement (Optional)

 [Select File](#) or drop file(s) here

File type(s): .jpg, .pdf, .png

Max. 10 MB per file

Power of Attorney (Optional)

 [Select File](#) or drop file(s) here

Others (Optional)

 [Select File](#) or drop file(s) here

Process

✓ **Fill Application Form**

[Hide steps](#)

✓ Form Details

✓ Register Company

2 Upload Documents

3 Application Summary

4 Application Approval

Relevant Entity

دائرة البلديات والنقل
DEPARTMENT OF MUNICIPALITIES
AND TRANSPORT



Phone number

800555

Website

<https://www.dmt.gov.ae>

Email

contact@tamm.abudhabi