

### **What is the goAML system?**

The goAML system is the designated tool DNFBPs for Designated Non-Financial Businesses and Professions (DNFBPs) to submit report that must be brought to the attention of the UAE Financial Intelligence Unit (UAEFIU). This includes, but is not limited to, reporting of:

- Suspicious Activity Reports (SARs)
- Suspicious Transaction Reports (STRs)
- Dealers in Precious Metals and Stones Report (DPMSR)
- Real Estate Activity Report (REAR)
- Partial Name Match Report (PNMR)
- Funds Freeze Report (FFR)

### **Who should register on the goAML system?**

All DNFBPs are required to register on the goAML online system upon receipt of their Commercial License from ADGM.

### **The goAML registration is a two-stage process:**

To gain access to the goAML system, DNFBPs are required to complete:

1. **Pre-registration (stage 1):** Register on the Service Access Control Manager ([SACM](#)) system of the UAE FIU to get the username and secret key for accessing the Google Authenticator.
2. **Registration (stage 2):** Register on the UAE FIU's goAML Portal.

**Note:** *Both stages must be completed by all users (including new/additional users either register as new organization or new person)*

### **Stage 1– Pre-registration on SACM and Obtaining the Secret Key**

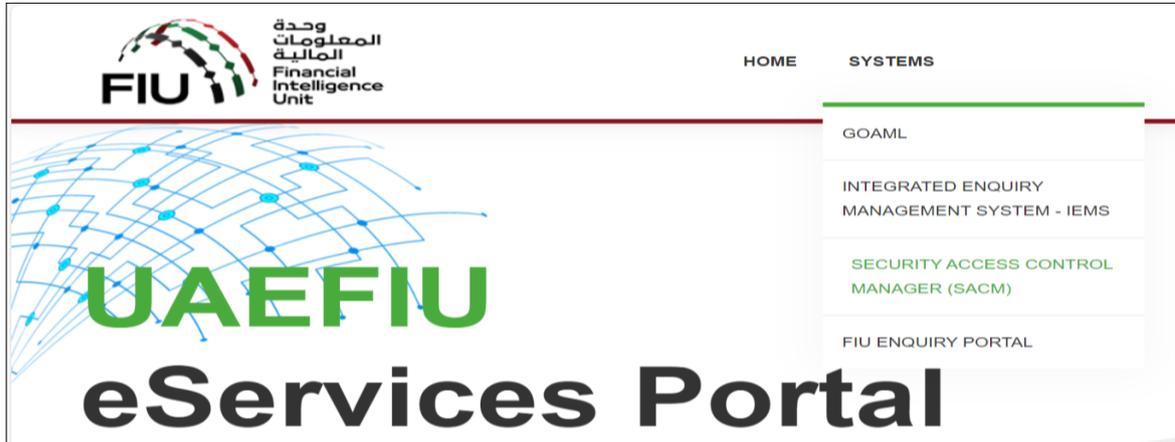
1. The following documents and information are required for completing both stages of the goAML Registration:
  - Valid ADGM Commercial License.
  - ADGM MLRO approval (copy of the email)
  - Supporting evidence of the current MLRO and deputy MLRO copies, including:
    - Passport
    - Emirates ID (front and back)
    - UAE Resident Visa
    - Valid and unique UAE Mobile number
    - Valid and unique email address

Note:

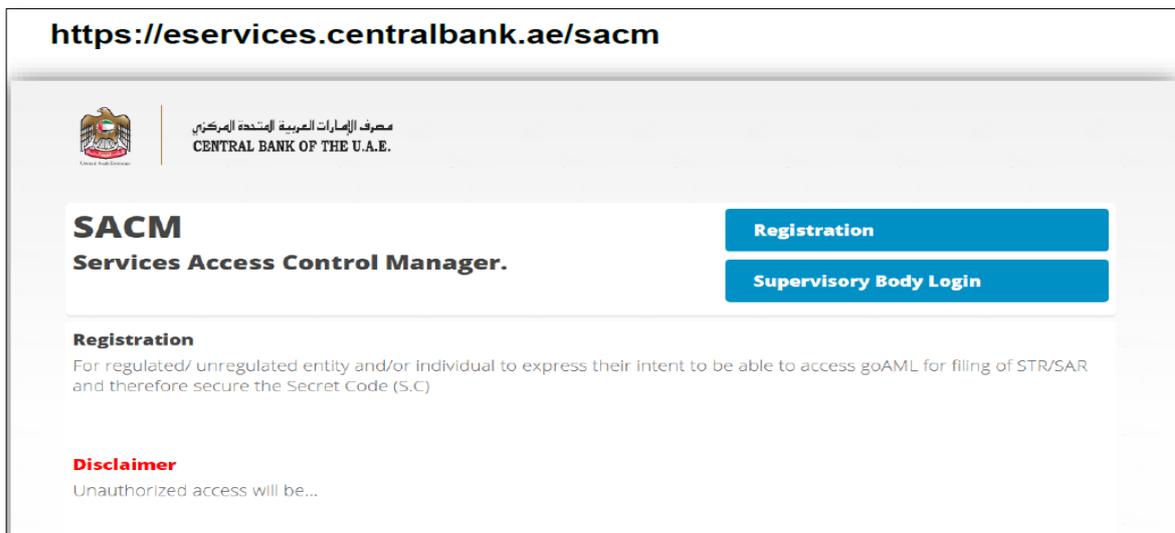
- All mandatory documents must be saved and consolidated in **one** PDF file.
- Mobile numbers and email addresses must be operational and cannot be used for multiple pre-registration requests.

2. Access the system through <https://services.uaefiu.gov.ae/sacm/>

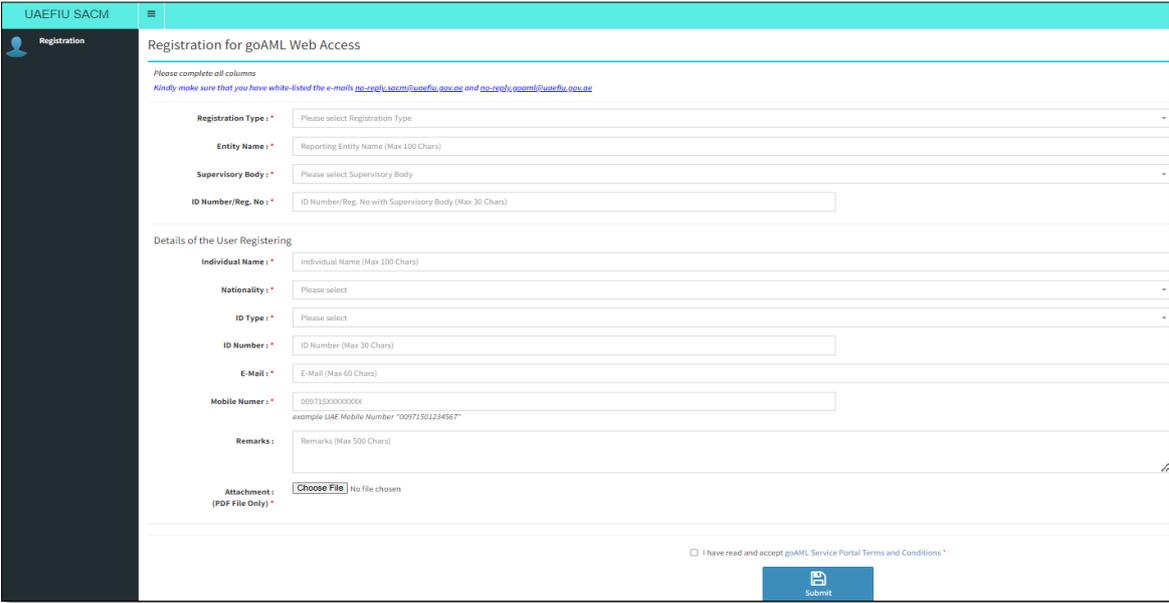
3. Click on **SYSTEMS** > Select 'Security Access Control Manager'



4. Click on 'Registration'



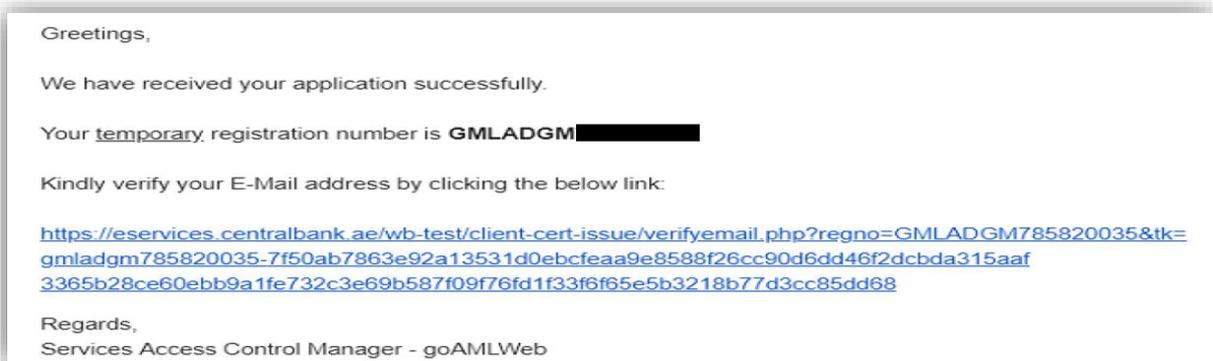
5. Complete all mandatory fields marked below with an asterisk (\*):



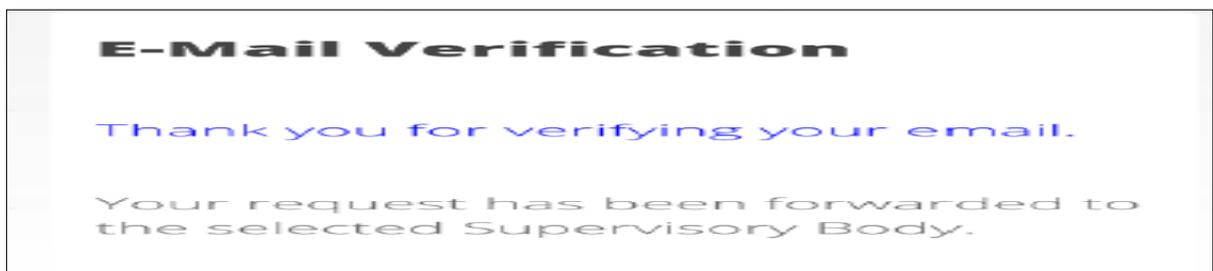
Key Considerations: complete all mandatory fields (\*) by following the steps as listed below:

- Select **“Reporting Entity”** as Registration Type
- Enter your entity name as per your **ADGM Commercial Licence**.
- Select **“Abu Dhabi Global Market”** as your Supervisory Body
- Enter your **ADGM Commercial Licence number** under “ID Number/Reg. No”
- Provide an accurate mobile number and e-mail address to receive OTPs
- Type in **“MLRO’s Name”** under Individual Name
- Select your **NATIONALITY** from the drop-down list provided
- Select the ID TYPE from the list of values provided.
- Type in the Emirates ID or Passport number
- Type in a valid and operational **“EMAIL” address**. Ensure that it is operational so that you are be able to receive emails. *Please note that you cannot use the same email address for multiple pre-registration requests*
- Type in a valid and operational **“UAE Mobile Number”**. Ensure that it is operational to be able to receive SMS. Please note that you cannot use the same mobile number for multiple pre-registration requests
- Click on **“Choose file”** button and upload the **consolidated** PDF file.
- Review and ensure all details are provided
- Accept the **“Terms & Conditions”** by ticking the box provided
- Finally click on the **“SUBMIT”** button

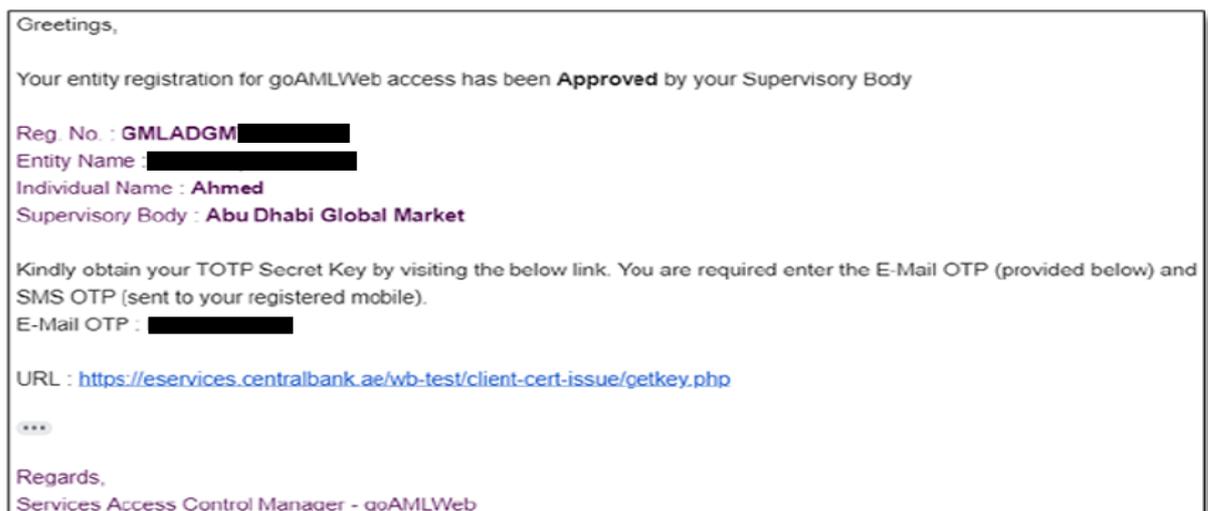
6. Once submitted – you will receive an email from SACM user, as follows:
- The pre-registration number assigned (which start with **GMLADGMxxxxxxxx**) and the **“One Time Password” (OTP)**



- Click on the link provided sent to your email to complete the email address **verification process**. The following message will be displayed if the verification process is successful.



7. Click on the link provided in the email where you will be required to provide the following:
- Email used in the pre-registration (**Stage 1**) request
  - Email OTP (EOTP) sent to your registered email address
  - SMS OTP (MOTP) sent to your registered mobile number number

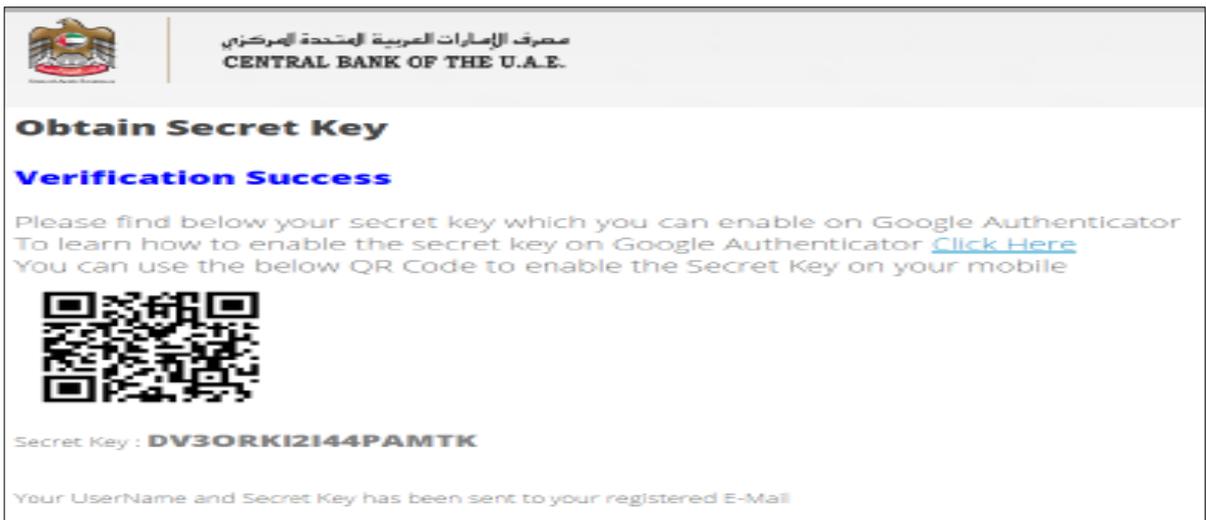


Please note that the EOTP and MOTP **are only valid for 24 hours from the time of issuance**. Therefore, your Registration (**Stage 2**) must be completed within 24 hours.

8. After filling up the field with the above information highlighted in point 7 (a, b, c) – click on “**Get Secret Key**”



The screenshot shows the 'Services Access Control Manager - Obtain Secret Key' interface. It features the Central Bank of the U.A.E. logo and name in Arabic and English. The form includes three input fields: 'Registered E-Mail' (containing 'user@entity.com'), 'E-Mail OTP', and 'SMS OTP'. A prominent blue button labeled 'Get Secret Key' is at the bottom.



The screenshot shows the 'Obtain Secret Key' verification success page. It displays the title 'Obtain Secret Key' and 'Verification Success' in blue. The text instructs the user to find their secret key and enable it on Google Authenticator, providing a link to 'Click Here' for more information. A QR code is provided for scanning. The secret key is displayed as 'DV3ORKI2I44PAMTK'. A message at the bottom states: 'Your UserName and Secret Key has been sent to your registered E-Mail'.

**Note:**

- **Install Google Authenticator** on your mobile (IOS or Android)
- Activate your ‘**Google Authenticator**’ by scanning the bar code that was sent to the registered email address.
- ‘Google Authenticator’ will be generating a **6-digit number** which will change every minute.

9. Upon completion of the pre-registration (**Stage 1**) through SCAM, you will receive an email with your login details as shown below

Greetings,

Please find below your User Name and Secret Key for your reference.  
**Kindly make sure you are keeping the User Name and Secret Key confidentially**

Reg. No. : **GMLADGM** [REDACTED]  
Entity Name : [REDACTED]  
Individual Name : **Ahmed**  
Supervisory Body : **Abu Dhabi Global Market**

User Name : [REDACTED]  
Secret Key : [REDACTED]

URL : <https://services.cbuae.gov.ae>

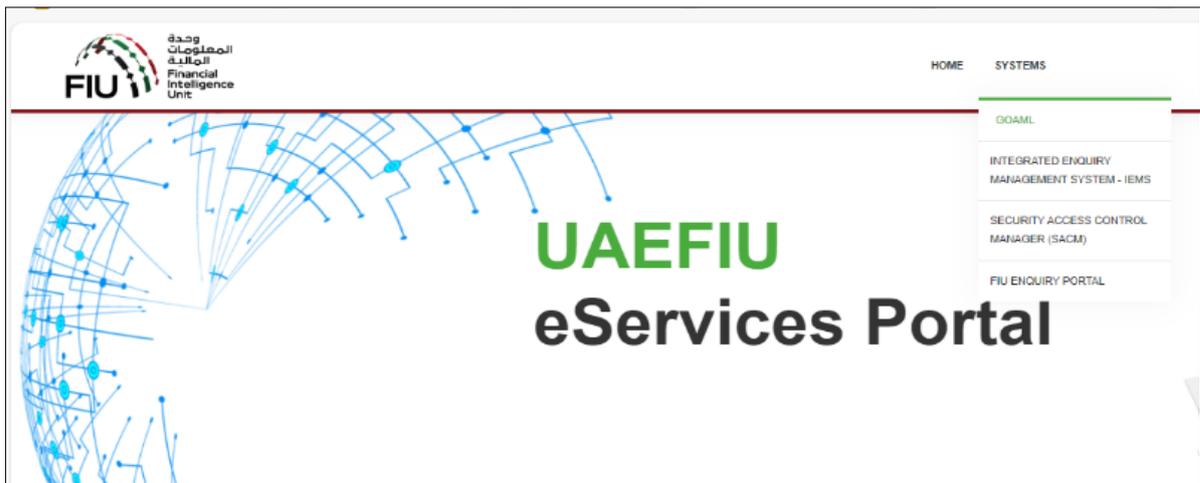
Regards,  
Services Access Control Manager - goAMLWeb

## Stage 2 – goAML Portal Registration Guidance

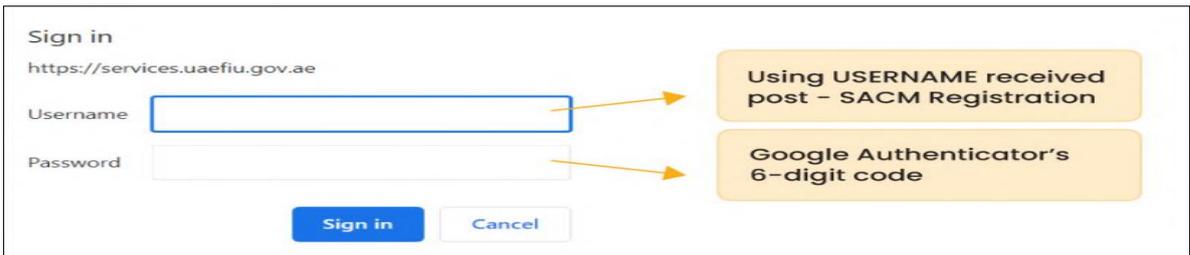
### A. Registering a New Organisation

**Note:** If you are already registered on the goAML system and wish to add an additional user, please refer to part B of this section and follow the steps.

1. Access the system through <https://services.uaefiu.gov.ae>
2. Select 'Systems' and then select 'goAML'



3. Log into the system using the **Username** sent to your email, which starts with (UADGMXXXXXXX) **and input the 6 digits that appear on your 'Google Authenticator' as your password.**



Sign in  
https://services.uaefiu.gov.ae

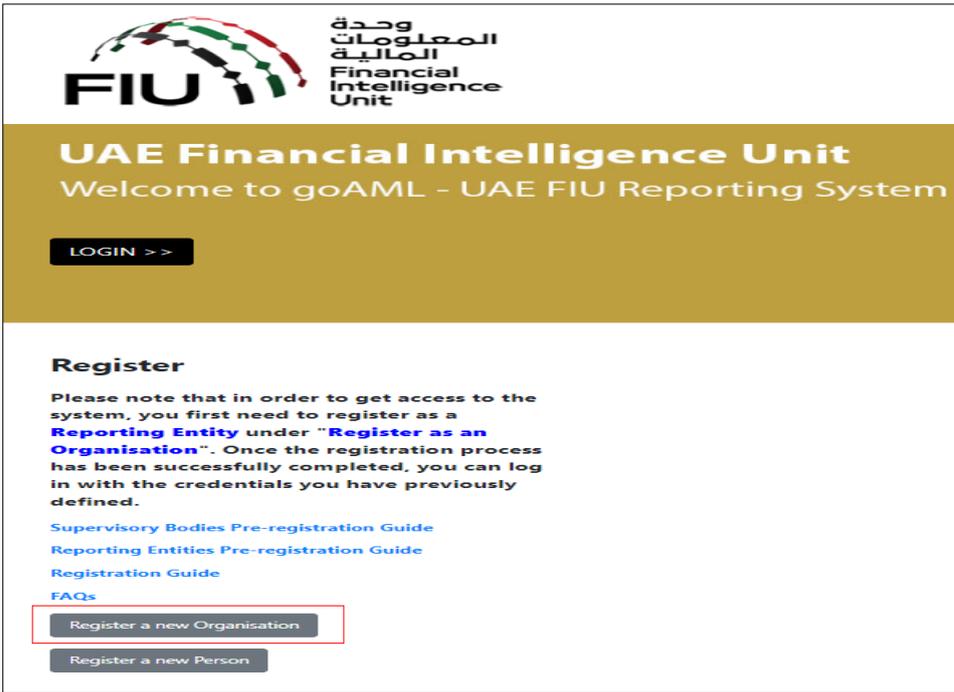
Username

Password

Using USERNAME received post - SACM Registration

Google Authenticator's 6-digit code

4. Select your Registration Type as “Register a New Organization”.



**FIU** وحدة المعلومات المالية  
Financial Intelligence Unit

**UAE Financial Intelligence Unit**  
Welcome to goAML - UAE FIU Reporting System

**LOGIN >>**

**Register**

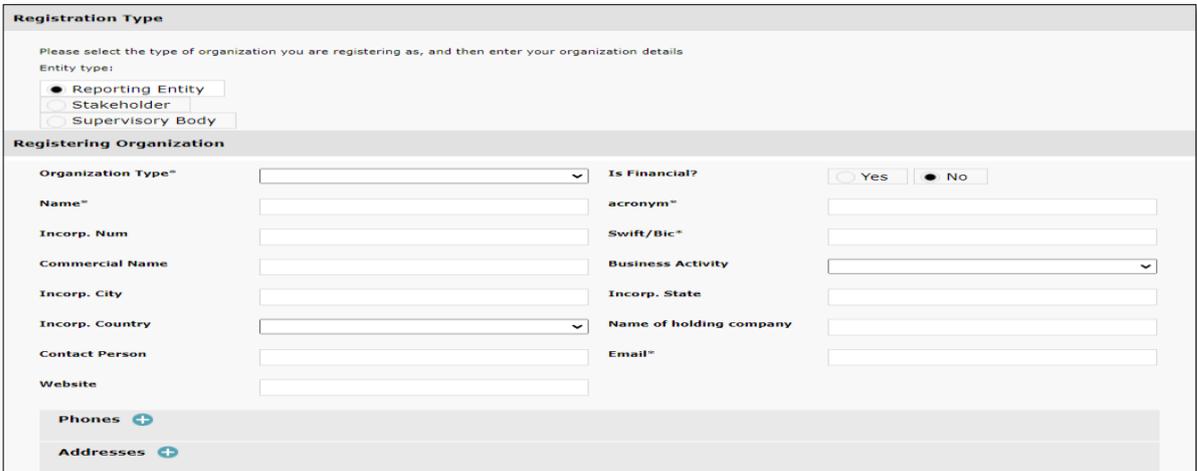
Please note that in order to get access to the system, you first need to register as a **Reporting Entity** under “**Register as an Organisation**”. Once the registration process has been successfully completed, you can log in with the credentials you have previously defined.

[Supervisory Bodies Pre-registration Guide](#)  
[Reporting Entities Pre-registration Guide](#)  
[Registration Guide](#)  
[FAQs](#)

**Register a new Organisation**

**Register a new Person**

5. All mandatory (\*) fields must be completed.



**Registration Type**

Please select the type of organization you are registering as, and then enter your organization details

Entity type:

Reporting Entity  
 Stakeholder  
 Supervisory Body

**Registering Organization**

Organization Type\*  Is Financial?  Yes  No

Name\*  acronym\*

Incorp. Num  Swift/Bic\*

Commercial Name  Business Activity

Incorp. City  Incorp. State

Incorp. Country  Name of holding company

Contact Person  Email\*

Website

Phones +

Addresses +

Key Considerations:

- Select Reporting Entity
  - Choose the **most suitable relevant Organisation Type** according to your licensed activities
  - Enter / create a username and password for the individual registering (to be able to log-in to the portal post approval).
  - Ensure the phone and address fields are populated.
6. Press **“Choose file”** to upload/ Select the mandatory documents\* to attach from the desired location. After **selecting a file as an attachment, click the Upload button**

\*e.g., Valid ADGM Commercial License, ADGM MLRO approval (copy of the email), Supporting evidence of the current MLRO and deputy MLRO copies, including Passport, Emirates ID (front and back), UAE Resident Visa, Mobile number, Valid email address and Supporting evidence of the current MLRO and deputy MLRO copies, including Passport, Emirates ID (front and back), UAE Resident Visa, Mobile number, Valid email address).

7. Before submitting the request, enter the **“Captcha”** (sequence of digits that appears on the screen in this case). Ensure typing in the numbers as they appear in the image and click **Submit Request**.

File Name	File Size	
Passport Copy.pdf	76097	X
Authorization Letter.pdf	76097	X

Choose File No file chosen Upload

Once the registration form is submitted, a “Registration info has been submitted” will appear on your screen with the registration reference number. The reference number is used for any registration related enquiries with the regulator or the goAML support team.

Registration info has been submitted

**Registration info has been submitted**

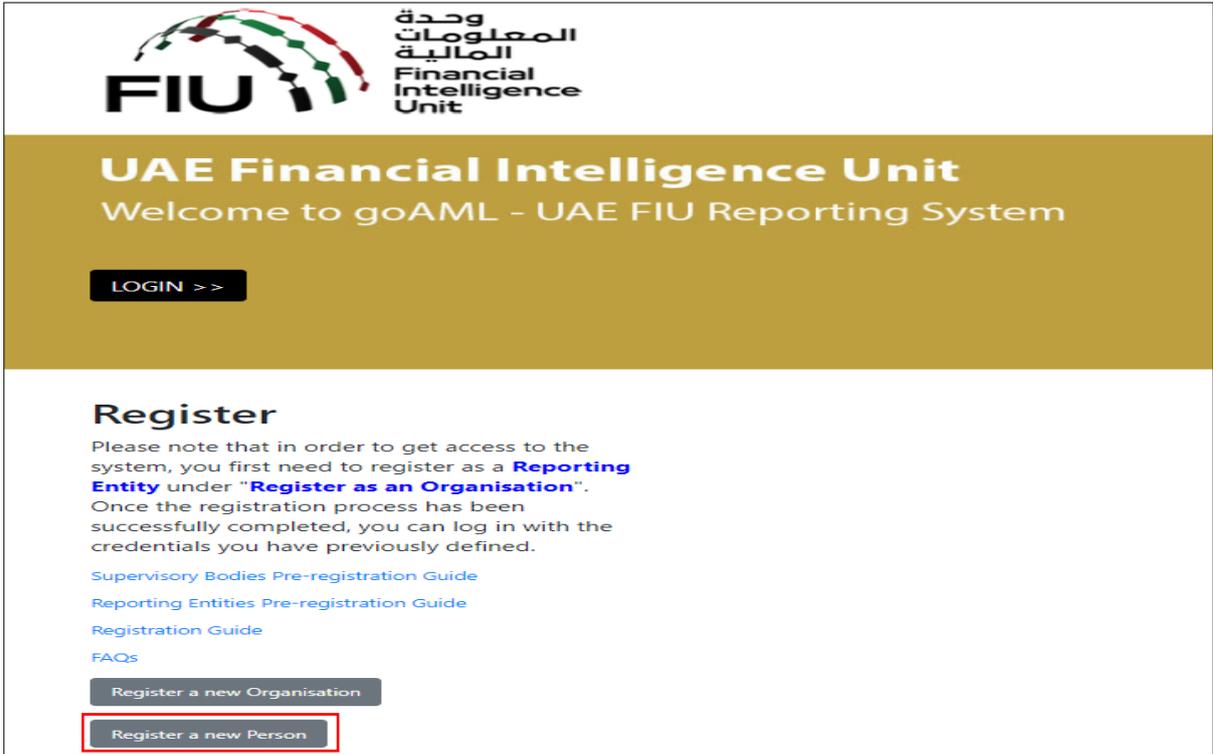
**Please wait for notification of acceptance/rejection by email. Your request has been given the following reference number: RE\_RP000011-06 JAN 2019**

[Return to main page](#)

8. You will receive an e-mail to notify you of the status of your application. In the event your application for Registration (Stage 2) is **rejected**, please refer to the reason for rejection and re-submit once again starting from point 1 of this section.

## B. Registering as a New Person (for additional users / change of MLRO)

1. Complete Part 1 of the Pre-Registration (**Stage 1**) – for the details, please refer to **Stage 1- Pre-registration section**
2. Once your Stage 1 request is approved, Register in Stage 2 by Selecting type of registration - **“Register a New Person”**




 وحدة المعلومات المالية  
 Financial Intelligence Unit

**UAE Financial Intelligence Unit**  
 Welcome to goAML - UAE FIU Reporting System

**LOGIN >>**

**Register**

Please note that in order to get access to the system, you first need to register as a **Reporting Entity** under **“Register as an Organisation”**. Once the registration process has been successfully completed, you can log in with the credentials you have previously defined.

[Supervisory Bodies Pre-registration Guide](#)  
[Reporting Entities Pre-registration Guide](#)  
[Registration Guide](#)  
[FAQs](#)

9. **Complete** all mandatory (\*) fields under Registering Person, phones and attachments sections of stage (2) - for details refer to **Stage 2 – above goAML Portal Registration**.  
**Note:** For **“Organization ID”** field – the existing MLRO who acts as the admin for your entity should provide the new user with the organization ID from the goAML portal to enable new users to register under the entity’s profile.

**Note:**

For assistance with technical issues, please direct your queries to the UAEFIU’s goAML Team by email on [goaml@uaefiu.gov.ae](mailto:goaml@uaefiu.gov.ae).

For other enquiries, please direct these to the ADGM’s Financial and Cyber Crime Prevention (FCCP) Team by email on [FCCP@adgm.com](mailto:FCCP@adgm.com).